

June 28, 2013 Board of Trustees

**MINERS' COLFAX MEDICAL CENTER  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Call to Order**

The meeting of the Miners' Colfax Medical Center Board of Trustees was called to order by Chair Mr. Anaya on June 28, 2013 at 1:03pm. The meeting was held in the Long Term Care Facility Board Room located at 900 S. Sixth St. in Raton, New Mexico.

Members Present:                   Manuel Anaya-Chairman –Chair  
  Kathy McQueary, Vice-Chairman  
  Raymond Rodarte, Secretary  
  Kenneth Scott Berry

Members Absent

Staff Present                         Shawn Lerch, CEO  
  Pat Dierking, Care Management  
  Lee Caruana, Chief of Staff

Recorder                             Kandace Evans

Visitors Present:                   (SEE ATTACHED LIST)

**Pledge of Allegiance**

Chair Mr. Anaya led board members, staff, and visitors present in reciting the Pledge of Allegiance.

**Correction/Approval of Agenda**

*Motion:* After review of the June 28, 2013, agenda, Mr. Berry moved to accept the agenda as presented. With a second from, Ms. McQueary a voice vote was taken and all Board Members present voted in favor: Motion carried.

**Correction/Approval of Minutes**

**May 22, Regular Meeting**

*Motion:* After reviewing the May 22, 2013 Regular meeting minutes Ms. McQueary moved to accept minutes as presented with a second from Mr. Berry, a voice vote was taken and all Board Members present voted in favor: Motion carried.

**Recognition of Visitors & Visitors Forum**

Please see attached list of visitors present. Introduction of visitors present.

**Medical Staff Privileges and Appointments**

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Dr. Caruana presented to the Board of Trustees two providers who are presented to the Board for re-credentialing to the medical staff for two year appointments. Mr. Berry made a motion to accept the recommendation of the credentials committee with a second from Mr. Rodarte, a voice vote was taken and all Board Members present voted in favor to accept the recommendations of the credentials committee: Motion carried.

### **Medical Staff Report**

Dr. Caruana reported there have been some welcomed additions to the medical staff. Dr. Roberts clinic is up and running she is providing OB/GYN coverage. Dr. Carter has started as the Long Term Care Medical Director and seeing patients there. Dr. Lopez has started conducting his clinic out of Dr. Conder's office and is now seeing patients. Dr. Caruana also wanted to express his thanks to the Board of Trustees for approving the Medical Staff Bylaws and informed them that the medical staff would now focus on updating the medical staff rules and regulations.

### **Old Business**

None

### **Visitors Forum**

Mr. Colangelo, Miner Represented wanted to make a statement regarding the letter that was presented to the Board of Trustees at the last meeting. The definition of a miner that was used in that letter was the definition that is in the MCMC policy. He took the definition right out of the policy.

Representatives from the Raton Nursing and Rehabilitation Hospital (SEE ATTACHED) concerning the admission of non-miners to the Long Term Care facility. Discussion by visitors present and the Board on the use of the Long Term Care facility for private pay patients. Mr. Colangelo stated that he was representing the Miners and that they do not agree with having non miner patients admitted to the Long Term Care facility. They do not feel that it should be used for public use.

Mr. Lerch informed all present that he has had many request from Miners to have their spouse be able to be admitted into Long Term Care with them. Mr. Lerch asked for clarification as to the position of the Miners as to the use of the Acute Care Facility and if that should only be used for miner services. Mr. Colangelo explained further his position and that it is in only in reference to the services at the Long Term Care facility and not the Acute care hospital.

Dr. Caruana stated that there are several issues. He does understand the concerns of the private sector and the effects that this will have on them but also understands the need for the Long Term Care facility to be able to provide private pay beds for those miner families who want to be with their spouse.

The Current census is only 24 patients and of those 21 are Miners. Question was raised as to what happens if we get miners who want to come in and there are no beds available. It was stated we could not discharge a patient once in to just free up a bed but that we have not had a waiting list. It is hard to forecast a census for Long Term Care but that there have been many efforts to try and find Miners to come into the facility to no avail.

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Everyone was reminded that the spouses of the Miner would not be covered under the Miners Trust so they would be private pay or Medicare/Medicaid patients. This would not affect the Trust Fund monies.

Summary of Long Term Numbers were provided as follows:

We have 37 LNF and 10 Assisted Living Beds

Current census is:

21 Miners

3 non-miners

There are 13 low census beds available.

### **New Business**

(Please see policy list)

Review of the policies by the Board of Trustees. Discussion of each policy.

Motion made by Ms. McQueary to accept the policy as presented. Second by Mr. Berry. Motion passes.

### **Joint Conference**

Ms. Dierking presented the Board with Joint Conference information (PLEASE SEE ATTACHED). Review of HCAHPS Survey results and Quality PI indicators along with Trend reports.

Ms. McQueary noted that it seems that there still seems to be some issues with communication, it seems that everything can center around that one indicator. Ms. Dierking informed the Board that we are putting some tools in place and training with staff on this indicator and it should improve the ratings very soon.

### **Administrators Report**

Mr. Lerch addressed the Board of Trustees first by reporting the huge success of the annual bike rodeo. There were over 55 kids in attendance to learn about bike safety, have their bikes checked to make sure they were safe to ride and to get a bike safety helmet. This rodeo was put on in collaboration with the Retrac group.

The electronic health record is moving forward and will go live on July 28<sup>th</sup>. Healthland is doing quite a few updates and have now outsourced the migration track. We are starting the build of the clinic with Dr. Lopez who is very familiar with EHR. Once clinic is complete Long Term Care will follow.

Dr. Carter has assumed the duties of the LTC medical director. Last week he was able to meet with the residents, families and staff during a meet and greet.

We are continuing to work with New Mexico Health Resources on physician recruitment. Last week we had a site visit from a Nurse Practitioner who is interested in this area and we will continue to maintain contact with him. We are continuing our dialog with the New Mexico State personnel office to work on the medical compensation model. This will be a huge help in our recruitment efforts.

Dr. Wright will be joining us September 1<sup>st</sup>. She will be the full time surgeon.

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Another area of recruitment efforts is that of the nursing departments. We have had a few of our nurses leave for other positions. We are currently paying 1.3 million in nursing contract. We are collaborating with Trinidad to develop a nursing pool that can be used between the two entities which should help with some of the nursing shortages.

Senator Udall will be in the area on Wednesday and Mr. Lerch will be meeting with him to go over some of the healthcare changes, concerns and issues.

July 5<sup>th</sup> will be the beginning of the pay period where the 1% legislatively appropriated increase in employee checks will go into effect. This was dependent on successful evaluations and 100% of the staff will be getting those increases.

As of July 1<sup>st</sup> all of the fiscal year 2014 contracts will be completed. Sam Serna has done a phenomenal job in getting those completed.

Under the new health care act each state is to create their own health care exchange. New Mexico will be using the federal health care exchange while they are developing one of their own. More education on this will follow.

Both new clinics are up and running. Dr. Roberts is seeing patients and is now part of the OB/GYN rotation with Dr. Van Sickle and Dr. Harling. Our OB clinic numbers are high. Dr. Lopez is seeing patients out of Dr. Conders office and will start to have a full time clinic starting on Monday, currently he is only seeing patient ½ days because of some staffing issues which have been resolved.

We will be doing some specialized health care radio spots with focus on community health programs.

We will be changing over to NRAC Pickers starting on July 1<sup>st</sup> which will be more comprehensive data and more user friendly then the current survey.

We will be working with the Auxiliary on their next project which will be a breast cancer awareness campaign. More information on this to follow.

The Flooring here at LTC has been completed and looks wonderful. The Paving project is complete and the security system is almost completely installed.

We did interview for the CFO position but unfortunately that individual is no longer interested in relocation. We will continue our recruitment efforts and have posted the position in the ACHE to try and get a more national pool of applicants.

Recently an RFP was put out for clinic billing. After review of the submitted proposals it was decided that we will train someone within the organization and provide these services ourselves.

Health Council is being re-organized and will have their first meeting in July.

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Mr. Lerch has been attending a few of the residents breakfast and has had some great feedback. He encouraged the Board of Trustees to go out and see the Wellness garden that is located in back of the Auxiliary House.

The murals here at LTC are coming along wonderful we have had a lot of great feedback from visitors.

Raton Health Basin Economic Forum. (Please see attached handout)

We are continuing to meet with and work on behavioral health issues within the community. Which is an on-going problem and we are looking for solutions.

ESS is improving on their level of care. We will continue to develop a hybrid model for emergency services.

Relay for life will be July 18<sup>th</sup> and 19<sup>th</sup>. MCMC does have a team who is participating and has set two goals one to raise \$5000.00 which they have almost met and the second to walk to Albuquerque with the number of laps that they do the night of relay.

Service line update-Derrick in radiology has gotten his certification to perform echos. This will be a service that we will be providing. The Auxiliary is also putting together a scholarship program for individuals who are working for MCMC and want to continue their education.

We have purchased some additional billboards for advertising of services provided. These billboards will be throughout the state

The Board thanked Mr. Lerch and complimented the staff of all of the efforts of moving the facility forward and the right direction. The applauded his efforts in working on the compensation issues and feel this will make our facility successful.

### **Financial Report**

Mr. Lerch presented the Board of Trustees with the financial report for May 2013. May financial outcomes were higher than April's with a net patient revenue of \$1,308,427.19 total revenue of \$1,563,850.04 total expenses with depreciation of \$1,805,248.85 resulting in a net loss of \$241,398.81 for the month and net loss of \$2,893,786.79 for the year. Gross patient revenue was down \$254,092.46 from last year for the month and \$7,494,707.13 for the year. Gross patient revenue saw an increase from the previous month of \$212,18.43, the third consecutive month showing an increase. Total revenue from operations was down \$381,908.30 or 19% under budget for the month and (\$3,150,329.11) or 15% under budget for the year. Expenses (less depr.) were under budget by \$292,104 or 15% under budget for the year.

Acute admissions are down by 119 for the year and the average daily census is up to 8 compared to 6 last year and 8 in 2010. The average length of stay is below the required 4 day at 3.0. Total occupancy rate is 30% based on 25 beds as compared to 26% in 2012 for the month of May. Inpatient surgeries FY 2013 are 3 down from FY 2012 while outpatient surgeries are up by 3. On the plus side the month of May showed positive numbers for FY

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13 as compared to FY 12 in Acute admissions +4, swingbed admissions +2, inpatient surgeries+4, ERvisits+6, oncology clinic+11 and OB/GYN clinic +55, while YTD numbers are still showing down from last years numbers.

Net patient revenues less adjustments for audit AJE's FY 2012 posted in share in April were \$1510,506 up from the previous month of \$1,185,744. Medicare reimbursement and sole community provider funds were audit adjustments FY 2012 posted in April 2013. Bad debit write-off audit adjustment FY 2012 of \$1,430,328 of which \$823,024 has been charged off FY 2013. Net patient revenue for May of \$1,308,427.19 saw a decrease from last month of \$202,079. Overall net patient revenue of \$15,274,768.35 compared to FY 2012 of \$16,598,911.92 was down by \$1,324,144.

Overall, expenses were down \$292,104 for the month compared to budget and actual expenses were up \$1,007.47 for the month from FY 2012 and up \$333,834.25 for the year from FY 2012. Personnel services \$121,550 under budget for the month and for the year (\$687,966) under budget or 5%. Contractual allowances \$43,634 over budget for the month, and (\$505,950) under budget or 12% for the year. Other operating expenses were \$214,188 under budget for the month and (\$780,901) for the year or 13%.

The Operating Trust Fund began FY 2013 with a balance of \$8,973,400 and the Permanent Fund had a balance of \$106,277,372. Through May 31, 2013 the Operating Trust Fund has earned \$5,985,784.10 with a projected earnings for FY 2013 of \$6,532,014.06. Appropriate legislative transfers from the Trust to operations is \$4,863,100 and capital projects totaling \$743,446.71 leaves an anticipated FYE 2013 balance of \$9,898,867.48. That projects an anticipated increase in the operating trust fund of around \$925 thousand. Through April 30,2013 the Permanent Fund has shown an increase of \$12,252,725.61 resulting in a balance of \$118,530,097.70.

*Motion:* Ms. McQueary moved to accept the financial report as presented, with a second from Mr. Berry, a voice vote was taken and all Board Members present voted in favor: Motion carried.

### Executive Session

*Motion:*

At 2:30 pm motion was made by Ms. McQueary to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H)(2) and for the purpose of strategic planning pursuant to section 10-15-(H)(9) of the Open Meetings Act. With a second from Mr. Berry a roll call vote was taken and all members present voted in favor. The Board went into session at 2:35pm.

### Open Session/Announcements

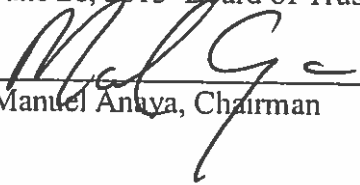
The Board returned to open session at 3:20pm with a Motion by Ms. McQueary second by Mr. Berry. There were no announcements or actions in Executive session.

### Adjournment

Motion made by Mr. Berry with a second by Mr. Rodarte with no further business meeting be adjourned, a voice vote was taken all in favor meeting was adjourned at 3:20pm

### Attest

June 28, 2013 Board of Trustees

  
Mantel Anaya, Chairman

7-19-13  
Date

  
Raymond Rodarte, Secretary/Treasurer

7-19-13  
Date