

February 11, 2019

MINERS' COLFAX MEDICAL CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES

Call to Order

Chair Kathy McQueary called the regular meeting of the Miners' Colfax Medical Center Board of Trustees to order February 11, 2019 at 1:00 pm. The meeting was held in the Long Term Care Conference Room at 900 South 6th Street in Raton, NM.

Members: Kathy McQueary, Chair
Scott Berry, Vice Chair
Raymond Rodarte, Secretary/Treasurer
Dr. Donald Belknap
William Jarrell

Staff: Bo Beames, CEO
Lonny Medina, CFO
Sarah Zmich, Recorder

Visitors: See Attached list (Attachment A)

Pledge of Allegiance

Chair McQueary led Board members, staff and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

Motion: After review of the February 11, 2019 Agenda. Mr. Jarrell made a motion to approve the agenda as presented. With a second from, Mr. Rodarte, the motion carried.

Correction/Approval of Minutes

The Board Members present reviewed the minutes of the January 18, 2019 Board meeting.

Motion: Mr. Rodarte made a motion to approve the minutes as presented. With a second from Mr. Berry the motion carried.

Recognition of Visitors & Visitors Forum

Chair McQueary recognized visitors present

Executive Session

Chair McQueary announced that the Board of Trustees will go into executive session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

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Motion: At 1:02 Mr. Berry made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Mr. Jarrell, a roll call vote was taken.

Roll call vote:

William Jarrell- Yes

Raymond Rodarte-Yes

Kathy McQueary-Yes

Scott Berry- Yes

Motion Carried.

The Board of Trustees returned to regular session at 1:03. Dr. Belknap joined meeting after Executive Session.

Medical Staff Privileges and Appointments (Attachment B)

Dr. Schmidt, MD informed the Board that seven (7) providers were recommended by the Credential Committee: four new appointments, Thomas Wright, MD, Emergency Medicine, Ted Lee, MD, Emergency Medicine, Tony Maung, MD, Teleradiology, and Michael Coatney, DO, Ophthalmology, each for one year; two reappointments, Visshnumurthy Henda, MD and Jason Chang, MD, teleneurology, each for two years; and one increase in privileges, Misbah Zmily, MD, Internal Medicine, to include elective external cardioversion.

Motion: Mr. Rodarte made a motion to accept the Credentials Committee's recommendations to be approved as presented, with a second from Mr. Jarrell. A voice vote was taken and all Board Members present voted in favor. Motion carried.

Medical Staff Report

Dr. Schmidt reported to the Board:

- Quality Assurance procedure continues to maintain quality care throughout the facility.
- Dr. Ralph Holsworth has been newly appointed to the Emergency Room.

Mr. Beames reported that with the ample supply of ER doctors, Dr. Elizabeth Newman will fill in for the clinic providing more flexibility and quality in patient care.

Visitors Forum

Chair McQueary invited comments from visitors present:

Robert Gonzales expressed his concern that patients are not being informed that many services and tests may be completed at MCMC opposed to traveling to larger hospitals, which provides financial strain for many patients. He would like to see more widespread advertising of services provided at MCMC, as it is a great facility.

Mr. Berry stated that concerns and complaints are taken seriously by the Board and will be handled accordingly. MCMC is committed to quality patient care and ensure the public is informed of the services that are offered at this facility.

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Mr. Beames addressed Mr. Gonzales' concerns and introduced him to Denise Daves, CNO as a future contact for further concerns.

Thomas Hay would like microphones to be used during meetings for those who are not able to hear what is being discussed. Kathy McQueary assured him that accommodations will be made for future meetings.

No other comments

Business

Quality Charter (Attachment C)

Mr. Beames presented the final copy of the 2019 Quality Charter that was presented as a draft during the January Board Meeting. It has been reviewed by the MCMC Leadership Team and no further changes were made.

Motion: Dr. Belknap made a motion to accept the *2019 Quality Charter* to be approved as presented, with a second from Mr. Rodarte. A voice vote was taken and all Board Members present voted in favor. Motion carried.

Manager's Report

Barbara Duran, HR Director and Michael Neurauter, HR Associate presented the new MCMC Recruitment Plan to update the Board on the following:

- HR and department managers will inform the community of services and job openings at MCMC monthly through the use of the local radio stations.
- Currently advertising "*Nursing News & Views*" which is a monthly publication that is distributed to every nurse in New Mexico
- "Let's Taco about Your Future"- A dinner will be held for 2nd level students to discuss what MCMC can do to improve recruiting efforts.
- MCMC will attend several local job fairs for recruiting
- A mobile laptop is being used to assist applicants with the application process
- Pre-employment background checks are done with the Department of Health making the final decision.

HR was commended on their excellent presentation by Mr. Berry and Chair McQueary.

Financial Report (Attachment D)

Mr. Medina provided the following Financial Report:

- Financial Results YTD Unaudited
- Gross Revenue by Financial Class YTD

- Revenue Cycle
- Land Grant Permanent Fund
- FY18 Audit
- FY18 Medicare Cost Report
- Rural Health Clinic Billing Feasibility Study
- CMS Transparency Requirement
- Legislative Session
- Centennial Care 2.0 Payer Agreement Renewal

Motion: Mr. Berry made a motion to approve the Financial Report. With a second from Dr. Belknap, the motion carried.

Administrator's Report (Attachment E)

Mr. Beames updated the Board on:

Quality & Patient Safety-

The revised (draft) Quality Charter has been reviewed with the MCMC Management Team and no additional suggestions for revision/edit were made. The Quality Charter is now ready for final approval by the Board.

Workforce Development/Human Resources-

Barbara Duran and Michael Neurauter will be providing an update to the Board on the MCMC Recruitment Plan at the February Board meeting.

Current Agency Staffing stands at 20 RN (6 ER, 7 inpatient, 6 OB, 1 LTC), and 4 Radiology Techs.

Dr. Ralph Holsworth, MD has officially started as an ER provider. Dr. Newman is now flexing between the ER (4 shifts per month) and the Rural Health Clinic (3 days per week).

Active recruitment is underway for a Board-Certified Pediatrician and a Family Practice/Internal Medicine Provider.

Revenue Cycle Redesign-

MCMC has fully executed agreements in place with Blue Cross/Blue Shield and Western Sky for the State Medicaid Centennial Care 2.0 that went into effect on January 1, 2019. The agreement with the 3rd State Medicaid Managed Care Organization, Presbyterian Health Plan, is still pending signature as we work to negotiate an increase of rates for the commercial PHP agreement.

Facilities & Construction-

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Through the office of Senator Pete Campos, we have submitted a capital outlay request in the amount of \$240,000 to the NM Legislature for demolition of the "Old Hospital".

It is anticipated the preparation for demolition will occur in 2019-2020 and actual demolition is proposed to be carried out in 2020-2021.

Emergency Preparedness-

Lana Helton is in the process of preparing the application (due March 1) for the renewal of the MCMC Level four trauma designation and the trauma grant for FYE 2020.

The total award amount for the grant is expected to be \$38k-\$40k.

The key deliverables for the grant include technical training for the Medical Director, Nurse Coordinator and the Trauma Registrar as well as injury prevention outreach (Bike Rodeo, Car Seat Clinic, Health Fair are current MCMC activities).

MCMC Long Term Care-

The Scope of Work for conceptual design of the LTC improvements has been drafted and is ready to go to bid. It is anticipated the design and architectural work will begin sometime toward late March or early April.

Community-

On Friday, February 1, MCMC hosted the Recruit-Train-Retain-Sustain Regional Seminar which was led by Kristen Christy, Director of the program. Jerry Harrison, PhD, Director of New Mexico Health Resources gave a presentation on National Health Services Corp, Provider Recruitment and shortage of physician residency programs across the nation.

Key Dates-

March 15, 2019-MCMC Board Meeting

Other

No other business.

Executive Session

Motion: At 2:39 pm Mr. Rodarte made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Mr. Jarrell, a roll call vote was taken.

Roll call vote:

William Jarrell- Yes

Raymond Rodarte- Yes

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Kathy McQueary- Yes
Scott Berry- Yes
Dr. Donald Belknap- Yes
Motion carried.

The Board of Trustees went into Executive Session at 2:40 pm.

Open Session/Announcements

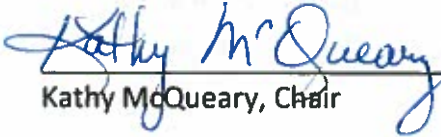
Motion: A motion was made by Dr. Belknap to return to open session at 3:15 pm. With a second from Mr. Jarrell, a voice roll call was taken and all Board Members present voted in favor.

Motion Carried: No action taken and no announcements.

Adjournment

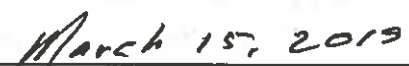
With no further business, and no action taken, a motion was made by Mr. Rodarte, with a second from Mr. Berry to adjourn the Board of Trustees meeting at 3:16 pm.

Attest:


Kathy McQueary, Chair


Date


Raymond Rodarte, Secretary/Treasurer


Date