

05/16/2014 Board of Trustees

**MINERS' COLFAX MEDICAL CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Call to Order

The meeting of the Miners' Colfax Medical Center Board of Trustees was called to order by Vice Chair Ms. McQueary on May 16th, 2014 at 1:03pm. The meeting was held in the Long Term Care Facility Conference Room located at 900 S. Sixth St. in Raton, New Mexico.

Members Present:

Scott Berry
Kathy McQueary
Raymond Rodarte
Donald Belknap, MD

Members Absent:

Manuel Anaya, Chair

Staff Present:

Shawn Lerch, CEO
Phillip Gonzales, CFO

Kandace Evans, Recorder

Visitors Present:

(See attached list)

Pledge of Allegiance

Vice Chair Ms. McQueary led Board members, staff, and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

Motion: After review of the May 16, 2014 agenda, Dr. Belknap moved to approve the agenda as presented. With a second from Mr. Rodarte, a voice vote was taken and all Board Members present voted in favor. Motion carried.

Correction/Approval of Minutes

April 18, 2014

After review of the April 18, 2014 minutes Dr. Belknap made a motion to accept as presented. With a second from Mr. Rodarte, a voice vote was taken and members presented voted in favor. Motion carried.

Recognition of Visitors & Visitors Forum

Recognition of Visitors-Please see list.

No comments at this time.

Executive Session

Motion: At 1:10 a motion was made by Mr. Berry to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H)(2) and for the purpose of strategic planning pursuant to section 10-15-(H)(9) of the Open Meetings Act. With a

05/16/2014 Board of Trustees

second from Mr. Rodarte, a roll call vote was taken and all members present voted in favor. The Board went into session at 1:10.

Board returned to session at 1:25 with a motion by Mr. Rodarte and a second by Dr. Belknap. Voice vote was taken and motion passes. No action taken in executive session.

Medical Staff Privileges & Appointments

(Please see attached list of appointments)

Motion made by Dr. Belknap to accept recommendations of the credentials committee for two year reappointments with a second from Mr. Rodarte voice vote was taken and motion passes. Motion made by Mr. Rodarte with a second by Mr. Berry voice vote was taken and motion carries.

Medical Staff Report

None-Dr. Caruana was unable to attend this meeting.

Old Business

None

New Business

Strategic plan initiative update was presented to the Board of Trustees by Mr. Lerch. Discussion of each of the pillars and an update on the strategic plan goals that have been met and action plans that still need to be completed. The board stated that the strategic plan seemed to be moving along and meeting bench marks. They thanked the team and support their endeavors.

Compliance Program Update

Terri Green has been working at assessing the compliance program and learning the process. She has been working on several new tools that can be used. Need to establish policies for peer review compliance. The board will establish a committee that can help to establish peer review and procedures for chart review need to ensure that we are meeting all federal regulations.

Administrator's report

Mr. Lerch addressed the Board of Trustees first by sharing a plaque that was presented to MCMC for the career pathways program.

Margaret Ann Mattorano went over with the the Board of Trustees the 8th grade health program that was held at Long Term Care this week. The kids were very positive about the program which included sessions by several of our healthcare team. Lessons include health risk associated with diet, exercise, smoking, teen pregnancy. This will become an annual event with hopefully getting more participation from outlying communities.

Mr. Lerch informed the board that staff have started training on the MCN policy manager program and that the board would have access to that program as well to review policies.

NRC picker was reviewed by the BOT. The results that we are getting are much better with more participation in the surveys.

The design group will be meeting next Wednesday to start working on the plans. Sam is working with RPS on the utilities.

05/16/2014 Board of Trustees

This Tuesday we have scheduled a meeting with Director Mosier with SPO to discuss the compensation model for MCMC. Ms. McQueary will see if she is able to attend that meeting.

VA grand opening was a couple of weeks ago. There was a great showing in support. MCMC attending and was able to speak with several of the representatives that were in attendance.

Behavioral health group is continuing meetings and have meet with health council and other community groups. Plan is to have a presentation together meet with the Department of Health and then the Governor afterwards.

Black Lung clinic had a very successful clinic this week. We were able to use the body box. We have also been contacted by the railroad to do their disability determination exams in June.

The group with the SHIP grant came up to meet and see how they might be able to support MCMC efforts. They are extremely supportive.

Audits went very well for meaningful use. The Low volume audit has been completed and we are awaiting that payment.

Transitions-Evelee in surgery has put in her notice and will be going to Aspen, CO to work. We have two great OR nurses so that transition should be very smooth. Joe Sexton who interviewed a couple of weeks ago decided not to take the clinic manager position so we will continue that search.

The policy for the Wellness center has changed to include ages 12-18 for community classes.

We are anticipating payment for sole community sometime in July. We have forecasted an increase to 1.5 million.

We continue our collaboration with Grow Raton and support those endeavors.

We will start quality training in the next two weeks for staff and working on those PI projects and quality indicators.

There have been no issues from us converting the campus to tobacco free. People are taking advantage of the tools that we have to offer and not using tobacco products

The CWA law suit for back pay for raises did go through. The State is still trying to figure out how those payments will be processed.

The Miners Rep that was hired a few months ago is doing very well and getting comfortable with the program.

05/16/2014 Board of Trustees

Physician Recruitment is still going strong. We have Dr. Tucker who will be here next week to meet for surgical coverage. Dr. Manuel who is a Family Practice Physician will be here in June. The Mansouris are still set for September and we are still in contact with Dr. Sonna.

The Pharmacy inspection went very well. There were a few security issues that were taken care of right away.

Ethics committee has had a couple of meetings and they are going through orientation.

There is a push for ICD-10 training

Community meetings were held in Springer and Cimarron. The Springer meeting had around 40 in attendance.

We will be visiting Parkview on the 23rd for regional meeting. We are looking at air transportation. We also need to look at ground transport to other facilities. This has been an increasing problem on transporting people from facility to facility by ground.

The Auxiliary recently purchased \$13,000 in neonatal equipment. Pictures and staff training have already occurred.

Derrick in Ultrasound will be leaving at the end of June he will be going to Florida with his family. Derrick has trained MJ and coverage will continue other than on Sundays. Betsy has approached with an interest.

Phil Long Ford has approached us with a marketing campaign and will be offering all State employees 3% discount and if they bring the flyer in they will give \$200.00 toward MCMC living giving tree.

The Auxiliary appreciation date is set for June 12th.

Financial Report:

Mr. Lerch presented the financials for Mr. Gonzales. Please see attached April 2003 Summary

April resulted in a gross patient revenue of \$1,577,709 and net patient revenue of \$817,443 after \$715,405 in contractual adjustments. Total expenses with depreciation were \$1,766,178 down \$363,056 from March.

Revenue:

Net patient revenues for the FY are \$10,608,545 down \$3,357,796 from \$13,966,341 from the same time last year. Overall revenues from the current fiscal year are down \$2,269,768 for last year.

Expenses:

For the current fiscal year, expenses are up \$864,521 primarily due to agency staffing and direct employment practitioners.

Operating Trust Fund:

05/16/2014 Board of Trustees

The Operating Trust Fund began fiscal year 2014 \$9,977,918 and as of April has a balance of \$9,733,187. In fiscal year 2014, \$5,768,297 has been earned and \$6,002,411 has been distributed.

Land Grant Permanent Fund:

The Land Grant Permanent fund has a balance of \$127,812,921. Earning information for March and April and distributions for April are not known yet.

Income Statement review by Mr. Lerch which is a projection of the revenue.

Executive Session

Motion: At 3:43 a motion was made by Mr. Berry to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H)(2) and for the purpose of strategic planning pursuant to section 10-15-(H)(9) of the Open Meetings Act. With a second from Mr. Rodarte, a roll call vote was taken and all members present voted in favor. The Board went into session at 3:43.

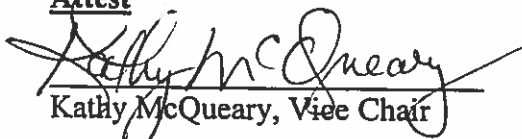
Open Session/Announcements

Motion: A motion was made by Mr. Rodarte to return to open session at 4:30. With a second from Dr. Belknap, a voice vote was taken and all members voted in favor. Motion Carried. No action /announcements

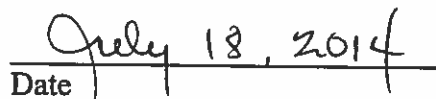
Adjournment

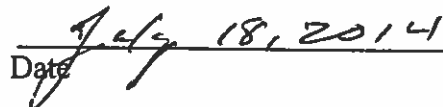
With no further business to discuss, a motion was made by Dr. Belknap to adjourn the Board of Trustees meeting. With a second from Mr. Rodarte the meeting adjourned at. 4:30.

Attest


Kathy McQueary, Vice Chair


Raymond Rodarte, Secretary Treasurer


Date


Date