

MINERS' COLFAX MEDICAL CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES

Call to Order

Chair, Kathy McQueary called the regular meeting of the Miners' Colfax Medical Center Board of Trustees to order on April 21, 2017, at 1:01 pm. The meeting was held in the Long Term Care Conference Room at 900 South 6th Street in Raton, NM.

Members: Kathy McQueary, Chair
Scott Berry
Donald Belknap, MD.
Raymond Rodarte, Secretary/Treasurer

Absent: William Jarrell

Staff: Shawn Lerch, CEO
Douglas Schmidt, MD., Medical Director
Gail Stoecker, Recorder

Visitors: See Attached list (Attachment A)

Pledge of Allegiance

Chair McQueary led Board members, staff and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

Motion: After review of the April 21, 2017 Agenda, Dr. Belknap made a motion to approve the agenda as presented. With a second from Mr. Rodarte, the motion carried.

Correction/Approval of Minutes

The Board members present reviewed the minutes of the March 24, 2017 Board meeting.

Motion: Mr. Berry made a motion to approve the minutes. With a second from Dr. Belknap, a voice vote was taken and the motion carried.

Recognition of Visitors & Visitors Forum

Chair McQueary recognized visitors present-Please see list.

Executive Session

Chair McQueary announced that the Board of Trustees will go into executive session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

Motion: Mr. Berry made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Mr. Rodarte, a roll call vote was taken.

Roll call vote:

Raymond Rodarte -Yes

Kathy McQueary-Yes

Scott Berry-Yes

Dr. Belknap-Yes

William Jarrell-Absent

Motion Carried.

The Board of Trustees returned to regular session at 1:23 pm. No action was taken.

Medical Staff Privileges & Appointments (Attachment B)

Dr. Belknap went over the list of providers that have been recommended by the Credentials Committee and reviewed by the Board of Trustees. *Motion:* Mr. Berry made a motion to approve the recommendations made by the Credentials for new appointments and re-appointments. With a second from Mr. Rodarte, a voice vote was taken.

Compliance Report

Nothing to report

Medical Staff Report

Medical Director, Douglas Schmidt, MD reports the following to the Board:

- MCMC has identified a couple of new physician candidates interested in working at MCMC.
- At least one person actively looking online to fill General Surgery.
- Incident reports are down.
- Dr. Schmidt noted one area of incident reports that elopements were down.
- Dr. Lotoc coming in May for a visit.

Old Business (Attachment C)

Policies

The Board was informed that the Long Term Care Administration has developed one new policy concerning incoming pets for therapy services or visitation.

- Pet Policy in the Long Term Care Facility

Motion: Mr. Berry moved to approve the one new Long Term Care Administration policy. With a second from Mr. Rodarte, the motion carried.

The Board was informed that the Long Term Care Administration updated definition of 'Neglect' on the following policy:

- Freedom from Abuse, Neglect and/or Exploitation for LTC Residents

Motion: Dr. Belknap moved to approve the one revised Long Term Care Administration policy. With a second from Mr. Rodarte, the motion carried.

Chair McQueary raised a question on maintenance GHS requirements. Wants to have GHS requirements clarified and verified. Would like Maintenance Department Lockout and Tag-out policy 6.1.2 or 6.1.12 misspelling to be fixed from 'tow' to 'two.'

Visitors Forum

Chair McQueary invited comments. No comments.

New Business

Mr. Lerch reports that there is no new business.

Administrator's Report

The Board was informed by Mr. Lerch on Personnel and working with Department of Health on how we can improve on recruiting specifically on nurses.

Growth Areas at Miners' Colfax Medical Center

- Traveled on 30 March 2017 to discuss rapid hire to interview and hire on spot with Department of Health.
- 4 new RNs hired by Miners' Colfax Medical Center.
- In process of interviewing 2 candidates for Quality Manager.
- Dr. Lotoc signed and coming to MCMC in July.
- Dr. Chao retiring at the end of June.
- Currently recruiting 2 General Surgeons.
- Currently recruiting 3 full time ER physicians. 1 interested Physician from Alaska whose wife is a Pediatric NP.
- Rooms have been outfitted at the LTC for Sleep Study 2-3 times per month with 2-4 patients at a time in a quiet area.
- Building on Cardiology program which has a need to increase to 3 times per week.
- Has added Echo to Cardiology.
- Pain clinic revised whole model which will improve on numbers.
- In process of updating LTC furniture with a great vendor in the prison system, good quality and reasonable.

- Pat Walsh championing Rambling Around Raton with a kick off over summer partnership with Trail Alliance park. Providers will be writing prescriptions to patients that will say 'walk this times a day for wellness.' Program aiming for the entire Summer and Fall with Walk with Principal, Walk with a Nurse, Walk with DR, etc.
- Updated MCMC website refreshed and easy contact and how to access minershosp.com.

Mr. Lerch showed on the projection updated MCMC website which has been refreshed by IT Department, www.minershosp.com. IT added for miners was their new American Miners social media. Mr. Shaver sat down specifically with Dr. Sood and Mr. Jarrell. Link for American Miners' is located on the bottom of MCMC website.

Emergency Preparedness

- First large scale community-wide Emergency Preparedness Exercise in several years will be on Saturday, 22 April 2017. Live exercise simulating a large causality event incorporating Cimarron, Folsom, Trinidad, Maxwell areas.
- Young Marines involved with volunteering for the exercise.
- After action debriefing and learning from exercise is crucial.

Des Moines Health Center

- Continue working with several people on contracts for Des Moines Health Center.
- Working through legal on contract and issues with leasing on the building.

Miners services

- Salt Lake City September 27-29 will be the annual Black Lung Conference collaborating with Pittsburg and Utah.
- Outreach Vehicle will be traveling to the Black Lung Conference.
- Tracks will include Medical, Legal and Benefits.
- Chair McQueary requests to be notified of the deadline dates to attend the Black Lung Conference.
- Submitted 3-year competitive grant.
- Just submitted \$400,000 grant with Dr Sood leveraging this grant for undiagnosed chronic conditions also looking towards Wyoming and Utah.
- Will hear by June on the status of the HRSA grant

Auxiliary

- Contributed to purchasing ICU beds.
- Purchasing Neo Natal Blue Bassinet with LED lighting.

Financial Report (Attachment D)

Shawn Lerch CEO updated the Board on the Financial Report
Included in the report:

- ✓ FY17 Mid-Year NET POSITION

April 21, 2017 Board of Trustees

- ✓ Revenue and expense reports
- ✓ Land Grant Permanent Fund- balance and income distribution reports

Motion: Mr. Rodarte moved to approve the Financial Report. With a second from Mr. Berry, the motion carried.

Executive Session

Motion: At 2:03 pm., Mr. Berry made a motion to go into Executive Session for the purpose of strategic planning pursuant to Section 10-15-1 (H)(9) and for the purpose of the limited personnel matters pursuant to Section 10-15-1 (H)(2) of the Open Meetings Act. With a second from Dr. Belknap. A roll call vote was taken.

Roll call vote:

Raymond Rodarte -Yes

Kathy McQueary-Yes

Scott Berry-Yes

Dr. Belknap-Yes

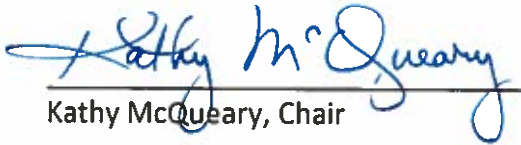
William Jarrell-Absent

Motion Carried.

Adjournment


With no further business and no action taken, a motion was made by Mr. Rodarte, with a second from Dr. Belknap to adjourn the Board of Trustees meeting at 3:30 pm.

Attest:


Kathy McQueary, Chair


Date


Raymond Rodarte, Secretary/Treasurer


Date