

May 27, 2022

**MINERS' COLFAX MEDICAL CENTER  
MEETING OF THE BOARD OF TRUSTEES**

**Call to Order**

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on May 27, 2022, at 1:00 pm. The meeting was held virtually in the Acute Care IT Training Room at 203 Hospital Drive in Raton, NM due to the COVID-19 pandemic.

**Members:** William "Cotton" Jarrell, Chairman  
Dr. Donald Belknap, Vice Chairman  
Gene Sisneros, Secretary/Treasurer  
Shawn Jeffrey, Member  
Richard Cardenas, Member

A roll call vote was taken to acknowledge all Board Members present.

**Staff:** Bo Beames, CEO  
Lonny Medina, CFO  
Dr. Loretta Conder, MD, Chief Medical Officer  
Jayna Saiz, Recorder

**Visitors:** no visitors present

**Pledge of Allegiance**

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

**Correction/Approval of Agenda (Attachment A)**

The Board Members reviewed the presented Agenda of May 27, 2022, Regular Board Meeting.

*Motion:* Mr. Sisneros, made a motion to approve the agenda as amended. With a second from Mr. Cardenas, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes  
Dr. Belknap- Yes  
Richard Cardenas- Yes  
Gene Sisneros- Yes  
Shawn Jeffrey- Yes

Motion carried.

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**Correction/Approval of Minutes (Attachment B)**

The Board Members present reviewed the minutes of April 15, 2022, Regular Board meeting. The spelling corrections to the minutes were made and the minutes updated.

*Motion:* Mr. Sisneros, made a motion to approve the minutes as amended. With a second from Mr. Cardenas, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

**Recognition of Cares Champion**

Our CARES Champion this month is Sarah Zmich, Human Resources, Associate. Sarah has been employed with MCMC since August 27, 2018. Sarah has shown an exemplary attitude, and outstanding work. She was an asset to the administration department.

**Executive Session**

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

*Motion:* At 1:12 pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

*The Board of Trustees returned to regular session at 1:16 pm.*

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**Medical Staff Privileges and Appointments (Attachment C)**

Dr. Conder, informed the Board that three (3) providers were recommended by the Credentials Committee for reappointment: Donald Primer, MD, Family Medicine, Laith Salih, MD, Pediatric Medicine, and Akshay Sood, MD Pulmonary; each for two years.

Dr. Conder, informed the Board that four (4) providers were recommended by the Credentials Committee for new appointments: Sreechandra Donepundi, MD TeleRadiology, Satyam Veean, MD TeleRadiology, Chen Yin, MD TeleRadiology, and Mehrzad Zarghouni, MD TeleRadiology; each for two years.

*Motion:* Mr. Sisneros, made a motion to accept the Credentials Committee’s recommendations to be approved as presented. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William “Cotton” Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

**Medical Staff Report**

- Dr. Conder, provided the following update to the Board of Trustees: Dr. Conder, met with their Infirmery Manager and Chief Medical Officer of Philmont Scout Ranch to discuss medical support need for the more than 18,000 attendees that are expected this Summer.
- Dr. Conder, in light of the week’s recent events, and another mass shooting, would like the hospital and community to participate in a Mass Casualty Drill. MCMC participated in such an event approximately five to six years ago.
- Covid, is still out in the community, with three cases being seen, but the symptoms were mild and no one is currently in the hospital with Covid. Influenza A is on the rise.

**Business/Action Items**

Mr. Beames, updated the Board of Trustees on the following:

That at the end of July, Dr. Conder, would be retiring and stepping down from the Credentialing Committee and the MEC is recommending Dr. Saini, MD as her replacement effective the end of July. Dr. Victor Cruz, would move up to the Chair position and Dr. Douglas Smith will remain as an ongoing member. A motion was made to approve Dr. Saini’s appointment to the Credentialing Committee.

*Motion:* Dr. Belknap, made a motion to accept the appointment of Dr. Saini. With a second from Mr. Sisneros a roll call vote was taken.

Roll call vote:

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William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

Mr. Beames, continued and updated the Board Members on the Trauma Program Medical Director Appointment. Dr. Victor Cruz, general surgeon, has been recommended by MCMC Medical staff to fill this position.

*Motion:* Mr. Cardenas, made a motion to accept the appointment of Dr. Cruz. With a second from Mr. Sisneros a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

### **Manager's Report**

#### **Quality Update (QI-CYE 2022) (Attachment D)**

**Rae Hager**

Rae Hager, R.N., Director of Quality and Patient Safety presented an update on MCMC Quality Measures for the first Quarter of 2022. Ms. Hager reviewed the MCMC clinical quality scorecard which showed all measures to be green (exceeds target) except of the Obstetrics C-section measure which was yellow. The yellow performance was attributed to the rather small number of C-sections currently being performed within the hospital.

Additionally, Ms. Hager reviewed the first quarter 2022 Press Ganey Patient Survey results for the Emergency Department, Inpatient Unit, Medical Practice, and Outpatient Services. The Medical Practice scores show that MCMC percentile rank is significantly lower than the national and state peer PG database and therefore this service area will be the main area of focus for improvement over the next 3-6 months.

**Black Lung Update**

**(Attachment E)**

**Bobbi Gore**

Bobbi Gore, Black Lung Clinic Program Manager presented an update on the Black Lung Mobile Outreach Program. Ms. Gore shared the numerous challenges she has faced since joining the program in October of 2021. Ms. Gore shared that many of the challenges have been overcome including the hiring of a Mobile Outreach CDL Driver, addition of a new Outreach Specialist, addition of Radiology Tech agency staffing through a shared arrangement with the MCMC Outpatient Imaging Department. The Mobile Outreach Clinic will be on the road for the first time since the start of the COVID19 pandemic when it ventures to Price, Utah on May 29 for 3 days of Miner Outreach Screenings. Approximately 35-40 miners have signed up for the screening event being held in Price. Ms. Gore reviewed the status of the current HRSA Grants and reviewed the program goals for the near future to include full staffing, all certifications for vehicle and screening achieved, continued clinics/ outreach events planned for throughout the state, and continued promotion of the Black Program through events such as the Miners Day event in December.

**Financial Report (Attachment F)**

Lonny Medina, CFO provided the following Financial Report:

➤ Financial Results Year-to-date Unaudited	\$10,362,956
➤ Gross Revenue by Financial Class	\$43,508,904
➤ Revenue Cycle	20.41% increase
➤ Land Grant Permanent Fund	\$171,049,643
➤ Other Results	\$6,149,289 current month
➤ COVID-19	\$8,379,027
➤ Budget Appropriation Request- FY22 & FY23	\$41,422,800
➤ Capital Outlay- Total Capital Outlay committed to FY22	\$1,248,486
➤ Electronic Medical Record Migration Project through CERNER is ongoing with training and program building happening to replace Centrique.	

*Motion:* Mr. Sisneros made a motion to accept the Financial Report to be approved as presented. With a second from Ms. Jeffrey a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Gene Sisneros- Yes

Richard Cardenas- Yes

Shawn Jeffrey- Yes

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Motion carried.

### **Administrator's Report (Attachment G)**

Mr. Beames provided the following update to the Board:

- Emergency Preparedness/Community- Entry Control Point Screening for Visitors and Patients is still in effect and MCMC has implemented an automated screening system, "Repticity" that eliminates manual sign-in processes for staff, contractors, and visitors. The system also ensures compliance with NM DOH requirements for screening.
- Medical Staff- Dr. David Alcindor has signed a Letter of Intent to join MCMC as a full-time Emergency Medicine Provider. James Bowie, MD of Trinidad, CO has moved from PRN status with MCMC to Part-Time Status as an Emergency Room Provider
- Itty Matthew, MD has moved from PRN status with MCMC to Part-Time Status as an Emergency Room Provider
- Loretta Conder, MD will be retiring from practice with the SNM/MCMC at the end of July
- The MEC is recommending that Vinay Saini, MD replace Dr. Conder as a member of the Credentials Committee with Dr. Cruz moving to the position of Chair of the Committee
- The MEC is recommending that Victor Cruz, MD, General Surgeon be appointed to the role of Medical Director for the MCMC Level IV Trauma Program
- In accordance with the MCMC Medical Staff By-Laws, the MEC Chairman, Dr. Lopez will be appointing a replacement for Dr. Conder on the MEC effective for the first MEC meeting in August
- MCMC Long Term Care- MCMC continues to monitor the current COVID situation with the hope that the Wellness Center can re-open sometime in the latter part of June or early July on a limited basis
- Workforce Development/Human Resources- A wage increase of 3% was put into effect for qualifying State of New Mexico Employees at the beginning of this month and will show up in employee paychecks on April 22. The minimum wage for State of New Mexico employees will be increased to \$15.00 per hour effective July 1, 2022
- Annual Required Training for all MCMC Staff is due June 30, 2022
- Quality & Patient Safety- Our CERNER Journey Team continues to invest time into building the new EMR System that will replace our current CPSI/Centriq system with an anticipated Go-Live date of September 12 (revised from September 6).

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- An update on the MCMC CERNER Journey will be provided as part of the June 2022 Board Meeting
- Facilities & Construction- Current and Future Capital Priorities include:
  - FY22--Finish Out Solarium
  - FY 22--Two Portable Oxygen Units for LTC
  - FY 23--LTC Elevator Upgrade
  - FY 23--MCMC Boiler Replacement
  - FY 23--Patient Call System
  - FY 23--LTC Transportation Vehicle
  - FY 23-- Parking Lot Expansion
  - FY 24--Demolition of Old Hospital
- Outreach- The Black Lung Outpatient Clinics were held on the 16<sup>th</sup> and 17<sup>th</sup> of this month and they served a total of nine patients.
- Bobbi Gore will give an update on the Black Lung Outreach program as part of the May Board meeting.
- Key Dates- Board Meeting, Friday, June 17, 2022  
Annual Board Meeting, Friday, July 15, 2022
  - Election of Officers
  - Annual CEO Review
  - Strategic Plan/Initiatives Update 22/23

### **Executive Session**

*Motion:* At 3:05 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Shawn Jeffrey- Yes

Motion carried.

*The Board of Trustees returned to Open Session at 4:03pm.*

### **Open Session/Announcements**

No announcements were made

### **Adjournment**

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With no further business, and no action taken, a motion was made by Dr. Belknap, with a second from Mr. Cardenas, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.


Roll call vote:

William "Cotton" Jarrell- Yes  
Dr. Belknap- Yes  
Richard Cardenas- Yes  
Gene Sisneros- Yes  
Shawn Jeffrey- Yes


Motion carried and the Board of Trustees Regular Meeting was adjourned at 4:04 pm.

**Attest:**

  
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William "Cotton" Jarrell, Chair

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gene Sisneros, Secretary/Treasurer

  
\_\_\_\_\_  
Date