

March 17, 2023

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on March 17, 2023, at 1:00 pm. The meeting was held virtually in the Acute Care Conference Room at 203 Hospital Drive in Raton, NM.

Members: William "Cotton" Jarrell, Chairman (joined via telephonic communication)
Gene Sisneros, Secretary/Treasurer
Shawn Jeffrey, Member

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Dr. Jessica Roberts, DO, Chief Medical Officer
Jayna Saiz, Recorder

Visitors: Roy Fernandez, Anna Weybrew, Linda Hogg, Elisabeth Medina, Barbara Duran, Adelyn Majorenos, and Linda Schuester.

Pledge of Allegiance

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

The Board Members reviewed the Agenda of March 17, 2023.

Motion Ms. Jeffrey, made a motion to approve the agenda as presented. With a second from, Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

Correction/Approval of Minutes

Minutes from the BOT Meeting on February 17, 2023, were read and approved.

Motion: Mr. Sisneros, made a motion to approve the minutes. With a second from Ms. Jeffrey, a roll call vote was taken.

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Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Recognition of Cares Champion

Adelyn Majorenos, Med-Surg RN, was recognized as the CARES Champion for this month.

Executive Session

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

Motion: At 1:19 pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

The Board of Trustees returned to regular session at 1:22 pm.

Medical Staff Privileges and Appointments

Victor Cruz, MD, Chief Medical Officer, informed the Board that one (1) provider was recommended by the Credentials Committee for re-appointment in March: Tobias Kulik, MD. Victor Cruz, MD, Chief Medical Officer, informed the Board that one (1) provider was recommended by the Credentials Committee for new appointment in March: John Aucoin, CRNA

Motion: Ms. Jeffrey, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

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Medical Staff Report

Victor Cruz, MD, provided an update to the Board of Trustees on recent Medical Staff activities. He reported that he has a few items to discuss; the first is a document that needs to be signed by the Board with regards to MCMC's Trauma Program. Linda Hogg, RN, Manager of the ER has been working on the renewal of credentialing for the Trauma Program.

CERNER is coming along, we are doing small adaptations to personalize the system for our greater use. It is getting better.

PPEC Committee, is ongoing and now has a schedule for case review for all medical provides in the MCMC facility.

A Physician's Forum, was held to inform and educate the doctors on new procedures for insurance billing, coding, and reimbursement procedures.

Rhonda Moniot, RN, CNO, is coordinating a meeting to facilitate the closing of the ICU, as well as, discuss the types of inpatients MCMC will be admitting and those that will be used to be transferred. Rhonda and the entire medical staff are coming together to make sure MCMC provides the upmost in care for our patients, community and also if the patient needs to be transferred making sure that all the protocols and steps are in place to make it seamless and easy for our patients

Manager's Report

The Board of Trustees was presented with an update from Lonny Medina on Key Hospital Initiatives and Changes.

The External Environment of Challenging Healthcare. The following updates were given as follows:

- Inflation
- Reduced Reimbursements
- Higher Technology Costs (EMR, Cybersecurity, etc.)
- Regulatory Costs
- Labor and Agency Costs
- Declining population in rural communities

What change is needed?

- Financial Goal is to Break even (Costs don't exceed Revenue)
- Decrease Average Daily Costs by \$10,000 or \$3.65 mil per year
- Increase Average Daily Net Patient Revenue received by \$15,000
- Maintain a minimum "Cash on hand" balance of \$4 million

Why is the change needed?

- Cash on hand decreased by \$5,400,000 to \$3,000,000

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- Days cash on hand -27= (\$3,000,000/110K)
- Medicaid "Hospital Access and Targeted Access Payments decreased revenue \$2,700,000
- IT Hardware /Software (CERNER) cost increase \$1,100,000
- 7% Wage cost increase \$1,800,000
- Medical Services (Agency) cost Increase \$800,000

How will we get there?

- Continue Average Daily charges of \$168,000+
 - Efficiency in Charges and Revenue Cycle
- Reduce agency staff costs (1 RN staff= \$308K/year)
- Suspend operation of the ICU
- Clinic efficiencies
- Staff reduction by attrition

The Board of Trustees was presented with an update from Rhonda Moniot on the Nursing Unit Model.

The following presentation was given on Operational Changes with slides as following:

- Covid
- ICU Changes
- Immediate Clinical Changes
- Specialty Clinic Efficiencies
- Primary Care Efficiencies
- Factors to Take into Consideration

Rhonda Moniot, RN, Chief Nursing Officer, has pledged the following, "As a Nursing Leader I will Stand up for my patients, my community, my staff to always provide the best Quality and Safest care!"

Financial Report

CFO Medina gave out his Board Financial report at the Board Meeting.

Financial Health Report

The Board of Trustees was presented with an update from Lonny Medina on Financial Health.

The following updates were given as follows:

- CERNER/ Revenue Cycle Optimization
- Multiview Implementation (Budgeting and Financial Reporting Module)
- Clifton Larson Allen (CLA) Recommendations
- Capital Equipment and Projects
- Revenue Expense Plan
- Key Dates

\$3,412,580 in cash

30.5 days of cash on hand

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Net patient revenue \$17,360,178., last year \$16, 727, 478.

Total gross revenue \$36,167, 038.

Actual cash received from patient services Y.T.D. \$14,025,477

Surgical Cases this month Y.T.D. 350

LTC admissions this month Y.T.D. 7

Observations this month Y.T.D. 208

Clinic admissions this month Y.T.D. 8,515

ER admissions this month Y.T.D. 3,481

MCMC Land Grant Permanent Fund Balance \$182,070,381

Administrator's Report

Mr. Beames provided the following update to the Board as follows:

Emergency Preparedness/Community-

The Federal Public Health Emergency will end May 11

The Governor has announced that the Public Health Emergency for New Mexico will be lifted at the end of the month.

Entry Control Point Screening for Visitors and Patients is still in effect and MCMC has implemented an automated screening system, "Repiticity" that eliminates manual sign-in processes for staff, contractors, and visitors. The system also ensures compliance with NM DOH requirements for screening.

MCMC Long-Term Care-

Dr. Barry Singleton made an LTC outreach presentations to miners in Socorro February 23-24 and Carlsbad March 14-17.

Current Census at LTC is 16 Miners and 5 Non-Miners for a total census of 21.

Visitors are allowed with COVID-19 screening for symptoms.

The NM Department of Health conducted its Annual LTC Survey March 2, 3, & 4. The preliminary summary form the survey team conveyed that they had a total of 6 findings with 4 findings in care/treatment and 2 findings in Life Safety/ Environment of Care categories.

Medical Staff-

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MCMC has active searches underway for Family Practice (or Internal Medicine) MD/DO. A candidate was interviewed on February 21 and an offer of employment has been presented to her.

CNP Adel Chris Romini has given 90 day notice and will be returning to Houston, TX due to a change in her personal situation with regard to her spouses employment.

Victor Cruz, MD and I met with Senior Leadership from Christus St. Vincent Hospital on March 13th to discuss how we could support each other in caring for New Mexicans in the region. Discussions mainly were around Trauma care, care transfers, and Maternal/Child Services.

Workforce Development/Human Resources-

A series of "Employee Forums" were held the past week to discuss the healthcare external environment and financial challenges our industry and hospital is facing.

Current RN Agency Staffing stands at 17 RN(4 ER, 3 Med-Surg & 4 ICU, 4 OB, 0 OR, and 2 LTC) which is the same as the month prior. Current Radiology Tech Agency Staffing stands at 6 (same), Laboratory at 4 (same) and Respiratory at 2 (same)

Quality & Patient Safety-

Our CERNER Journey Team continues to invest time into the implementation of the new EMR System since the Go-Live that kicked off on Monday, September 12.

Proposals are currently being reviewed and considered for archiving of data from the CPSI Centriq system.

Facilities & Construction-

Construction work for the finish out of the large atrium has been completed.

Audio-visual and information technology has been installed and is fully operational.

Work has begun by APIC for the replacement of the MCMC Call System

Current and Future Capital Priorities include:

- FY 23—HVAC Automated Control Sensor Upgrade(41k) EMERGENT
- FY 23—Patient Call System(400k plus) FY 23--LTC Elevator Upgrade

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- FY 23/24—LTC Elevator Upgrade (90K plus)
- FY 23/24—LTC Transportation Vehicle
- FY 24/24—Parking Lot Expansion (deferred from 23 to 24)
- FY 25—Demolition of Old Hospital

Outreach & Community

The Outreach Mobile Black Lung Screening Clinic was conducted in Questa, NM on January 27-29 with 32 miners participating.

The Outreach Mobile Black Lung Screening Clinic was conducted in Kirtland, NM on February 7-9 with 35 miners participating.

The Mobile Unit will be headed to Socorro in March, and back to Utah in April.

Key Dates

MCMC Board Meeting, Friday, April 21, 2023

MCMC will be participating in the Community Health Fair being held April 28 at the Raton Convention Center.

Executive Session

Motion: At 2:27 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

The Board of Trustees returned to Open Session at 5:09 pm.

Open Session/Announcements

No announcements were made.

Adjournment

With no further business, and no action taken, a motion was made by Mr. Sisneros, with a second from Ms. Jeffrey, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

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Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

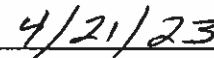
Gene Sisneros- Yes

Motion carried and the Board of Trustees Regular Meeting adjourned at 3:46 pm.

Attest:




William "Cotton" Jarrell, Chair



Date



Gene Sisneros, Secretary/Treasurer



Date