

October 15, 2022

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on October 15, 2022, at 1:00 pm. The meeting was held virtually in the Acute Care IT Training Room at 203 Hospital Drive in Raton, NM due to the COVID-19 pandemic.

Members: William "Cotton" Jarrell, Chairman
Gene Sisneros, Secretary/Treasurer
Shawn Jeffrey, Member

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Dr. Victor Cruz, MD, Chief Medical Officer
Jayna Saiz, Recorder

Visitors: no visitors present

Pledge of Allegiance

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

The Board Members reviewed the presented Agenda of the October 15, 2022, Regular Board Meeting.

Motion: Mr. Sisneros, made a motion to approve the agenda. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:
William "Cotton" Jarrell- Yes
Shawn Jeffrey- Yes
Gene Sisneros-Yes
Motion carried.

Correction/Approval of Minutes

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Minutes from the BOT Meeting on August 19, 2022, had a correction on page 7.

Motion: Mr. Sisneros, made a motion to approve the minutes as amended. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Recognition of Cares Champion

Liubov Novikova, from the OR, was recognized as the CARES Champion for this month.

Executive Session

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

Motion: At 1:08 pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

The Board of Trustees returned to regular session at 1:11 pm.

Medical Staff Privileges and Appointments

Victor Cruz, MD, Chief Medical Officer, informed the Board that two (2) providers were recommended by the Credentials Committee for new appointments: Mark Camens, MD, TeleRadiology for two years and Ellen Johnson, MD, TeleRadiology for two years.

Motion: Mr. Sisneros, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

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Motion carried.

Medical Staff Report *

Victor Cruz, MD provided an update to the Board of Trustees on recent Medical Staff Activities. He reported that CERNER is a work in progress and that they are still adapting to the system. He reported that searches for providers are still ongoing and thanked many of our current doctors for picking up extra shifts. Additionally, the work by the Medical Staff to finalize the PPEC Manual (Professional Practice Evaluation Committee) continues with the goal to have it completed by the first of the year. PPEC will supply the current physicians with constant reevaluation. It will be an internal tool to evaluate performance and quality on an ongoing basis.

Business/Action Items

CEO Beames presented a request for reimbursement on behalf of Akshay Sood, MD, MPH for attendance at a physician leadership conference hosted by Harvard University in Boston, Massachusetts.

CFO Medina expressed concern that the request may not be in compliance with the State of NM Per Diem Act and suggested that a letter of determination be requested through DFA prior to any expenses being reimbursed

CEO Beames noted that UNM had paid the conference fee of \$9,500 and that adequate funds were available in the MCMC Budget to support the request of approximately \$6,100 for 14 days of lodging and incidental expenses

Dr. Sood is primarily paid through UNM via its contract with MCMC. The funding is derived from the MCMC HRSA Grant for Black Lung Clinics and no state funds are utilized. Additionally, Dr. Sood is a per diem employee of MCMC though he is paid minimal hours directly out of MCMC operational funds.

MCMC receives approximately \$1,000,000 in HRSA funds annually directly related to the care Dr. Sood provides as Medical Director of the Black Lung Clinic Program. Dr. Sood has volunteered his own time to assist in the grant writing process. He has also volunteered time to serve as MCMC Respiratory Therapy Medical Director.

Chairman Jarrell asked that the letter to DFA include the information discussed to note Dr. Sood's contributions to MCMC and the Black Lung Program

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Motion: Ms Jeffrey made a motion to approve the reimbursement request of Dr. Sood contingent upon Department of Finance Administration (DFA) approval with a second from Mr. Sisneros

Roll Call Vote:

William "Cotton" Jarrell- Yes
Shawn Jeffrey- Yes
Gene Sisneros- Yes

Motion carried.

CFO Medina presented FYE 2024 Budget Appropriations. The MCMC Proposed Budget is comprised of \$55,600 in revenue and \$55,000 in expenses and 258 FTE Positions.

Motion: Ms. Jeffrey, made a motion to accept FYE 2024 Appropriations and with a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes
Shawn Jeffrey- Yes
Gene Sisneros- Yes

Motion carried.

Manager's Report

The Board of Trustees were presented with an update from Bobbi Gore on the Black Lung Coalition, an exciting event held in St. Louis, Missouri, which she was able to attend. Dr. Akshay Sood, MD, MHP was one of the keynote speakers at this convention.

Top five takeaways from the conference :

1. The National Focus
2. MCMC/ UNM Partnership
3. MCMC Reputation for Quality
4. Attendee Commitment
5. Why this is "the" conference for providers serving miners

The Board came away with a much larger picture of the crucial part Black Lung is playing Nationally, and how MCMC is a top name in the field.

The Board was given an update on CERNER:EMR presentation " The Good, The Bad, and The Ugly" by Rhonda Moniot, The long and short of the presentation is CERNER is working, it is going to be a great system once all the learning curves are worked out of it. It may take as long as a year to fully utilize all the capabilities and potential of this system. In the meantime, MCMC

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is still working with CERNER for the next 60 days to overcome some of the learning curves. CERNER affects everyone and it's success is vital to the hospital's success.

As part of the MCMC Strategic Planning Process for CY 2023, CEO Beames gave a presentation on the 2022 Strategic Initiatives and MCMC Accomplishments. Each MCMC Strategic Initiative was reviewed and a status of "Met, Partially Met, or Not Met" was reported. CEO Beames will present the last part of MCMC Strategic Planning at the next meeting and will review the proposed MCMC Strategic Initiatives for 2023 at that time.

Financial Report

The Lonny Medina, CFO provided the following Financial Report: August 31, 2022

➤ Financial Results Year-to-date Unaudited	\$1,456,970
➤ Gross Patient Revenue by Financial Class	\$1,963,529
➤ Revenue Cycle	-15.38% decrease
➤ Land Grant Permanent Fund	\$174,519,840
➤ Other Results	\$5,266,244 current month
➤ COVID-19	\$824,028
➤ Budget Appropriation Request- FY22 & FY23	\$43,824,000
➤ Capital Outlay- Total Capital Outlay committed to FY22	\$1,052,398
➤ Electronic Medical Record Migration Project through CERNER is ongoing with training and program testing taking priority. CERNER is a work in progress.	

Motion: Ms. Jeffrey, made a motion to accept the Financial Report to be approved as presented. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Administrator's Report

Mr. Beames provided the following update to the Board as follows:

Emergency Preparedness/Community-

Outpatient COVID-19 testing through the ER still shows positive cases on a consistent basis. A new and improved booster to fight the Omicron variant is on the market across the U.S. MCMC is still experiencing a significant number of employees that are contracting the COVID-19 virus.

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Entry Control Point Screening for Visitors and Patients is still in effect and MCMC has implemented an automated screening system, "Repiticity" that eliminates manual sign-in processes for staff, contractors, and visitors. The system also ensures compliance with NM DOH requirements for screening.

MCMC Long-Term Care-

Dr. Barry Singleton attended and presented at the New Mexico Mining Association meeting held at Sandia Casino in Albuquerque on August 24-26

The Wellness Center has undergone a limited re-opening and now is available to LTC Residents, MCMC employees, and former Miners in the community that qualify.

Current Census at LTC is 12 Miners and 5 Non-Miners for a total census of 17 with one resident passing and one resident admission over the past month.

Visitors are allowed with COVID-19 screening for symptoms.

Medical Staff-

MCMC has active searches underway for Family Practice (or Internal Medicine) MD/DO

A Family Practice Nurse Practitioner, Adelanke Chri-Romini has agreed to join MCMC Rural Health Clinic and is anticipated to begin sometime in November after relocating from Houston, Texas.

Ali Etemadi, MD has signed an agreement to join MCMC as an ER Physician pending receipt of his NM license and MCMC Credentialing. His anticipated start date is February 2023 as he must give notice in his current position. Dr. Etemadi resides in Colorado Springs and has been staffing clinics and ER's primarily located in Texas and Colorado.

Heather Krause, MD has agreed to come on board at MCMC, as an ER provider on a part-time basis starting in November.

The PPEC Committee continues to meet to draft a guidebook and manual that outlines the overall process for provider performance review by the committee.

Workforce Development/Human Resources-

Current RN Agency Staffing stands at 21RN (6 ER , 7 Med-Surg & ICU, 6 OB, 0 OR and 3 LTC which is 4 more than the month prior. Current Radiology Tech Agency Staffing stands at 5 (+1), Laboratory at 3(-1) and Respiratory at 2 (no change) when compared to the month prior

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Joe De Angelis has been selected to fill the vacant HR Associate position. Joe's first day at MCMC occurred Monday, September 12.

On October 12-13, MCMC hosted a Hazardous Materials and Radiation review training that included practice in the donning and doffing of personal protective equipment (PPE) that included full gown/suit, boots, gloves, goggles, etc. The local EMS and Fire Department participated in the training as well.

Quality & Patient Safety-

Our CERNER Journey Team continues to invest time into the implementation of the new EMR System since the Go-Live that kicked off on Monday, September 12.

Press Ganey data and results are being shared with the MEC and other key committees of the Medical Staff. Focus for the rest of 2022 will be on the Medical Practice Survey (Rural Health Clinic and its providers)

Facilities & Construction-

Construction work for the finish out of the large atrium has been completed. A plan for adding in audio-visual and information technology to the room has been established with a soft target date for completion of late October.

The patient call system malfunctioned over the July 4 holiday. MCMC is escalating the need to replace the system to priority one with an initial cost for replacement in the 350-to-400 thousand-dollar range. The current system is no longer supported, and replacement parts are very hard to come by. It is anticipated that this project will begin sometime after the CERNER EMR installation is complete

MCMC will be replacing the main elevator at LTC over the course of the next few months. The estimated cost of the project will be in the vicinity of 90 thousand dollars.

Current and Future Capital Priorities include:

- FY 23—LTC Oven Stove (8K) EMERGENT
- FY 23—HVAC Automated Control Sensor Upgrade(41k) EMERGENT
- FY 23—Patient Call System
- FY 23--LTC Elevator Upgrade
- FY 23—MCMC Boiler Replacement (Completed 8/22)
- FY 23—LTC Transportation Vehicle
- FY 24—Parking Lot Expansion (deferred from 23 to 24)
- FY 24—Demolition of Old Hospital

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Outreach-

The Black Lung Outpatient Clinics took place on the 19-20th of this month, with four comprehensive DOL evaluations and four pulmonary patients being undertaken as part of the clinic..

The Mobile Outreach vehicle has undergone repairs of the slide out and has returned to Raton from Ohio and is now back in operation.

The following Outreach events are planned through 2022

- Wyoming-October (contingent on licensing as diagnostic treatment center)
- Questa, NM
- Farmington, NM
- Raton, NM

Preliminary Planning for this years Miner's Day Celebration in early December has started with Jayna Saiz serving as Program/Project Manager for the event in collaboration with Bobbie Gore.

Dr. Sood and key members of the Black Lung Outreach Clinic Team will be headed to St. Louis, MO from 9/28 to 9/30 to attend the annual Black Lung Coalition meeting

(Summary report to be provided as part of the October Board meeting)

Key Dates-

MCMC Board Meeting, Friday, November 18, 2022

Executive Session

Motion: At 3:18 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

The Board of Trustees returned to Open Session at 3:48 pm.

Open Session/Announcements

No announcements were made

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Adjournment

With no further business, and no action taken, a motion was made by Mr. Sisneros, with a second from Ms. Jeffrey, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

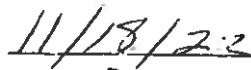
Gene Sisneros- Yes

Motion carried and the Board of Trustees Regular Meeting adjourned at 3:49 pm.


Attest:



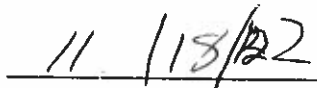
William "Cotton" Jarrell, Chair



Date



Gene Sisneros, Secretary/Treasurer



Date

