

July 15, 2022

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on July 15, 2022, at 1:00 pm. The meeting was held virtually in the Acute Care IT Training Room at 203 Hospital Drive in Raton, NM due to the COVID-19 pandemic.

Members: William "Cotton" Jarrell, Chairman
Dr. Belknap, Vice Chairman
Gene Sisneros, Secretary/Treasurer
Shawn Jeffrey, Member
Richard Cardenas, Member

A roll call vote was taken to acknowledge all Board Members present, with the exception of Dr. Belknap being absent.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Dr. Loretta Conder, MD, Chief Medical Officer
Jayna Saiz, Recorder

Visitors: no visitors present

Pledge of Allegiance

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

The Board Members reviewed the presented Agenda of July 15, 2022, Regular Board Meeting.

Motion: Mr. Sisneros, made a motion to approve the agenda as amended. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:
William "Cotton" Jarrell- Yes
Shawn Jeffrey- Yes
Richard Cardenas- Yes
Gene Sisneros-Yes
Motion carried.

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Correction/Approval of Minutes

Minutes from BOT Meeting July 15, 2022.

Motion: Mr. Sisneros, made a motion to approve the minutes as amended. With a second from Mr. Cardenas, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Motion carried.

Recognition of Cares Champion

Karla Davis, from Care Management, was recognized as the CARES Champion for this month.

Executive Session

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

Motion: At 1:13 pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros-Yes

Motion carried.

The Board of Trustees returned to regular session at 1:23 pm.

Medical Staff Privileges and Appointments

Dr. Conder, informed the Board that one (1) provider was recommended by the Credentials Committee for reappointment: Steven Swanson, CRNA, for two years.

Dr. Conder, informed the Board that five (5) providers were recommended by the Credentials Committee for new appointments: Winslett Cox, MD, TeleRadiology; David Fairbanks, MD, Emergency Medicine; Heather Krause, MD, Emergency Medicine; Robert Liberman, MD, TeleRadiology; and James West, MD, TeleRadiology for two years.

Motion: Mr. Sisneros, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Mr. Cardenas, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Motion carried.

Medical Staff Report

Dr. Conder, reported to the Board, on Covid-19 in our community. She reported there are two cases of Covid-19 in the hospital presently. Covid-19 is on the rise, and this Omicron strain is not treated with antibodies. If a patient comes to the ER or outpatient clinic within five days of on-set they may be treated with antiviral medicine either by pill or IV. The antiviral treatments will help the patient not to get any worse.

PPEC- Professional Practice Evaluation Committee: PPEC is developing a manual for it's members. They have a meeting scheduled for July 27, 2022, to resume edits. They are looking forward to having the manual completed.

Business/Action Items

Election of Officers: The Board of Trustees decided that they would like to keep the same officers as last year.

Motion: Mr. Sisneros, made a motion to accept the Board of Trustees to remain the same, and in the same positions, the recommendation to be approved as presented. With a second from Mr. Cardenas, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Motion carried.

Manager's Report

Dr. Barry Singleton and Lonny Medina gave a presentation to the Board of Trustees on pricing for Long-term Care. Everyone learned Medicare and Medicaid set the price for what is charged. Revenue versus cost showed how even though LTC is charging more than other facilities, its care, and expenses far out way making any profit.

Mr. Beames, gave a presentation to the Board of Trustees on the Best Practice Guideline Board Legal Fiduciary Duties and Governance of Excellence. He covered the fiduciary duties of loyalty, care and obedience are the cornerstones of good governance. Directors are stewards and hold the organization's resources/capacities in trust on behalf of stakeholders and the community.

Financial Report

The Lonny Medina, CFO provided the following Financial Report:

➤ Financial Results Year-to-date Unaudited	\$10,066,603
➤ Gross Patient Revenue by Financial Class	\$51,430,631
➤ Revenue Cycle	12.55% increase
➤ Land Grant Permanent Fund	\$175,547,211
➤ Other Results	\$5,287,860 current month
➤ COVID-19	\$8,379,027
➤ Budget Appropriation Request- FY22 & FY23	\$41,422,800
➤ Capital Outlay- Total Capital Outlay committed to FY22	\$1,261,485
➤ Electronic Medical Record Migration Project through CERNER is ongoing with training and program testing taking priority.	

Motion: Mr. Sisneros, made a motion to accept the Financial Report to be approved as presented. With a second from Mr. Cardenas, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shaw Jeffrey- Yes

Gene Sisneros- Yes

Richard Cardenas- Yes

Motion carried.

Administrator's Report

Mr. Beames provided the following update to the Board as follows:

Emergency Preparedness/Community- The COVID-19 inpatient census is seeing a rise in cases and several admissions over the past 2 weeks. The outpatient is still experiencing positive cases on a consistent basis. Employees contracting COVID 19 are occurring more

frequently this month with 5 new incidents of employee staff testing positive over the past two weeks.

MCMC Long-Term Care- The Wellness Center has undergone a limited re-opening and now is available to LTC Residents, MCMC employees and former Miners in the community that qualify.

Current Census at LTC is 12 Miners and 5 Non-Miners for a total census of 17 with one resident passing and one resident admission over the past month.

Visitors are allowed COVID19 screening for symptoms.

Medical Staff- MCMC has active searches underway for Family Practice (or Internal Medicine) MD/DO and Family Practice APP (Nurse Practitioner or Physician Assistant) Loretta Conder, MD will be retiring from practice with the SNM/MCMC at the end of July In accordance with the MCMC Medical Staff By-Laws, the MEC Chairman, Dr. Lopez will be appointing a replacement for Dr. Conder on the MEC effective for the first MEC meeting in August

Workforce Development/Human Resources-

Current RN Agency Staffing stands at 21RN (6 ER , 6 Med-Surg & ICU, 6 OB, 0 OR and 3 LTC which is 4 more than the month prior. Current Radiology Tech Agency Staffing stands at 6 (-1), Laboratory at 4(+1) and Respiratory at 2 (no change) when compared to the month prior

Annual Required Training for all MCMC Staff which was due June 30, 2022. MCMC was completed by 100% of MCMC staff, which is a huge improvement for the organization compared to previous years.

Quality & Patient Safety-

Our CERNER Journey Team continues to invest time into building the new EMR System that will replace our current CPSI/Centriq system with an anticipated Go-Live date of September 12 (revised from September 6).

Press Ganey data and results are being shared with the MEC and other key committees of the Medical Staff. Focus for the rest of 2022 will be on the Medical Practice Survey (Rural Health Clinic and its providers)

Facilities & Construction- Construction work for the finish out of the large atrium has been completed. A plan for adding in audio-visual and information technology to the room is being implemented.

The patient call system malfunctioned over the July 4 holiday. MCMC is escalating the need to replace the system to priority one with an initial cost for replacement in the 350 to 400 thousand dollar range. The current system is no longer supported, and replacement parts are very hard to come by.

MCMC will be replacing the main elevator at LTC over the course of the next few months.

The estimated cost of the project will be in the vicinity of 90 thousand dollars.

Current and Future Capital Priorities include:

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- FY 23--Patient Call System
- FY 23--LTC Elevator Upgrade
- FY 23--MCMC Boiler Replacement
- FY 23--LTC Transportation Vehicle
- FY 24-- Parking Lot Expansion
- FY 24--Demolition of Old Hospital

Outreach-

The Black Lung Outpatient Clinics will be held on the 18 &19 of this month, with two comprehensive evaluations scheduled to be performed.

An offer has been made to fill the Miners Wellness Specialist position.

The Mobile Outreach Clinic will be on the road again in July and headed to back to Price, Utah for an encore presentation.

Key Dates-

MCMC Board Meeting, Friday, August 19, 2022

Executive Session

Motion: At 2:35 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Motion carried.

The Board of Trustees returned to Open Session at 4:14 pm.

Open Session/Announcements

No announcements were made

Adjournment

With no further business, and no action taken, a motion was made by Mr. Sisneros, with a second from Ms. Jeffrey, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

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Roll call vote:

William "Cotton" Jarrell- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes


Shawn Jeffrey-Yes

Motion carried and the Board of Trustees Regular Meeting adjourned at 4:15pm.

Attest:



William "Cotton" Jarrell, Chair



Date



Gene Sisneros, Secretary/Treasurer



Date