

August 16, 2019

MINERS' COLFAX MEDICAL CENTER
REGULAR MEETING OF THE BOARD OF TRUSTEES

Call to Order

Chair Kathy McQueary called the regular meeting of the Miners' Colfax Medical Center Board of Trustees to order August 16, 2019 at 1:00 pm. The meeting was held in the Long Term Care Conference Room at 900 South 6th Street in Raton, NM.

Members: Kathy McQueary, Chair
Scott Berry, Vice Chair
Raymond Rodarte, Secretary/Treasurer
Dr. Donald Belknap
William Jarrell

Staff: Bo Beames, CEO
Lonny Medina, CFO
Denise Daves, CNO
Sarah Zmich, Recorder

Visitors: See Attached list (Attachment A)

Pledge of Allegiance

Chair McQueary led Board members, staff and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

Motion: After review of the August 16, 2019 Agenda, Mr. Rodarte made a motion to approve the agenda as presented. With a second from Dr. Belknap, the motion carried.

Correction/Approval of Minutes

The Board Members present reviewed the minutes of the July 19, 2019 Regular Board meeting. Corrections made to the minutes: Page 2, last paragraph to capitalize "Medina", Page 3, last two paragraphs and page 4, first paragraph, "take" to be corrected to "taken".

Motion: Mr. Berry made a motion to approve the minutes as corrected, with a second from Mr. Jarrell, the motion carried.

Executive Session

Chair McQueary announced that the Board of Trustees will go into executive session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

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Motion: At 1:04 pm Mr. Rodarte made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William Jarrell- Yes

Raymond Rodarte-Yes

Scott Berry- Yes

Dr. Donald Belknap- Yes

Kathy McQueary- Yes

Motion Carried.

The Board of Trustees returned to regular session at 1:18 pm.

Recognition of Visitors & Visitors Forum

Chair McQueary recognized visitors present

Medical Staff Privileges and Appointments (Attachment B)

Dr. Belknap informed the Board that four (4) providers were recommended by the Credentials Committee for reappointment: Ronald Cochran, CRNA, Pejman Firouztale, MD Teleradiology, Qazi Uddin, MD Teleradiology, and Roderick Woods, MD Cardiology, each for 2 years.

Two (2) providers were recommended by the Credentials Committee for new appointment: George Dresden, CNP, and Laith Salih, MD Pediatrics, each for 1 year.

Motion: Mr. Jarrell made a motion to accept the Credentials Committee's recommendations to be approved as presented, with a second from Mr. Rodarte. A voice vote was taken and all Board Members present voted in favor. Motion carried.

Medical Staff Report

Dr. Schmidt provided the Medical Staff Report:

- Louisa Chavez, MD has announced her retirement from MCMC.
- Ehab Ali, MD has left the community
- Ronald Lotoc, MD has resigned and will depart in August. Administration is looking for a replacement
- Ronald Cochran, CRNA will resign upon a replacement
- Lisa Wentling, NP will be leaving in October
- Rodney Sholty, MD will be replacing Dr. Lotoc as soon as his New Mexico licensure is in place.
- Misbah Zmily, MD will no longer be admitting patients
- Laith Salih has replaced Dr. Kazmi as a part-time pediatrician with emergency privileges
- MCMC will be without surgeon coverage during one week in October. Both surgeons will be attending CPE courses at that time.
- The Emergency Department is well staffed and continues to be stable.

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Visitors Forum

Chair McQueary invited comments from visitors present:

One visitor present asked if it would be possible to have a blood pressure clinic at least once a month so that members of the community could have their blood pressure checked without having to make a doctor's visit. Denise Daves, CNO stated that it would be an easy thing to set up and student nurses can use it as part of their training.

Tom Hay wanted to know if repairs on the retaining wall had begun. Mr. Beames informed him that "*Living Design*" was at LTC to inspect the wall and will return with the proposed recommendations for the best repair solution.

Business

Business/Action Items was dispensed from the Agenda.

Manager's Report (Attachment C)

Denise Daves, RN CNO, updated the Board on the following:

Denise recapped the Quality Scorecard that was presented at the August 16, 2019 Joint Conference Committee Meeting-

- Patient satisfaction survey with Press Ganey reflects a good overall rating for MCMC.
- Sepsis management has continued to improve with 100% rating.
- Communication with patients is a measure that can be improved upon, especially at the time of discharge.

The New Mexico Hospital Association announced that MCMC was recognized as one of the top five critical access facilities in the State of New Mexico for quality and patient safety by the CMS funded program, HIIN (Hospital Improvement Innovation Network). The facility will be recognized and will receive an award during the NMHA's Quality Awards Ceremony on September 25, 2019. A staff event and press released is being planned after the ceremony.

Relias is an interactive educational program for staff was introduced to staff during the previous week. The program has received many great reviews from users and will help to keep staff within compliance.

Financial Report (Attachment D)

Lonny Medina, CFO provided the following Financial Report:

- Financial Results YTD Unaudited
- Gross Revenue by Financial Class
- Revenue Cycle

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- Land Grant Permanent Fund
- Safety Net Care Pool- Medicaid
- Gross Receipts Tax on Hospitals
- Appropriation Budget
- Audit & Medicare/Medicaid Cost Reports
- Computer Network Downtime

It is unclear how the Safety Net Care Pool program will work out at this point as changes are being made with the State of New Mexico.

Beginning July 1, 2019, MCMC will be required to pay gross receipts tax on all services provided. The State has not yet determined how that will be paid.

The Appropriation Budget will be due in Santa Fe on September 3, 2019.

Clifton Larsen Allen will conduct the Audit and Medicare Cost Reports on September 23, 2019.

The MCMC computer network was down for a few days due to a computer virus. All workstations were shut down to prevent spread of the virus and the IT department immediately began working on the problem to resume back to normal business. There has been no evidence of a data breach.

Motion: Mr. Berry made a motion to approve the Financial Report. With a second from Dr. Belknap, the motion carried.

Administrator's Report (Attachment E)

Mr. Beames updated the Board on:

MCMC Long Term Care-

Living Design of Taos has finalized the design and drawings to improve the Memory Care Unit, rear exterior courtyard and rear LTC entrance. A pre-bid walk through with interested contractors has been conducted and the project has now entered the bid process with final bids for construction due Thursday, August 22

Current Census at LTC is 16 Miners and 10 Non-Miners for a total census of 26

LTC has hired a new Assistant Director of Nursing, Shawna Bowman

A Long-Term Care Carnival was held on Saturday, August 3. Proceeds from the fund raising event will be put to employee holiday party fund

A Resident outing to the Tesuque Casino outside of Santa Fe was undertaken on August 11

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Quality & Patient Safety-

Initial Press Ganey patient survey reports for the period of April 1-June 30 have been received and are to be reviewed with the Joint Conference Committee Quality Report

Workforce Development/Human Resources-

Current Agency Staffing stands at 18 RN (5 ER, 5 inpatient, 5 OB, 3 LTC) which is 4 less than the prior month, and 4 Radiology Techs (same as prior month)

Laith Salih, MD board certified pediatrician started August 5 and will be seeing patients on every other week schedule

Dr. Rodney Sholty, MD Family Practice is ready to start pending receipt of his NM medical license.

Dr. Louisa Chavez has resigned her position as Obstetrics and Gynecology provider effective early November. A search for her replacement is underway via external recruitment firms and professional networking

Dr. Terry Weaver, MD interviewed for a Family Practice/Pediatrics position on Friday, August 2. Dr. Weaver currently resides in Arkansas, but has a NM medical license and has worked in Clayton, NM previously

Lisa Wentling, PA has accepted a clinic position in Angel Fire, NM and has submitted her resignation. Her last day will be November 4

Facilities & Construction-

The LTC Heating/Air Conditioning Control Unit replacement/upgrade is underway by ACS (Automated Control System). The timeline on the project is expected to continue through the month of September

MCMC experienced a hot water outage in patient care units over recent days and Welch Boilers of Albuquerque is working on repair. It appears a circuit board malfunctioned, and a new board is in overnight transit with goal for repair by no later than Saturday, August 16

Emergency Preparedness –

MCMC participated in the ReTrac Committee on August 8, 2019. Dr. King, Dr. Wright, Cindy Johnson, Pharm D., Lana Helton and Janine Frederickson participated in the inter-agency meeting. MCMC shared that they will be hosting the infant/child car seat clinic in late September. The WIPP preparedness exercise is still slated for the latter half of 2020 and a

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Statewide contagious disease exercise (Crimson-contagion) is also being planned of the year ahead.

Community –

Discussions continue with Retha Shiplett, Planning Specialist to conduct an assessment and strategic plan related to Behavioral Health

A meeting with Noesis, Inc (Behavioral Health Services) occurred August 14. MCMC is working with Noesis staff to develop a memorandum of understanding (MOU) for use of community peer support workers in the MCMC Emergency Department

Outreach –

July 28-31 – Western Excursion (Utah)

30 & 31 –Utah 1 (Price)

August 1-4 2 & 3 -Utah 2 (Salina)

August 12-16 -Alamogordo, NM

September 9-13-Las Cruces, NM

Key Dates –

Friday, September 20, 2019-MCMC Board Meeting

Other

Chair McQueary inquired as to how many providers will be available with Noesis. Dr. Belknap informed the Board that there will be one provider available to the Raton area. Bo will keep the Board updated on the status and will have Dr. Loretta Conder and Cindy Johnson, Pharm D, attend a future Board meeting to provide more information.

Executive Session

Motion: At 2:13 pm Mr. Rodarte made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Mr. Jarrell, a roll call vote was taken.

Roll call vote:

William Jarrell- Yes

Raymond Rodarte- Yes

Scott Berry- Yes

Dr. Donald Belknap- Yes

Kathy McQueary- Yes

Motion carried.

The Board of Trustees went into Executive Session at 2:13 pm.

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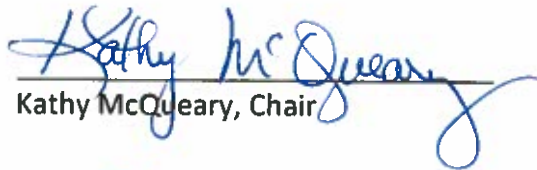
Open Session/Announcements

No action taken and no announcements.

Adjournment

With no further business, and no action taken, a motion was made by Mr. Rodarte with a second from Mr. Jarrell to adjourn the Board of Trustees meeting at 3:51 pm.

Attest:


Kathy McQueary, Chair

9/20/2019
Date


Raymond Rodarte, Secretary/Treasurer

9/20/19
Date