

February 17, 2023

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on February 17, 2023, at 1:00 pm. The meeting was held virtually in the Acute Care Conference Room at 203 Hospital Drive in Raton, NM.

Members: William "Cotton" Jarrell, Chairman
Gene Sisneros, Secretary/Treasurer
Shawn Jeffrey, Member (joined via telephonic communication)

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Dr. Jessica Roberts, DO, Chief Medical Officer
Jayna Saiz, Recorder

Visitors: no visitors present

Pledge of Allegiance

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

The Board Members reviewed the Agenda of February 17, 2023.

Motion: Mr. Sisneros, made a motion to approve the agenda as presented. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:
William "Cotton" Jarrell- Yes
Shawn Jeffrey- Yes
Gene Sisneros-Yes
Motion carried.

Correction/Approval of Minutes

Minutes from the BOT Meeting on January 20, 2023, were read and approved.

Motion: Mr. Sisneros, made a motion to approve the minutes. With a second from Ms. Jeffrey, a roll call vote was taken.

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Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Recognition of Cares Champion

Regina Duran, Administrative Services Coordinator, was recognized as the CARES Champion for this month.

Executive Session

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

Motion: At 1:09 pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

The Board of Trustees returned to regular session at 1:16 pm.

Medical Staff Privileges and Appointments

Jessica Roberts, DO, Chief of Staff, informed the Board that nine (9) providers were recommended by the Credentials Committee for re-appointments in February: David Bass, MD, Robert Berger, MD, Michael Berven, MD, Omar Hussein, MD, Michael Lloyd, MD, Elizabeth Newman, MD, Meic Schmidt, MD, Andrew Sellers, MD, and Aaron Wickley, MD.

Dr. Roberts, DO, Chief of Staff, informed the Board that one (1) provider was recommended by the Credentials Committee for new appointment in February: William Randazzo, MD

Motion: Ms. Jeffrey, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

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Motion carried.

Medical Staff Report

Dr. Jessica Roberts provided an update to the Board of Trustees on recent Medical Staff activities. She reported the resignation of part-time ER providers Dr. Mathew and Dr. Jacobson, with the addition of Dr. Etemadi as a full-time provider. Dr. Bowie has volunteered to pick up extra shifts if needed. Dr. Thorndike and UNM Locums are also available to cover shifts if needed. Next Tuesday, February 21, 2023, Dr. Brianna Clark will be interviewing for a Family Practice position in the clinic. The PPEC (Professional Practice Evaluation Committee) will be held on February 27, 2023, in conjunction with the MEC (Medical Executive Committee).

Manager's Report

The Board of Trustees was presented with an update from Barbara Duran on Work Force Development. The goals of Work Force Development, are as follows:

- Agency Staff reduction
- Promotion of employee events and activities
- C. A. R. E. S. Campaign
- Recruiting for Medical Staff vacancies
- Special Project: Job Descriptions

Barbara Duran presented slides highlighting each of the subjects and what the department has done to achieve these goals.

Financial Report

CFO Medina gave out his Board Financial report at the Board Meeting.

\$3,258,352 in cash

30.7 days of cash on hand

Net patient revenue \$16,041,654., last year \$14, 928, 016.

Total gross revenue \$32,474, 013.

Actual cash received from patient services Y.T.D. \$12,085,482

Surgical Cases this month Y.T.D. 308

LTC admissions this month Y.T.D. 6

Observations this month Y.T.D. 186

Clinic admissions this month Y.T.D. 6,249

ER admissions this month Y.T.D. 3,136

MCMC Land Grant permanent Fund Balance \$169,653,777

Administrator's Report

Mr. Beames provided the following update to the Board as follows:

Emergency Preparedness/Community-

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Outpatient COVID-19 testing through the ER and Employee health still shows positive cases on a consistent basis. Over the past 2 weeks, MCMC has experienced a downturn in the number of staff testing positive for Covid-19 and influenza.

Entry Control Point Screening for Visitors and Patients is still in effect and MCMC has implemented an automated screening system, "Repiticity" that eliminates manual sign-in processes for staff, contractors, and visitors. The system also ensures compliance with NM DOH requirements for screening.

MCMC Long-Term Care-

Dr. Barry Singleton is scheduled to make outreach presentations to miners in Socorro (February 23-24) and Carlsbad (March 15-17).

Current Census at LTC is 15 Miners and 5 Non-Miners for a total census of 20.

Visitors are allowed with COVID-19 screening for symptoms.

Dr. Singleton will be presenting an overview of CMS requirements related to LTC Quality & Performance Improvement (QAPI), Annual Facility Assessment, and Infection Control and Prevention Program (ICIP) as part of the March Board of Trustees meeting.

Medical Staff-

MCMC has active searches underway for Family Practice (or Internal Medicine) MD/DO.

Ali Etemadi, MD has joined MCMC as a full-time ER Provider.

Dr. Itty Mathew has resigned from his part-time position as an MCMC ER provider.

Workforce Development/Human Resources-

Current RN Agency Staffing stands at 17RN (4 ER, 3 Med-Surg & 4 ICU, 4 OB, 0 OR and 2 LTC which is the same as the month prior. Current Radiology Tech Agency Staffing stands at 6 (same), Laboratory at 4 (same), and Respiratory at 2 (same).

Quality & Patient Safety-

Our CERNER Journey Team continues to invest time into the implementation of the new EMR System since the Go-Live that kicked off on Monday, September 12.

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Proposals are currently being reviewed and considered for archiving of data from the CPSI Centriq system.

Facilities & Construction-

Construction work for the finish out of the large atrium has been completed.

Audio-visual and information technology has been installed and is fully operational.

Work has begun by APIC for the replacement of the MCMC Call System

Current and Future Capital Priorities include:

- FY 23—HVAC Automated Control Sensor Upgrade(41k) On Hold- waiting for parts
- FY 23—Patient Call System(400k plus) Underway
- FY 23--LTC Elevator Upgrade
- FY 23—LTC Transportation Vehicle
- FY 24—Parking Lot Expansion (deferred from 23 to 24)
- FY 24—Demolition of Old Hospital

Outreach & Community

The Outreach Mobile Black Lung Screening Clinic was conducted in Questa, NM on January 27-29 with 32 miners participating.

The Outreach Mobile Black Lung Screening Clinic was conducted in Kirtland, NM on February 7-9 with 35 miners participating.

The Mobile Unit will be headed to Socorro in March, and back to Utah in April.

Key Dates

MCMC Board Meeting, Friday, March 17, 2023.

Executive Session

Motion: At 2:04 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

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Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

The Board of Trustees returned to Open Session at 5:09 pm.

Open Session/Announcements

No announcements were made.

Adjournment

With no further business, and no action taken, a motion was made by Mr. Sisneros, with a second from Ms. Jeffrey, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes


Motion carried and the Board of Trustees Regular Meeting adjourned at 5:10 pm.

Attest:


William "Cotton" Jarrell, Chair


Date


Gene Sisneros, Secretary/Treasurer


Date