

January 21, 2022

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order January 21, 2022 at 1:00 pm. The meeting was held virtually in the Acute Care IT Training Room at 203 Hospital Drive in Raton, NM due to the COVID-19 pandemic.

Members: William "Cotton" Jarrell, Chairman
Gene Sisneros, Secretary/Treasurer
Shawn Jeffrey, Member
Richard Cardenas, Member

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Dr. Loretta Conder, CMO
Sarah Zmich, Recorder

Visitors: no visitors present

Pledge of Allegiance

Chairman Jarrell led Board Members, staff and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

The Board Members reviewed the presented Agenda of the January 21, 2022 Regular Board Meeting.

Motion: Mr. Sisneros made a motion to approve the agenda as amended. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes
Richard Cardenas- Yes
Gene Sisneros- Yes
Shawn Jeffrey- Yes

Motion carried.

Correction/Approval of Minutes

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William "Cotton" Jarrell- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

Medical Staff Report

Dr. Conder provided the following update to the Board of Trustees:

- The Practitioner's Performance Evaluation Committee (PPEC) held its first meeting on January 17, 2022 as a requirement of the newly updated Medical Staff Bylaws for the peer review process. The committee will meet on a quarterly basis or more often, if needed. The goals of this committee is to:
 - Create non-punitive culture that results in performance improvement
 - Create effective and efficient committee structure and processes
 - Establish valid and accurate practitioner performance measures
 - Provide practitioners with timely and useful feedback
 - Create well designed and collegial performance improvement strategies
 - Ensure that when a practitioner's performance is lacking he/she can use it as an opportunity for improvement
 - Collect reliable data from ongoing evaluation and reappointment

The following six core competency measures will be used to evaluate each practitioner:

- Medical and clinical knowledge
 - Practice based learning, improvement and education
 - Interpersonal skills
 - Professionalism
 - Knowledge of system-based practice to ensure the patient is able to get the care they need
 - Patient care to deliver compassionate, appropriate and effective care that helps promote health, prevent illness, treat disease and provide comfort for the end of life
- COVID and flu continue to create challenges with staffing
 - Patient COVID volumes are trending down at the moment
 - The monoclonal antibody, Regeneron is not effective against the Omicron COVID variant and there is limited access to the new monoclonal antibody. New Mexico is only receiving only 200 doses of it per week.
 - The Regional Hub calls still continue to share the challenges and knowledge that help patients get the care they need
 - PPE supplies are still in good standing

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Mr. Beames presented the *Annual Open Meetings Act Resolution* to the Board.

The Annual Open Meetings Act Resolution needs to be reviewed annually. The purpose of the document is to list time, date, place and frequency of the Board of Trustees meetings to remain in compliance with the New Mexico Open Meeting Act.

The *Annual Open Meetings Act Resolution* was updated to include the MCMC Acute Care Facility at 203 Hospital Drive, Raton, NM 87740 as an additional meeting location for the Board of Trustees.

Motion: Mr. Cardenas made a motion to approve the *Annual Opening Meetings Act Resolution* as updated. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

Credentials Committee Reappointment

With the retirement of Dr. Belknap from clinical practice, Dr. Victor Cruz was recommended for appointment to the Credentials Committee. He has accepted the appointment for 3 years.

Motion: Mr. Cardenas made a motion to approve the appointment of Dr. Victor Cruz to the Credentials Committee. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

Manager's Report

Quality Review- Q4 of 2021 (Attachment D)

Rae Hager, RN gave the following update to the Board of Trustees:

Patient Satisfaction- Press Ganey

- Inpatient CAHPS Top Box Scores were up from 60% to 63.64% for Q4 but were down from 75% to 66.67% for the CAHPS Rating 0-10 scale.

Cerner Today

- 27,000+ Associates
- 5,900+ Hospitals
- More than 650,000 Physician User and 2,200,000 Non-Physician Users
- 14,300 Physician Practices
- 80+ Spoken languages for business
- 500+ Patients Worldwide
- 3,400+ Home Health Care and Long Term Care Facilities
- Cerner Millennium translated into 7 languages
- \$7.8 billion cumulative R&D Investment
- \$5.69 billion in 2019 revenue
- 245 million longitudinal records managed within the Healtheintent platform
- 672 Stage 6 and 44 Stage 7 HIMSS Achievements

Cerner Production Experience

- Enhancements
- Regulations
- Model Recommendations
- Preferential Changes
- Predictability
- Stability

Community Works Terminology- Care Management

- Personalization (User)- Content and settings that and end-user can change to personalize the system to their work and preferences.
- Localization (Site)- Content that will require site specific input and definition.
- Foundation (Global)- Content developed and updated to support Cerner and industry best practice and regulatory requirements.

Connecting Across all Care Venues

An integrated, longitudinal medical record between Primary Care Office, Surgery Clinic, Inpatient and Post-Acute care.

Clinical Benefits

- All patient data in a single chart
- Cross continuum orders
- Altering across venues of care
- Single, consolidated patient plan and goals
- Clinical trial notice and order set flexing
- Ability to capture regulatory requirements

Patient/Operational Benefits

- Single patient portal
 - Online scheduling, pre-visit questionnaires

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- Budget Appropriation Request- FY22
- Capital Outlay

Cash is at \$9.8 million. This is up from \$8.3 million last year.

Days cash on hand is at 102.1 days.

Patient accounts receivable is at \$8.7 million.

The next bond payment will need to be made in May in the amount of \$88,000.

Inpatient admissions are up by 20%

Outpatient services YTD are 4,253. This is up almost 21%.

Surgery day cases are up by 11%.

Long term care admissions are up by 7 residents.

Observation admissions up 27%, clinic admissions are up 7% and ER admissions are up by 41%.

MCMC has received \$8.4 million in Federal assistance in fiscal year 2022.

Clifton Larson Allen has finalized the audit and is awaiting approval by the State auditor. James Mann of Clifton Larson Allen will present an audit overview at the February Board Meeting.

Mr. Beames and Mr. Medina presented the budget to the State Capitol on January 11. A request of \$42 million was presented .increase from last year is due to traveling staff.

A change order request was submitted to Facility Build for the solarium construction project to cover exposed conduit in the room.

Other projects in the near future include the replacement of boilers at the Acute Care Facility for about \$200,000 and a new nurse call system that will cost approximately \$300,000

Motion: Ms. Jeffrey made a motion to accept the Financial Report to be approved as presented. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Gene Sisneros- Yes

Richard Cardenas- Yes

Motion carried.

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Priorities for Long Term Care are regulatory survey readiness (annual survey by DOH) and continued recruitment of registered nurses.

Workforce Development/Human Resources-

Current RN Agency Staffing stands at 12 RN (6ER (+2), 1Med-Surg & ICU, 3 OB, 2 LTC (+2) which is same as the month prior. Current Radiology Tech Agency Staffing stands at 5(+1) Laboratory 3(-1) and Respiratory 1(-1).

The Health Care Study has finally been fully implemented with market compensation adjustments being realized in paychecks in December.

Quality & Patient Safety-

MCMC Mandatory Flu vaccination rate stands at 99% of employees vaccinated

The Governor Lujan-Grisham has issued a public health order that mandates all healthcare workers in NM receive the COVID19 and booster vaccine by February 4, 2021.

Facilities & Construction-

Construction work for the finish out of the large atrium to convert it to an Emergency Incident Command Center and COVID19 Overflow area is underway but has been delayed due to a shortage of HVAC components. The project is expected to be completed by end of March 2022.

MCMC is researching options for the replacement of the patient call system for acute care and long-term care. The current system is more than 12 years old and replacement parts are no longer available. Estimated cost for a new system is approximately 300 thousand dollars.

The Auxiliary has approved the purchase of 5 new hospital beds in the amount of \$41,000

Outreach-

The Black Lung Outpatient Clinic was held on Tuesday, January 18 with Dr. Akshay Sood, UNM Pulmonologist seeing pulmonary patients in the MCMC Clinic.

Many positive comments have been received regarding the virtual "Miner's Day" mailing and commemoration that was produced by Karina Dozal and Bobbi Gore.

MCMC has hired a new outreach driver with a CDL, Brent Clibon.

Key Dates-

Friday, February 18, 2021- MCMC Board Meeting

Executive Session

Motion: At 3:11 pm Ms. Sisneros made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.