

November 18, 2022

**MINERS' COLFAX MEDICAL CENTER  
MEETING OF THE BOARD OF TRUSTEES**

**Call to Order**

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on November 18, 2022, at 1:02 pm. The meeting was held virtually in the Acute Care IT Training Room at 203 Hospital Drive in Raton, NM due to the COVID-19 pandemic.

**Members:** William "Cotton" Jarrell, Chairman  
Gene Sisneros, Secretary/Treasurer  
Shawn Jeffrey, Member

A roll call vote was taken to acknowledge all Board Members present.

**Staff:** Bo Beames, CEO  
Jessica Gonzales, Controller  
Dr. Victor Cruz, MD, Chief Medical Officer  
Jayna Saiz, Recorder

**Visitors:** no visitors present

**Pledge of Allegiance**

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

**Correction/Approval of Agenda**

The Board Members reviewed the presented Agenda of the November 18, 2022, Regular Board Meeting. Corrections were proposed at the time of the reading of the Agenda and the amended Agenda was approved.

*Motion:* Mr. Sisneros, made a motion to approve the agenda as amended. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

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### **Correction/Approval of Minutes**

Minutes from the BOT Meeting on October 15, 2022, were read and approved.

*Motion:* Mr. Sisneros, made a motion to approve the minutes. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

### **Recognition of Cares Champion**

Eleanor Palladini, from the Registration, was recognized as the CARES Champion for this month.

### **Business/Action Items**

CEO Beames informed the Board of Trustees that Dr. Sood has withdrawn his request for MCMC to cover his lodging at the Leadership Conference held at Harvard University in Boston, MA. Dr. Sood has shared with CEO Beames that reimbursement for his expense to the conference will be paid fully by UNM.

### **Executive Session**

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

*Motion:* At 1:17 pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

*The Board of Trustees returned to regular session at 1:27 pm.*

### **Medical Staff Privileges and Appointments**

Victor Cruz, MD, Chief Medical Officer, informed the Board that two (2) providers were recommended by the Credentials Committee for new appointments in October: Monika Manchanda, MD, TeleNuerology for two years and Farid Radmanesh, MD, TeleNuerology for two years.

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Victor Cruz, MD, Chief Medical Officer, informed the Board that four (4) providers were recommended by the Credentials Committee for new appointments in November: Alireza Etemadi, MD, Emergency Medicine for two years, and Jeff Hansen, CRNA, Surgery for two years, James Dionnee, MD, Pathology for two years, Lori Thorndike, DO, Emergency Medicine for two years.

Victor Cruz, MD, Chief Medical Officer, informed the Board that thirty-one (31) providers were recommended by the Credentials Committee for re-appointments in November: Asif Anwar MD, TeleRadiology for two years, Shameem Azizad, MD, TeleRadiology for two years, Daniel Baker, TeleRadiology for two years, Troy Belle, TeleRadiology for two years, Sean Biggs, TeleRadiology for two years, John Boardman, MD, TeleRadiology for two years, Timothy Brininger, MD, Family Medicine for two years, James Brull, DVM, DO, TeleRadiology for two years, Lukas Burton, MD, TeleRadiology, Courtney Carter, MD, TeleRadiology for two years, Lillian Cavin, MD, TeleRadiology for two years, Dhawal Goradia, MD, TeleRadiology for two years, Kristen Grubb, MD, TeleRadiology for two years, James Haug, DO, TeleRadiology for two years, Laura Hotchkiss, MD, TeleRadiology for two years, Miriam Hulkower, MD, TeleRadiology for two years, Frederick Jones, MD, TeleRadiology for two years, Perry Kaneriya, MD, TeleRadiology for two years, Russell Kosik, MD, TeleRadiology for two years, Benjamin Park, DO, TeleRadiology for two years, Harry Parvey, MD, TeleRadiology for two years, William Phillips, MD, TeleRadiology for two years, Asti Pilika, MD, TeleRadiology for two years, Teepe Popovich, MD, TeleRadiology for two years, William Rusnak, MD, TeleRadiology for two years, Faranak Tafazoli Sadri, MD, TeleRadiology for two years, Shree Shah, MD, TeleRadiology for two years, Kimberly Taylor, DO, TeleRadiology for two years, Charles Westin, MD, TeleRadiology for two years, Jeffrey Wood, MD, TeleRadiology for two years, Yuming Yin, MD, TeleRadiology for two years .

*Motion:* Mr. Sisneros, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

#### **Medical Staff Report \***

Victor Cruz, MD provided an update to the Board of Trustees on recent Medical Staff Activities. He reported that MCMC has active searches underway for Family Practice MD or DO. A Family Practice Nurse Practitioner, Adelanke Chri-Romini will be joining the MCMC Rural Health Clinic on December 1, 2022, and relocating from Houston Texas. Ali Etemadi, MD has received his NM Medical license and will begin to provide medical coverage in the MCMC Emergency Room soon. His anticipated start date is February 2022 as he must give a 90-day notice in his current

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position. Heather Krause, MD has come on board at MCMC as an ER provider on a part-time basis. The PPEC Committee continues to meet to draft a guidebook and manual that outlines the overall process for the provider's performance review by the committee.

### **Manager's Report**

The Board of Trustees were presented with an update from Jayna Saiz on the Miner's Day Celebration, to be held on December 3, 2022, from 5 pm to 7 pm, at the Raton Museum. This is a fundraiser for the Raton Museum, as well as a Celebration of Miners and Miner's Day 2022. The Board was provided with the details of the event. The Raton Museum is holding a special exhibit on the tools of mining. There will be refreshments, appetizers, speakers, an exhibit, raffles, and much more.

The Board was given a presentation by Dr. Singleton on Miner's and Eligibility for MCMC LTC-Miner's program. Dr. Singleton has taken on the task of going to locations such as Questa, and Silver City, spreading the information campaign on how miners are eligible for long-term care if they worked in the mine for a year and are a resident of New Mexico. He hopes to continue the information campaign throughout the long year. He had the pleasure of visiting the Freeport-McMoRan, Tyrone, and Chino mines. Dr. Singleton presented an overview of his week-long visit.

As part of the MCMC Strategic Planning Process for CY 2023, CEO Beames gave a presentation on the 2023 Strategic Initiatives. MCMC Strategic Initiatives, Financial Health, Clinical Operations, Medical Staff Improvement, Workforce Development, Black Lung Outreach Program, Long-Term Care, and Governance.

### **Financial Report**

Due to a request for extended leave, CFO Medina was not present. In his absence, CEO Beames invited Controller Jessica Gonzales to give a verbal financial update to the Board.

### **Administrator's Report**

Mr. Beames provided the following update to the Board as follows:

#### **Emergency Preparedness/Community-**

Outpatient COVID-19 testing through the ER and Employee health still shows positive cases on a consistent basis. Over the past 2 weeks, MCMC has experienced 5 employees testing positive for Covid-19 (and rising)

Entry Control Point Screening for Visitors and Patients is still in effect and MCMC has implemented an automated screening system, "Repiticity" that eliminates manual sign-in processes for staff, contractors, and visitors. The system also ensures compliance with NM DOH requirements for screening.

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### **MCMC Long-Term Care-**

Dr. Barry Singleton made an Outreach visit to Silver City, NM to the Freeport McMoRan Mining Corporation. Dr. Singleton will be presenting an overview of his Outreach experience as part of the November Board Meeting.

The Wellness Center is open and now is available to LTC Residents, MCMC employees, and former Miners in the community that qualify.

Current Census at LTC is 14 Miners and 5 Non-Miners for a total census of 19 which is two more than the previous month.

Visitors are allowed with COVID-19 screening for symptoms.

### **Medical Staff-**

MCMC has active searches underway for Family Practice (or Internal Medicine) MD/DO

A Family Practice Nurse Practitioner, Adelanke Chri-Romini will be joining MCMC Rural Health Clinic on December 1, 2022, and is relocating from Houston, Texas.

Ali Etemadi, MD has received his NM Medical License and will begin to provide medical coverage in the MCMC Emergency Room soon. His anticipated start date on a full-time basis is February 2023 as he must give a 90-day notice in his current position. Dr. Etemadi resides in Colorado Springs and has been staffing clinics and ERs primarily located in Texas and Colorado.

Heather Krause, MD has come on board at MCMC, as an ER provider on a part-time basis.

The PPEC Committee continues to meet to draft a guidebook and manual that outlines the overall process for provider performance review by the committee.

### **Workforce Development/Human Resources-**

Current RN Agency Staffing stands at 21RN (6 ER , 7 Med-Surg & ICU, 6 OB, 0 OR and 3 LTC which is the same as the month prior.

On November 11, 2022, MCMC hosted NIOSH training that included practice in the administration of Pulmonary Function Tests (PFT'S). A total of 6 MCMC staff attended,

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completed the course, and are now NIOSH certified for administering PFT's. This will provide additional staffing flexibility for our Black Lung Clinic Program as well as our Respiratory Therapy Services Department.

### **Quality & Patient Safety-**

Our CERNER Journey Team continues to invest time into the implementation of the new EMR System since the Go-Live that kicked off on Monday, September 12.

Press Ganey data and results are being shared with the MEC and other key committees of the Medical Staff. Focus for the rest of 2022 will be on the Medical Practice Survey (Rural Health Clinic and its providers)

### **Facilities & Construction-**

Construction work for the finish out of the large atrium has been completed. A plan for adding in audio-visual and information technology to the room has been established with a soft target date for a completion date of the end of 2022. Completion is dependent on technical installation by CDW who is contracted for this project.

MCMC will be replacing the main elevator at LTC over the course of the next few months. The estimated cost of the project will be in the vicinity of 90 thousand dollars.

Current and Future Capital Priorities include:

- FY 23—LTC Oven Stove (8K) EMERGENT(Completed 10/22)
- FY 23—HVAC Automated Control Sensor Upgrade(41k) EMERGENT
- FY 23—Patient Call System(400k plus)
- FY 23--LTC Elevator Upgrade
- FY 23—MCMC Boiler Replacement (Completed 8/22)
- FY 23—LTC Transportation Vehicle
- FY 24—Parking Lot Expansion (deferred from 23 to 24)
- FY 24—Demolition of Old Hospital

### **Outreach & Community**

The MCMC Auxiliary hosted a luncheon ceremony in which new auxiliary officers were installed. Anna Weybrew, was installed as Chair, Lucille Esquibel, as Vice Chair, Jayna Saiz as Secretary, Donna Hall as Treasurer, and Sheila Castellini as Co-Treasurer.

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Victor Cruz and I attended a Philmont Scout Ranch "Partners" celebration on October 23, 2022. A tour of Waite and Genevieve Phillips Villa Philamonte was conducted prior to the 2022 season update and dinner. Dr. Cruz was introduced as the MCMC Medical Director.

The Black Lung Outpatient Clinics took place on the 14/15 of this month, with four comprehensive DOL evaluations and five pulmonary patients being undertaken as part of the clinic.

The following Outreach events are planned through 2022

- Wyoming-October (contingent on licensing as diagnostic treatment center)
- Questa, NM- Promotional visit, no screening had been scheduled
- Farmington, NM
- Raton, NM

The 2022 Miner's Day Celebration is slated to take place on December 3, 2022. Jayna Saiz is serving as Program/Project Manager for the event in collaboration with Bobbi Gore.

Bobbi Gore traveled to Pittsburgh, PA for 10/28 to 10/30 to attend the annual Black Lung Benefits Counseling training.

#### **Key Dates-**

MCMC Board Meeting, Friday, January 20, 2022.

#### **Executive Session**

*Motion:* At 2:56 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

*The Board of Trustees returned to Open Session at 3:49 pm.*

#### **Open Session/Announcements**

No announcements were made.

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**Adjournment**

With no further business, and no action taken, a motion was made by Mr. Sisneros, with a second from Ms. Jeffrey, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

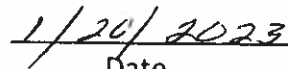
Shawn Jeffrey- Yes


Gene Sisneros- Yes

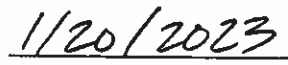
Motion carried and the Board of Trustees Regular Meeting adjourned at 3:50 pm.

**Attest:**

  
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William "Cotton" Jarrell, Chair

  
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Date

  
\_\_\_\_\_  
Gene Sisneros, Secretary/Treasurer

  
\_\_\_\_\_  
Date