

**MINERS' COLFAX MEDICAL CENTER**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Call to Order**

Chair, Kathy McQueary called the regular meeting of the Miners' Colfax Medical Center Board of Trustees to order on May 19, 2017, at 1:01 pm. The meeting was held in the Long Term Care Conference Room at 900 South 6th Street in Raton, NM.

**Members:** Kathy McQueary, Chair  
Scott Berry  
Donald Belknap, MD.  
William Jarrell  
Raymond Rodarte, Secretary/Treasurer

**Absent:** None

**Staff:** Shawn Lerch, CEO  
Leonardo Lopez, MD., Chief of Staff  
Gail Stoecker, Recorder

**Visitors:** See Attached list (Attachment A)

**Pledge of Allegiance**

Chair McQueary led Board members, staff and visitors present in reciting the Pledge of Allegiance.

**Correction/Approval of Agenda**

*Motion:* After review of the May 19, 2017 Agenda, Mr. Rodarte made a motion to approve the agenda as presented. With a second from Dr. Belknap, the motion carried.

**Correction/Approval of Minutes**

The Board members present reviewed the minutes of the April 21, 2017 Board meeting.

*Motion:* Mr. Berry made a motion to approve the minutes. With a second from Mr. Jarrell, a voice vote was taken and the motion carried.

Chair McQueary announced the resignation of Shawn Lerch, CEO from Miners' Colfax Medical Center. The Board wishes Mr. Lerch well in his new endeavors. Thanks Mr. Lerch for his vision and accomplishing of new goals for Miners' Colfax Medical Center.

**Recognition of Visitors & Visitors Forum**

Chair McQueary recognized visitors present-Please see list.

Chair McQueary recognized the new Chief of Staff, Dr. Leonardo Lopez.

**Executive Session**

Chair McQueary announced that the Board of Trustees will go into executive session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

*Motion:* Mr. Berry made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Mr. Jarrell, a roll call vote was taken.

Roll call vote:

William Jarrell-Yes

Raymond Rodarte-Yes

Dr. Belknap-Yes

Chair McQueary-Yes

Scott Berry-Yes

Motion Carried.

*The Board of Trustees returned to regular session at 1:26 pm. No action was taken.*

**Medical Staff Privileges & Appointments (Attachment B)**

Dr. Belknap went over the list of providers that have been recommended by the Credentials Committee as well as two additional physicians who did not make the list was reviewed by the Board of Trustees.

*Motion:* Mr. Berry made a motion to approve the recommendations made by the Credentials for new appointments and re- appointments. With a second from Mr. Rodarte, a voice vote was taken.

**Medical Staff Report**

Leonardo Lopez, MD reports the following to the Board:

- Updated system through the supplier with the newest version of notes for physicians and nursing staff
- Recently attended meeting in Florida where he learned what the new system is capable of
- New Executive Committee has been having great input from everybody within the hospital system

**Old Business (Attachment C)**

*Policies*

The Board was informed that the Long Term Care Administration updated the following policy based on recommendations to meet federal language and state level criteria licensing for all

beds and to add clear definition for miners' accessibility to always have four beds remain open for miners' admissions:

- Miner and Non-Miner Admission to Miners' Colfax Medical Center Long Term Care Facility

*Motion:* Dr. Belknap moved to approve the one updated Long Term Care Administration policy as presented. With a second from Mr. Rodarte, the motion carried.

The Board was informed that the Wellness Center revised safety and liability requirements on the following policy:

- MCMC Wellness Center Membership Requirements

A comment was raised in regards to the cleanliness of the Wellness Center being lax and the machinery not being maintained possibly becoming hazards. Mr. Lerch will work with Maintenance Department for a preventative maintenance schedule.

*Motion:* Mr. Berry moved to approve the one revised Wellness Center policy as presented. With a second from Mr. Rodarte, the motion carried.

### Visitors Forum

Chair McQueary invited comments. A comment was raised that there is still a leak: Mr. Lerch and team brought in an appraiser to look at the damage entrance by Nurses Station. There is a plan in place to repair the area. Due to fiscal year end, repairs will not be made until after July. Maintenance does remain a top priority.

### New Business

#### *Policies*

Mr. Lerch reports that there are no new policies but encourages Board to look at MCN. Chair McQueary adds that the Board welcomes policies to be brought to the BOT Meeting to have them addressed specifically.

### Strategic Plan (Attachment D)

Mr. Lerch updates the Board with the following 2014-2018 Strategic Goals:

- Behavioral Health
- Career Pathways & Mentoring
- Customer Service
- Finances
- Government Collaboration
- Pulmonary
- Staffing
- Training
- Outpatient Services

Chair McQueary shows the Board an article about Miners' Colfax Medical Center in the New Legends Magazine that has a write up with full-page story.

Chair McQueary reports the following:

- In regards to transition she along with the leadership team have begun meeting on weekly basis so that initiatives and strategic goals do not drop off. Input is encouraged.
- Encourages anyone from the Board to attend the Western Regional Trustees Symposium at the Buffalo Thunder from June 07-09, 2017.

Chair MrQueary raised the following question:

- Is there a way to receive actual materials, information, and/or guide that will be presented at the Western Regional Trustees Symposium so that the Board may review the information presented independently. Mr. Lerch suggested that his team member will work with Ms. Hall at the Hospital Association to get said information.

A visitor raised the following question:

- In regards to Strategic Planning on Behavior Health, would there be a target date in utilizing the old facility. Mr. Lerch answered that there is no target date or timeline, but the group that is looking is highly interested in the facility and sees the value in the old facility.

#### **Endowed Chair (See Attachment E)**

Mr. Lerch presented to the Board the 2016 Endowed Fund Activity Report about Dr. Akshay Sood which includes:

- Miners' Colfax Endowed Chair in Mining-Related Lung Diseases
- Biography
- Service to the Profession and College
- Current Research
- Recent Awards and Recognition
- Upcoming Activities
- Key Points

Visitor, Carol Bridge, World Journal Reporter brings fourth a suggestion that she would like to write an article on Black Lung and the efforts of the MCMC team.

#### **Administrator's Report**

The Board was informed by Mr. Lerch that the MCMC Team is aggressively working with State Personnel to improve on recruiting.

#### **Growth Areas at Miners' Colfax Medical Center**

- New nurses have been hired and trained
- ICU is open
- ICU Supervisor candidate has been identified

- Infections Preventionist has been hired
- Quality Director has been hired and slated to start in August
- Two CNO candidates has been identified
- Cardiology is still going strong
- July 15, 2017 UNM Emergency Department coming onsite with Ms. Doyle has pledged to be better partners and improve rates

#### **Miners' Services**

- Miners' Colfax Medical Center is sponsoring the National Black Lung Conference, coming up in Salt Lake City from September 27-29, 2017 all miners and medical team members are encouraged and invited to attend.

#### **Recruitment**

- Dr. Lotoc confirmed arrival is mid-July with a projected start date in clinic in August
- Dr. Cook new General Surgeon coming on mid-August as Dr. Chao retires
- Great interview with Dr. Burden, Board Certified ER Physician, who is moving from Alaska. Dr. Burden is still going through the 'screening process'
- Dr Ibrahim will provide PRN and General Surgery in July
- Continuing to work with County and Healthcare Fund to help MCMC recruit additional providers

#### **Emergency Preparedness**

- Sincere gratitude to entire team in organizing with the community to become more prepared for when a large scale disaster happens

#### **Centriq**

- Sent a 6 team member to attend a conference in Florida
- National meeting presented updates to the system pleased to see company has
- Has pledged to improve services and have been true to their word
- Gathered providers in one room and came up with initiative
- Last meetings initiatives has already been implemented
- New enhancements makes the system more user friendly
- Merge system from financial perspective will improve collections
- will see what new updates will happen from January 2018
- Goal is for full integration with T System
- Every other aspect Centriq is making things happen with enhancements
- M Modal working well and dictation has been perfect

#### **Financial Report (Attachment F)**

Shawn Lerch, CEO updated the Board on the Financial Report

Included in the report:

- ✓ FY17 Audit/Cost Report Preparations
- ✓ Dashboard analysis for YTD compared to same time frame last year

- ✓ Land Grant Permanent Fund- balance and income distribution reports
- ✓ Patient Days Statistics

*Motion:* Mr. Rodarte moved to approve the Financial Report as presented. With a second from Dr. Belknap, the motion carried.

Chair McQueary informs The Board that the team will be reviewing the process on how they will move forward with the transition of interim CEO and replacement of a permanent CEO. Does not anticipate that there will be a CEO selected during Executive Session.

**Executive Session**

*Motion:* At 2:39 pm., Mr. Berry made a motion to go into Executive Session for the purpose of strategic planning pursuant to Section 10-15-1 (H)(9) and for the purpose of the limited personnel matters pursuant to Section 10-15-1 (H)(2) of the Open Meetings Act. With a second from Dr. Belknap. A roll call vote was taken.

Roll call vote:

William Jarrell-Yes

Raymond Rodarte-Yes

Dr. Belknap-Yes

Chair McQueary-Yes

Scott Berry-Yes

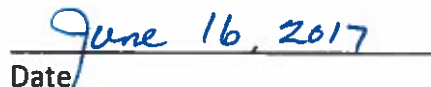
Motion Carried.

**Adjournment**

With no further business and no action taken, a motion was made by Mr. Berry, with a second from Mr. Rodarte to adjourn the Board of Trustees meeting at 4:15 pm.

**Attest:**

  
Kathy McQueary, Chair

  
Date

  
Raymond Rodarte, Secretary/Treasurer

  
Date