

August 19, 2022

**MINERS' COLFAX MEDICAL CENTER  
MEETING OF THE BOARD OF TRUSTEES**

**Call to Order**

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on August 19, 2022, at 1:00 pm. The meeting was held virtually in the Acute Care IT Training Room at 203 Hospital Drive in Raton, NM due to the COVID-19 pandemic.

**Members:** William "Cotton" Jarrell, Chairman  
Dr. Belknap, Vice Chairman  
Gene Sisneros, Secretary/Treasurer  
Shawn Jeffrey, Member  
Richard Cardenas, Member

A roll call vote was taken to acknowledge all Board Members present.

**Staff:** Bo Beames, CEO  
Lonny Medina, CFO  
Dr. Victor Cruz, MD, Chief Medical Officer  
Jayna Saiz, Recorder

**Visitors:** no visitors present

**Pledge of Allegiance**

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

**Correction/Approval of Agenda**

The Board Members reviewed the presented Agenda of August 19, 2022, Regular Board Meeting.

*Motion:* Mr. Sisneros, made a motion to approve the agenda as amended. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros-Yes

Dr. Donald Belknap-Yes

Motion carried.

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**Correction/Approval of Minutes**

Minutes from BOT Meeting July 15, 2022.

*Motion:* Mr. Cardenas, made a motion to approve the minutes as amended. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Dr. Donald Belknap-Yes

Motion carried.

**Recognition of Cares Champion**

Loretta Sanchez, from ICU, was recognized as the CARES Champion for this month.

**Executive Session**

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

*Motion:* At 1:09 pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros-Yes

Motion carried.

*The Board of Trustees returned to regular session at 1:22 pm.*

**Medical Staff Privileges and Appointments**

Victor Cruz, MD, General Surgeon was introduced by Chief Executive Officer, Bo Beames as the newly appointed Miners Colfax Medical Center Medical Officer and as a member of the Miners Colfax Medical Center Credentials Committee.

Dr. Cruz, informed the Board that two (2) providers was recommended by the Credentials Committee for reappointment: Ronald Cochran, CRNA, for one year and Dr. Loretta Conder, MD, as Associate Staff for two years.

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*Motion:* Dr. Belknap, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Dr. Donald Belknap-Yes

Motion carried.

### **Medical Staff Report**

Victor Cruz, MD provided an update to the Board of Trustees on recent Medical Staff Activities. He reported that searches for family practice, internal medicine, and ER providers are being conducted. An offer for a part-time ER position has been made to Dr. Heather Krause, MD. Additionally, the work by the Medical Staff to finalize the PPEC Manual (Professional Practice Evaluation Committee) continues with the goal to have it completed within the next 30 to 60 days.

### **Business/Action Items**

Credentials Committee Alternate: Dr. Loretta Conder, is to be a Credentials Committee Alternate, given the current circumstances. Dr. Belknap also spoke about how he thought this was a very good idea. This is compliant with the by-laws.

*Motion:* Ms. Jeffrey, made a motion to accept Dr. Loretta as an Alternate for the Credentials Committee, and with a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Dr. Donald Belknap-Yes

Motion carried.

### Manager's Report

QAPI-Q2 of CY 2022, Rae Hager and Rhonda Moniot gave a presentation to the Board of Trustees on Quality. Everyone learned about ActionCue and Press Ganey and how the hospital is doing compared to it's peers. A hand-out was provided to the Board of Trustees. It was full of facts and areas of improvement and showed the hospital's top box, percentile rank, and Press Ganey Scorecard.

Black Lung Endowment –Annual Report: Bobbi Gore, gave a presentation to the Board on the Black Lung Outreach Program. She provided the Board with a copy of the Endowed Gift Agreement, she also went over Dr. Akshay Sood, MD, MPH. Dr. Sood is Miners' Colfax Endowed Chair in Mining-related Lung Disease.

Bobbi, also went over the financial reports from the UNM Foundation with the Board, dating back to 2020 when the pandemic started.

Mr. Beames, gave a presentation to the Board of Trustees on Strategic Planning  
Mr. Beames, presented to the Board to the Board, our mission, vision, and values. Next month Mr. Beames along with the Leadership Team will present their accomplishments related to the past year's Strategic Plan.

### Financial Report

The Lonny Medina, CFO provided the following Financial Report:

➤ Financial Results Year-to-date Unaudited	\$9,023,907
➤ Gross Patient Revenue by Financial Class	\$4,065,350
➤ Revenue Cycle	9.52% increase
➤ Land Grant Permanent Fund	\$169,709,721
➤ Other Results	\$5,758,787 current month
➤ COVID-19	\$824,028
➤ Budget Appropriation Request- FY22 & FY23	\$43,824,000
➤ Capital Outlay- Total Capital Outlay committed to FY22	\$1,048,298
➤ Electronic Medical Record Migration Project through CERNER is ongoing with training and program testing taking priority. Go Live! Is September 12 <sup>th</sup> .	

*Motion:* Ms. Jeffrey, made a motion to accept the Financial Report to be approved as presented. With a second from Mr. Cardenas, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap-Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Richard Cardenas- Yes

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Motion carried.

### **Administrator's Report**

Mr. Beames provided the following update to the Board as follows:

#### **Emergency Preparedness/Community-**

- Outpatient COVID19 testing through the ER still shows positive cases on a consistent basis. Employees contracting COVID 19 are occurring more frequently this month with several new incidents of employee staff testing positive for, or having close exposure to COVID19 over the past two weeks. All indications from activity across the nation is that we are still seeing a number of COVID19 cases, but the severity of illness associated with the viral infection is somewhat diminished. A new and improved booster to fight the Omicron variant is due to be on the market across the U.S. sometime in the next month.
- The Governor has executed an Executive Order that removes the requirement for weekly COVID19 testing for state employees who have not been fully vaccinated.
- Entry Control Point Screening for Visitors and Patients is still in effect and MCMC has implemented an automated screening system, "Repticity" that eliminates manual sign-in processes for staff, contractors, and visitors. The system also ensures compliance with NM DOH requirements for screening.

#### **MCMC Long-Term Care-**

- The Wellness Center has undergone a limited re-opening and now is available to LTC Residents, MCMC employees and former Miners in the community that qualify.
- Current Census at LTC is 12 Miners and 5 Non-Miners for a total census of 17 with one resident passing and one resident admission over the past month.
- Visitors are allowed with COVID19 screening for symptoms.

#### **Medical Staff-**

- MCMC has active searches underway for Family Practice (or Internal Medicine) MD/DO and Family Practice APP (Nurse Practitioner or Physician Assistant)
- Loretta Conder, MD retired from MCMC practice at the end of July and a small celebration was held by staff to honor her service to the community over the years.
- In accordance with the MCMC Medical Staff By-Laws, the MEC Chairman, Dr. Lopez appointed Dr. Victor Cruz to replace Dr. Conder on the MEC effective August 1.
- Dr. Victor Cruz has been selected to fill the role of Chief Medical Officer for MCMC by CEO Beames.
- The PPEC Committee continues to meet to draft a guidebook and manual that outlines the overall process for provider performance review by the committee.
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**Workforce Development/Human Resources-**

- Current RN Agency Staffing stands at 21RN (6 ER , 6 Med-Surg & ICU, 6 OB, 0 OR and 3 LTC which is 4 more than the month prior. Current Radiology Tech Agency Staffing stands at 6 (-1), Laboratory at 4(+1) and Respiratory at 2 (no change) when compared to the month prior
- HR Staff will be attending a Health Career Fair to be held at UNM in Albuquerque on September 8.
- Interviews for a replacement to the open HR Associate (Recruiter) position are ongoing.

**Quality & Patient Safety-**

- Our CERNER Journey Team continues to invest time into building the new EMR System that will replace our current CPSI/Centriq system with an anticipated Go-Live date of September 12 (revised from September 6).
- Press Ganey data and results are being shared with the MEC and other key committees of the Medical Staff. Focus for the rest of 2022 will be on the Medical Practice Survey (Rural Health Clinic and its providers)
- Clinical Quality data and Patient Experience results for Q2 of Calendar Year 2022 will be presented as part of the August Board Meeting

**Facilities & Construction-**

- Construction work for the finish out of the large atrium has been completed. A plan for adding in audio-visual and information technology to the room has been established with a soft target date for completion of late October.
- The patient call system malfunctioned over the July 4 holiday. MCMC is escalating the need to replace the system to priority one with an initial cost for replacement in the 350-to-400 thousand-dollar range. The current system is no longer supported, and replacement parts are very hard to come by. It is anticipated that this project will begin sometime after the CERNER EMR installation is complete
- MCMC will be replacing the main elevator at LTC over the course of the next few months. The estimated cost of the project will be in the vicinity of 90 thousand dollars.
- Current and Future Capital Priorities include:
  - FY 23--Patient Call System
  - FY 23--LTC Elevator Upgrade
  - FY 23--MCMC Boiler Replacement
  - FY 23--LTC Transportation Vehicle
  - FY 24-- Parking Lot Expansion (deferred from 23 to 24)
  - FY 24--Demolition of Old Hospital

**Outreach-**

- The Black Lung Outpatient Clinics took place on the 16th of this month, with four comprehensive evaluations scheduled to be performed.

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- Linda Cliborn has been selected to fill the position of Miners Wellness Specialist position. Ms. Cliborn previously worked as an associate in the MCMC Health Information Department.
- The Mobile Outreach Clinic ventured to Price, Utah on July 29-30 and conducted screenings on 39 Miners over the 3 day event.
- Continued mechanical issues with the Outreach Mobil Unit necessitate its return to Ohio for additional repairs. It is anticipated that the unit will need up to 5 days in Ohio for repair. The following Outreach events are planned through 2022
  - Wyoming-October (contingent on licensing as diagnostic treatment center)
  - Questa, NM
  - Farmington, NM
  - Raton, NM
- Preliminary Planning for this years Miner's Day Celebration in early December has started with Jayna Saiz serving as Program/Project Manager for the event in collaboration with Bobbie Gore.
- Dr. Sood and key members of the Black Lung Outreach Clinic Team will be headed to St. Louis, MO from 9/28 to 9/30 to attend the annual Black Lung Coalition meeting

**Key Dates-**

- MCMC Board Meeting, Friday, September 23, 2022

**Executive Session**

*Motion:* At 3:55 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes  
Dr. Belknap-Yes  
Shawn Jeffrey- Yes  
Gene Sisneros- Yes  
Richard Cardenas- Yes

Motion carried.

*The Board of Trustees returned to Open Session at 4:49 pm.*

**Open Session/Announcements**

No announcements were made

**Adjournment**

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With no further business, and no action taken, a motion was made by Mr. Sisneros, with a second from Dr. Belknap, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

Roll call vote:

- William "Cotton" Jarrell- Yes
- Dr. Belknap-Yes
- Shawn Jeffrey- Yes
- Gene Sisneros- Yes
- Richard Cardenas- Yes

Motion carried and the Board of Trustees Regular Meeting adjourned at 4:50pm.

**Attest:**

William "Cotton" Jarrell  
William "Cotton" Jarrell, Chair

10/15/22  
Date

Gene Sisneros  
Gene Sisneros, Secretary/Treasurer

10/15/22  
Date