

January 20, 2023

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on January 20, 2023, at 1:00 pm. The meeting was held virtually in the Acute Care IT Training Room at 203 Hospital Drive in Raton, NM due to the COVID-19 pandemic.

Members: William "Cotton" Jarrell, Chairman
Gene Sisneros, Secretary/Treasurer
Shawn Jeffrey, Member

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Dr. Victor Cruz, MD, Chief Medical Officer
Jayna Saiz, Recorder

Visitors: no visitors present

Pledge of Allegiance

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

The Board Members reviewed the Agenda of January 20, 2023.

Motion: Mr. Sisneros, made a motion to approve the agenda as presented. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

Correction/Approval of Minutes

Minutes from the BOT Meeting on November 18, 2022, were read and approved.

Motion: Ms. Jeffrey, made a motion to approve the minutes. With a second from Mr. Sisneros, a roll call vote was taken.

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Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Recognition of Cares Champion

Adrian Esquivel, RN, Clinical Informatics Specialist, was recognized as the CARES Champion for this month.

Business/Action Items

FYE 2022 Financial Audit was presented by James Mann from CliftonLarsonAllen LLP, via Microsoft Teams to the Board members. Supplemental questions were answered by Lonny Medina, CFO. A single finding emerged as part of the 2022 audit. The year-end audit was not submitted by the due date of November 1, 2022. The cause was attributed to the conversion to a new EMR system (CERNER) which delayed the accounting staff's ability to work through year-end audit schedules as quickly as needed.

Motion: Mr. Sisneros, made a motion to approve the Audit. With a second from Ms. Jeffrey, a roll call vote was taken

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Annual Open Meetings Act Resolution 2023 was revised this year to include minor changes for clarification and was submitted for Board approval.

Motion: Mr. Sisneros, made a motion to approve the Annual Open Meetings Act Resolution 2023. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Executive Session

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

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Motion: At 1:18pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

The Board of Trustees returned to regular session at 1:29 pm.

Medical Staff Privileges and Appointments

Victor Cruz, MD, Chief Medical Officer, informed the Board that eight (8) providers were recommended by the Credentials Committee for re-appointments in January: Christopher Bossart, MD, Emergency Medicine, David Glass, MD, Emergency Medicine, Michael Gurule, MD, Cardiology, Timothy Hurley, MD, TeleRadiology, Ted Lee, MD, Emergency Medicine, Almas Syed, MD, TeleRadiology, Huy Tran, MD, TeleNeurology, Thomas Wright, MD Emergency Medicine.

Victor Cruz, MD, Chief Medical Officer, informed the Board that one (1) provider was recommended by the Credentials Committee for new appointment in January: Chris Rotimi, Adelanke, NP

Motion: Mr. Sisneros, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Medical Staff Report

Victor Cruz, MD provided an update to the Board of Trustees on recent Medical Staff Activities. He reported that MCMC has an active search underway for a Family Practice provider. Additionally, he shared that the Medical Executive Committee has undergone change with Dr. Leo Lopez resigning as Chief of Staff, Dr. Jessica Roberts moving from Vice Chair to Chief of Staff, Dr. Cruz filling the Vice Chair position, and Dr. James Bowie being appointed the Communications Officer role. Dr. Cruz conveyed that the Professional Practice Evaluation Committee (PPEC) met recently and prepared a model scorecard for provider evaluations. The model scorecard will be shared with the entire medical staff during its Annual Meeting to be held January 23rd.

Manager's Report

The Board of Trustees was presented with an update from Bobbi Gore on Benefits Counseling Education for the Black Lung Program. Goals of the Black Lung Program are to complete HRSA Grant Deliverables, Improve Benefits Counseling Services, Update UNM Agreements and Strengthen Partnerships. The Black Lung Program currently is managing 96 active cases in various stages which includes;

- Focusing on the education of the participants.
- Preparing the miner for court proceedings.
- Being an advocate for both the miner and their families.
- Familiarizing the miner with the process of trying to claim benefits.
- Encouraging the Miner stay on track with documentation.
- Find other helpful resources for the Miner.

HRSA has carry-over funds from the year that they would like Black Lung to use. Bobbi Gore has put in a proposal for a utility trailer, vehicle, body box, blood gas machine, and recliner for the mobile unit.

The Board was given a Quality Update by Rhonda Moniot on the 2023 National Patient Safety Goals, Hospital National Patient Safety Goals. The Goals include: identifying patients correctly, using at least two patient identifiers, improving staff communication, reporting critical results of tests and diagnostic procedures on a timely basis, using medicines safely, and making sure it is labeled properly, reduce the likelihood of patient harm associated with the use of anticoagulant therapy, maintain and communicate accurate patient medication information, use alarms safely, improve the safety of clinical alarm systems, prevent infections, comply with the CDC, identify patient safety risks, reduce risk of suicide, prevent mistakes in surgery, conduct a pre-procedure verification process, mark the procedure site, and a time-out is performed before the procedure.

The Board provided no changes or edits to CEO Beames with regard to the MCMC Strategic Plan that was presented as part of the November 2022 Board Meeting.

Financial Report

CFO Medina gave an abbreviated report due to a delay in the implementation of the Multi-View program first used to prepare the financial statements in conjunction with the CERNER system.

\$895,802 in cash

33.8 days of cash on hand

Net patient revenue \$13,443,907., last year \$12, 811, 384.

Total gross revenue \$27,882, 155.

Actual cash received from patient services \$9,132,009

Surgical Cases this month 259

LTC admissions this month 5

Observations this month 74

Clinic admissions this month 5,366

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ER admissions this month 2,813

Land Grant permanent Fund Balance \$172,466,050

Administrator's Report

Mr. Beames provided the following update to the Board as follows:

Emergency Preparedness/Community

Outpatient COVID-19 testing through the ER and Employee health still shows positive cases on a consistent basis. Over the past 2 weeks, MCMC has experienced a downturn in the number of staff testing positive for Covid-19 and influenza.

Entry Control Point Screening for Visitors and Patients is still in effect and MCMC has implemented an automated screening system, "Repiticity" that eliminates manual sign-in processes for staff, contractors, and visitors. The system also ensures compliance with NM DOH requirements for screening.

MCMC Long-Term Care-

Dr. Barry Singleton made a presentation in December to the miner's local union chapter

The Wellness Center is open and now is available to LTC Residents, MCMC employees, and former Miners in the community that qualify.

Current Census at LTC is 12 Miners and 5 Non-Miners for a total census of 17 which is two less than the previous month.

Visitors are allowed with COVID-19 screening for symptoms.

Medical Staff-

MCMC has active searches underway for Family Practice (or Internal Medicine) MD/DO

A Family Practice Nurse Practitioner, Adelanke Chris-Romini began to see patients in the MCMC Primary Care Clinic in the first week of December. (Adel) Chris-Romini is practicing under the mentorship and supervision of Dr. Leo Lopez.

Ali Etemadi, MD has received his NM Medical License and will begin to provide medical coverage in the MCMC Emergency Room in February.

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Dr. Leo Lopez has resigned as Chief of Staff position within MCMC to focus more of his time and energy on his role as Clinic Medical Director. Dr. Jessica Roberts will now serve as Chief of Staff and has appointed Victor Cruz, MD to serve as Vice Chair and James Bowie, MD to as Communications Officer.

Workforce Development/Human Resources-

Current RN Agency Staffing stands at 17RN & 1 LPN(5 ER , 3 Med-Surg &3 ICU, 4 OB, 0 OR and 2 LTC which is 4 less than the month prior.

Quality & Patient Safety-

Our CERNER Journey Team continues to invest time into the implementation of the new EMR System since the Go-Live that kicked off on Monday, September 12.

MCMC received notice from National Rural Health Association (NHRA) that it achieves TOP PERFORMER status for achieving the top 75% tile of all rural hospitals in the US for inpatient experience and satisfaction.

Facilities & Construction-

Construction work for the finish out of the large atrium has been completed. A plan for adding in audio-visual and information technology to the room has been established with a soft target date for a completion date of the end of February. Completion is dependent on technical installation by CDW who is contracted for this project.

MCMC will be replacing the main elevator at LTC over the course of the next few months. The estimated cost of the project will be in the vicinity of 90 thousand dollars.

Current and Future Capital Priorities include:

- FY 23—HVAC Automated Control Sensor Upgrade(41k) EMERGENT
- FY 23—Patient Call System(400k plus)
- FY 23--LTC Elevator Upgrade
- FY 23—LTC Transportation Vehicle
- FY 24—Parking Lot Expansion (deferred from 23 to 24)
- FY 24—Demolition of Old Hospital

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Outreach & Community

The 2022 Miner's Day Celebration took place on December 3, 2022, with approximately 100 community members in attendance. Jayna Saiz served as Program/Project Manager for the event in collaboration with Bobbi Gore.

The Outreach Mobile Black Lung Screening Clinic was conducted in Raton, NM on December 19 & 20 with 11 miners participating.

Key Dates

MCMC Board Meeting, Friday, February 17, 2023.

Executive Session

Motion: At 2:59 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

The Board of Trustees returned to Open Session at 4:33 pm.

Open Session/Announcements

No announcements were made.

Adjournment

With no further business, and no action taken, a motion was made by Mr. Sisneros, with a second from Ms. Jeffrey, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

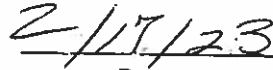
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Motion carried and the Board of Trustees Regular Meeting adjourned at 4:34 pm.

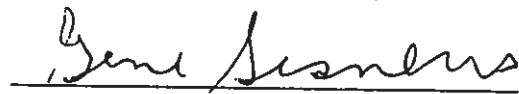
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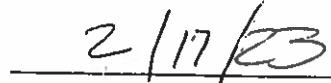
William "Cotton" Jarrell, Chair



Date



Gene Sisneros, Secretary/Treasurer



Date