

**MINERS' COLFAX MEDICAL CENTER  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Call to Order**

The meeting of the Miners' Colfax Medical Center Board of Trustees was called to order by Chair McQueary on March 20, 2015 at 1:01pm. The meeting was held in the Long Term Care Facility Conference Room located at 900 S. Sixth St. in Raton, New Mexico.

**Members Present:**

Kathy McQueary  
Scott Berry  
Donald Belknap

**Members Absent**  
Raymond Rodarte

**Staff Present:**

Shawn Lerch, CEO

Kandace Evans, Recorder

**Visitors Present:**

(See attached list)

**Pledge of Allegiance**

Chair McQueary led Board members, staff, and visitors present in reciting the Pledge of Allegiance.

**Correction/Approval of Agenda**

*Motion:* After review of the March 20, 2015 agenda, it was moved to accept the agenda with the amendment move the financial report to be done after the medical staff report. Mr. Berry made a motion to accept with changes. With a second from Dr. Belknap, a voice vote was taken and all Board Members present voted in favor. Motion carried.

**Correction/Approval of Minutes**

After review of the February 20, 2015 minutes, Mr. Berry made a motion to accept as presented. With a second from Dr. Belknap, a voice vote was taken and members present voted in favor. Motion carried. The Board again wanted to thank the leadership group for making the trip to Santa Fe last month to report. They found it very informative.

**Recognition of Visitors & Visitors Forum**

Recognition of Visitors-Please see list.

**Executive Session**

Chair McQueary announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act to discuss Medical Staff privileges and appointments prior to granting appointment. The Board of Trustees determined that this action will remain on the agenda.

*Motion:* At 1:08 Dr. Belknap made a motion to go into Executive Session For the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a

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second from Mr. Berry, Roll call vote was taken and all members present voted in favor. Motion carried.

*Motion:* A motion was made by Dr. Belknap to return to regular session. With a second from Mr. Berry, the Board of Trustees returned to regular session at 1:20pm. No action taken.

**Medical Staff Privileges & Appointments (Please see attached list)**

**New Appointment:** Dr. Belknap reviewed the Credential files with the Board of Trustees

*Motion* A motion was made by Mr. Berry to approve all credential recommendations for appointment to the medical staff. With a second from Dr. Belknap, a voice vote was taken and members present voted in favor. Motion carried.

**Re-appointment:**

*Motion:* A motion was made by Dr. Belknap to approve all credential recommendations for re-appointment to the medical staff. With a second from Mr. Berry, a voice vote was taken and members present voted in favor. Motion carried

**Medical Staff Report**

None

**Financial Report: (Please see attached)**

Financials were presented to the Board of Trustees by Mr. Gonzales. Financials show an increase in accounts receivable over all from last year. We will be having a meeting with Acurus, who is our contracted accounting group to see how we can get some of these accounts coded and dropped from the system.

Gross Revenue overall for the month shows a 44% increase and year to date is 19% increase overall. Departments showing substantial growth are anesthesia, CT, hospitalist, swing bed and surgery.

Year to date shows an increase from last year of over 2 million. Continuing to show growth throughout the organization. Oncology currently is not seeing patients which is why there is a negative quantity showing for that service.

Admission report shows an overall increase of 6%. Rural health clinic shows 149% increase with OB up 62%. Outreach clinic have increased with Dr. Sood increasing the frequency of the DOL exams.

Motion made by Dr. Belknap to accept the financial reports as presented to the Board. Second to the motion by Mr. Berry. Voice vote was taken. Motion passes

**Old Business**

None

**Visitors Forum**

None

**New Business**

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Board of Trustees reminded to review the policies that are on MSN for review. They will have those approved by the next meeting.

**Administrator's report**

Mr. Lerch addressed the Board of Trustees with an update on the critical staffing vacancies and the aggressive work that has been done to try and correct the compensation for those departments to be more in line with fair market value. Approval has been given by CFA to adjust those salaries of nurses working in specialty departments within 5-15 percent to try and align the departments. Effective March 14<sup>th</sup> adjustments will be on those checks. This will allow up to become more competitive with surrounding healthcare facilities in recruitment and retention of nursing staff. Specialty departments that this will affect are OB, ER, ICU and OR. Mr. Lerch would like to thank Ms. Marez and Mr. Gonzales for all of their hard work in this endeavor. This was shared with all employees in the all employee meetings and it was voiced that if nurses were willing to cross train for specialty departments they would also be included in the wage adjustments.

Follow up by the Department of Health on the action plan for the lab for recertification went well.

OSHA recently conducted a site visit for three days there were a few issues that were identified that are in the correction phase right now.

We have been working with the higher learning foundation to try and bring back an educational entity to the community. We are currently working with Union county on a grant application which will help us with recruitment and retention by becoming a clinical site.

We are currently looking at a Physician assistant rotation to start in April. We have been in contact with Dr. Tony Salazar a Raton native who is interested in providing some ER coverage he will be meeting with us in early April.

Legislative session is set to wrap up tomorrow with approval of budget. We currently have \$25,000 earmarked for the renovation of one of the solariums as respiratory space so the entire department can be housed in one location.

Our first street clinic will be relocating to the Acute Care facility now at the end of the month. Kirstin Adams, NP is very excited about being located in the facility.

A grant was submitted for integrated behavioral health for 1.2 million over the next 3 years. We should here on the award in the next three months.

We did have a transition call for behavioral health with Tri-county who was supposed to have a transition of care plan in place. Today during the call it was announced that they were planning to continue providing services in raton. This is a new plan so we will have to wait to see what comes of it. Regardless we need to commit to the continuous of those services to the community. We will not assume any risk or liability of Tri-county but will work to see how we can continue services.

March 25<sup>th</sup> Mr. Lerch will be making a visit to Clayton to meet with the new interim CEO of Union County Hospital.

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Mr. Laner and Ms. Evans recently were in DC for the hill visits and Black Lung coalition meeting. Visits went very well and all voiced their continued support for MCMC and would like to attend our ground breaking ceremony now in August. We will set a date and make sure we get that date on their calendars.

The new oncology nurse is working well and is currently doing her certification and training.

Rural accountable care initiative for 3 year rural health pilot to show over three years to have saving and increase the quality of care. Learning more will update board as we learn more about this program.

Grand rounds with UNM will start last summer early fall. This program will pay for ½ nursing to coordinate efforts on site and we will be supplied with new equipment. Every month UNM will provide educational track for healthcare staff.

Dr. Kazmi will be here in April Dr. Chavez in on rotation, we have finalized the contract with Dr. Christine Lopez who will start in April. She will also assume the responsibilities of the Medical Director for LTC.

We have been working on the charge master and have already completed lab, radiology and are now working on med/Surg.

We will be attending a Studer session with Parkview on April 2<sup>nd</sup> invites will go out to management and if any board would like to attend.

We are in the process of purchasing the new 4d ultrasound which will be an huge asset for OB and cardiology patients. It will allow us to provide services which currently we have to send patients out for. We are also looking at CT machines to purchase.

With that Mr. Lerch stood for questions.

Questions-

Where are we at with the Behavioral health-Mr. Lerch addressed the Board and let them know that we are continuing to work with Department of Health and SOY we are currently looking into some funding that is for behavioral health integration into a health care system. Mr. Lerch presented the Board of Trustees with financial statements. (Please see attached reports)

Motion made by Mr. Berry to accept the financial report as presented to the BOT with a second by Dr. Belknap. Voice vote was taken and motion passes

### **Adjournment**

With no further business to discuss, a motion was made by Dr. Belknap to adjourn the Board of Trustees meeting. With a second from Mr. Berry

The meeting adjourned at. 2:14pm

### **Attest**

03/20/2015 Board of Trustees

  
Kathy McQueary, Chair

  
Raymond Rodarte, Secretary Treasurer

Apr 24, 2015  
Date

4/24/2015  
Date