

MINERS' COLFAX MEDICAL CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES

Call to Order

Chair, Kathy McQueary called the regular meeting of the Miners' Colfax Medical Center Board of Trustees to order on September 22, 2017, at 1:02 pm. The meeting was held in the Long Term Care Conference Room at 900 South 6th Street in Raton, NM.

Members: Kathy McQueary, Chair
Raymond Rodarte, Secretary/Treasurer
William "Cotton" Jarrell-via phone
Scott Berry
Donald Belknap, MD

Absent: None

Staff: Bo Beames, Interim CEO
Peggy Martinez, CFO
Gail Stoecker, Recorder

Visitors: See Attached list (Attachment A)

Pledge of Allegiance

Chair McQueary led Board members, staff and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

Motion: After review of the September 22, 2017 Agenda, Dr. Belknap made a motion to approve the agenda as presented. With a second from Mr. Rodarte, a voice vote was taken and all Board Members present voted in favor: Motion carried.

Correction/Approval of Minutes

The Board members present reviewed the minutes of the August 18, 2017 Regular Board meeting.

Motion: Mr. Rodarte made a motion to approve the minutes as presented, with a second from Dr. Belknap, a voice vote was taken and all Board Members present voted in favor: Motion carried.

September 22, 2017 Board of Trustees

Recognition of Visitors

Chair McQueary recognized visitors present-Please see list.

Executive Session

Chair McQueary announced that the Board of Trustees will go into executive session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H)(2) of the Open Meetings Act.

Motion: At 1:06 pm., Mr. Berry made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H)(2) of the Open Meetings Act. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William Jarrell-Via Phone-Yes

Raymond Rodarte-Yes

Chair McQueary-Yes

Scott Berry-Yes

Dr. Belknap-Yes

Motion Carried.

The Board of Trustees returned to open session at 1:27 pm. No action was taken.

Medical Staff Privileges & Appointments

Dr. Belknap went over the list of providers that have been recommended by the Credentials Committee and reviewed by the Board of Trustees.

Dr. Belknap reports to the Board that there were three (3) new appointments and four (4) reappointments in front of the Credentials Committee for September 2017.

Motion: Mr. Berry made a motion to accept the Credentials Committees recommendations as presented, with a second from Dr. Rodarte, a voice vote was taken and all Board Members present voted in favor: Motion carried.

Medical Staff Report

Medical Director, Douglas Schmidt, MD and Chief of Staff Leonardo Lopez, MD were both absent; therefore, there were no items to report to the Board.

Visitors Forum

Chair McQueary invited comments.

Visitors present commented the following to the Board:

- Wellness Center has been cleaned and the additional fans have been added

September 22, 2017 Board of Trustees

- Thanks to the Maintenance Team for coming in on Friday and Saturday to work on the Wellness Center
- Long Term Care Van has a broken window with pieces broken off

Managers Presentation

Eric R. Armstrong, DPT, Ancillary Services Director presents the following to the Board and Visitors:

A. Clinic construction update:

- Met with Capital Construction Bureau Chief, Marty Perrins-Dallman
- Letter of Intent submitted to Chief Dallman for approval
- Estimated total completion will be about 7-8 months
- Chief Dallman outlined the pricing process for architectural bid

Administrator's Report

Mr. Beames reports the following highlights to The Board:

- RN Compensation and Wage Solutions
- Revenue Cycle Re-design
- Human Resources process
- Financial Health
- Facilities and Construction
- Quality and Patient Safety
- Long Term Care administration update

Dr. Belknap raises the following question: Will coding be brought back in house? Mr. Beames answers that if this is done, than it will be on a very limited basis.

Financial Report (Attachment D)

Peggy Martinez, CFO updated the Board on the Financial Report as auditors were onsite all week.

Included in the report:

- ✓ FY17 Audit/Cost Report
- ✓ Dashboard analysis for YTD compared to same time last year: Noted 20% average increase
- ✓ Revenue and expense reports
- ✓ Land Grant Permanent Fund- Balance and Income Distribution Reports

September 22, 2017 Board of Trustees

Motion: Dr. Belknap moved to approve the Financial Report, with a second from Mr. Rodarte, a voice vote was taken and all Board Members present voted in favor: Motion carried.

Business

Policies:

No policies to present to the board.

Executive Session

Chair McQueary announced that the Board of Trustees will go into executive session for the purpose of strategic planning pursuant to Section 10-15-1 (H)(9) and for the purpose of the limited personnel matters pursuant to Section 10-15-1 (H)(2) of the Open Meetings Act.

Motion: At 2:26 pm., Mr. Berry made a motion to go into Executive Session for the purpose of strategic planning pursuant to Section 10-15-1 (H)(9) and for the purpose of limited personnel matters pursuant to Section 10-15-1 (H)(2) of the Open Meetings Act. With a second from Mr. Rodarte, a roll call vote was taken.

Roll call vote:

William Jarrell-Via Phone-Call dropped

Raymond Rodarte-Yes

Chair McQueary-Yes

Scott Berry-Yes

Dr. Belknap-Yes

Motion Carried.

The Board of Trustees went into session at 2:27 pm.

Open Session/Announcements

Motion: A motion was made by Mr. Rodarte to return to open session at 3:32 pm. With a second from Dr. Belknap, a voice vote was taken and all Board Members present voted in favor. Motion Carried. No action taken.

The Board returned to open session at 3:32 pm with the announcement that The Board reviewed a proposal presented by Interim CEO, Bo Beames to assume the CEO position permanently following discussion of proper protocol. Mr. Berry made a motion to direct Chair McQueary to visit with the acting Human Resources Director concerning notification to candidate protocol and suspension of CEO search, after which to offer Bo Beames permanent CEO position. With a second from Dr. Belknap, a voice vote was taken and all Board Members present voted in favor. Motion Carried.

Adjournment

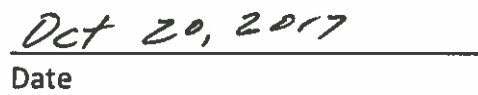
With no further business and no action taken, a motion was made by Mr. Rodarte, with a second from Dr. Belknap to adjourn the Board of Trustees meeting at 3:35 pm.

Attest:


Kathy McQueary, Chair


Date


Raymond Rodarte, Secretary/Treasurer


Date