

June 17, 2022

**MINERS' COLFAX MEDICAL CENTER  
MEETING OF THE BOARD OF TRUSTEES**

**Call to Order**

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on June 17, 2022, at 1:00 pm. The meeting was held virtually in the Acute Care IT Training Room at 203 Hospital Drive in Raton, NM due to the COVID-19 pandemic.

**Members:** William "Cotton" Jarrell, Chairman  
Dr. Donald Belknap, Vice Chairman  
Gene Sisneros, Secretary/Treasurer  
Shawn Jeffrey, Member  
Richard Cardenas, Member

A roll call vote was taken to acknowledge all Board Members present, with the exception of Ms. Shawn Jeffrey's being absent.

**Staff:** Bo Beames, CEO  
Lonny Medina, CFO  
Dr. Loretta Conder, MD, Chief Medical Officer  
Jayna Saiz, Recorder

**Visitors:** no visitors present

**Pledge of Allegiance**

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

**Correction/Approval of Agenda (Attachment A)**

The Board Members reviewed the presented Agenda of June 17, 2022, Regular Board Meeting.

*Motion:* Mr. Sisneros, made a motion to approve the agenda as amended. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros-Yes

Motion carried.

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**Correction/Approval of Minutes (Attachment B)**

Minutes from BOT Meeting May 27, 2022.

*Motion:* Dr. Belknap, made a motion to approve the minutes as amended. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Motion carried.

**Recognition of Cares Champion**

Sarah Zmich, an HR Associate, was recognized as the CARES Champion for this month.

**Executive Session**

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

*Motion:* At 1:04 pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros-Yes

Motion carried.

*The Board of Trustees returned to regular session at 1:10 pm.*

**Medical Staff Privileges and Appointments (Attachment C)**

Dr. Conder, informed the Board that two (2) providers were recommended by the Credentials Committee for reappointment: George Dresden, NP, and Forrester Lensing, MD, both for two years.

*Motion:* Mr. Sisneros, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

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Gene Sisneros- Yes

Motion carried.

**Medical Staff Report**

Dr. Conder, reported to the Board, she will be stepping down at the end of July but would like to still help with a couple of committees.

Additionally, she reminded the Board that Covid is still out in the community, but the symptoms were mild and no one is currently in the hospital with Covid. It seems to be milder and Dr. Conder, also reported that we have had some cases come in from Philmont Scout Ranch, with different ailments, and that MCMC was able to treat them and meet their needs.

**Business/Action Items**

No Action Items at this time.

**Manager’s Report**

**CERNER Update (Attachment D)**

**Adrian Esquivel**

Adrian Esquivel, R.N., Informations Officer and Team Leader on CERNER presented an update on MCMC Acute Facility’s transition from Centriq to CERNER. Mr. Esquivel has dates throughout June, July, and Aug to train and gather information to meet the goals and needs of our staff. Mr. Esquivel gave a huge thanks to his colleagues and co-workers for hitting every milestone and meet every expectation. Everyone hit their goals and the CERNER staff was impressed. Integration testing will be going on until the end of July.

Additionally, Mr. Esquivel reviewed the project and mapped it out week by week, so not only did the board understand the importance of the project, but also at the pace, it was going. A major benefit of CERNER will be that it allows all staff to be on the same page when it comes to patient care.

**Financial Report (Attachment F)**

The Lonny Medina, CFO provided the following Financial Report:

➤ Financial Results Year-to-date Unaudited	\$8,601,882
➤ Gross Revenue by Financial Class	\$47,296,585
➤ Revenue Cycle	14.73% increase
➤ Land Grant Permanent Fund	\$175,740,640
➤ Other Results	\$294,859 current month
➤ COVID-19	\$8,379,027
➤ Budget Appropriation Request- FY22 & FY23	\$41,422,800
➤ Capital Outlay- Total Capital Outlay committed to FY22	\$1,367,294

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- Electronic Medical Record Migration Project through CERNER is ongoing with training and program building happening to replace Centriq.

*Motion:* Mr. Sisneros, made a motion to accept the Financial Report to be approved as presented. With a second from Mr. Cardenas, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Gene Sisneros- Yes

Richard Cardenas- Yes

Motion carried.

### **Administrator's Report (Attachment G)**

Mr. Beames provided the following update to the Board:

Emergency Preparedness/Community- The Covid 19 inpatient census is seeing fewer cases and no admissions over the past 2 weeks. Outpatient is still experiencing positive cases on a consistent basis. Entry Control Point Screening for Visitors and Patients is still in effect and MCMC has implemented an automated screening system, "Repticity" that eliminates manual sign-in processes for staff, contractors, and visitors. The system also ensures compliance with NM DOH requirements for screening.

Medical Staff- MCMC has active searches underway for Family Practice MD/DO and a Family Practice APP (Nurse Practitioner or Physician Assistant)  
Loretta Conder, MD will be retiring from practice with the SNM/MCMC at the end of July  
The MEC is recommending that Vinay Saini, MD replace Dr. Conder as a member of the Credentials Committee with Dr. Cruz moving to the position of Chair of the Committee  
The MEC is recommending that Victor Cruz, MD, General Surgeon be appointed to the role of Medical Director for the MCMC Level IV Trauma Program  
In accordance with the MCMC Medical Staff By-Laws, the MEC Chairman, Dr. Lopez will be appointing a replacement for Dr. Conder on the MEC effective for the first MEC meeting in August

#### MCMC Long Term Care-

The Wellness Center has undergone a limited re-opening sometime in the latter part of June or early July for LTC Residents, MCMC Employees, and former Miners in the community that qualify.

The LTC Facility lost 2 former Miners since the last Board Meeting. The current Census is 17, which is comprised of 12 miners and 5 non-miner residents.

#### Workforce Development/Human Resources-

Current RN Agency Staffing stands at 21 RN

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Current Radiology Tech Agency stands at 6  
Annual Required Training for all MCMC Staff is due June 30, 2022.

Quality & Patient Safety-

Our CERNER Journey Team continues to invest time into building the new EMR System that will replace our current CPSI/Centriq system with an anticipated Go-Live date of September 12 (revised from September 6).

An update on the MCMC CERNER Journey will be provided as part of the June 2022 Board Meeting

Facilities & Construction- Current and Future Capital Priorities include:

- FY23—LTC Elevator Upgrade
- FY 23—MCMC Boiler replacement
- FY 23--Patient Call System
- FY 23--LTC Transportation Vehicle
- FY 23-- Parking Lot Expansion
- FY 24--Demolition of Old Hospital

Outreach- The Black Lung Outpatient Clinics will be held on the 22nd of this month and they have one Independent Medical Exam (IME) and two Department of Labor (DOL) physicals scheduled.

The Mobile Outreach Clinic traveled to Price, Utah, and Held a 3-day screening clinic from May 30-June 2 that served 38 miners.

Key Dates- Board Meeting, Friday, July 15, 2022

Annual Board Meeting, Friday, July 15, 2022

- Election of Officers
- Annual CEO Review
- Strategic Plan/Initiatives Update 22/23

**Executive Session**

*Motion:* At 2:35 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Dr. Belknap, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Motion carried.

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*The Board of Trustees returned to Open Session at 3:45 pm.*

**Open Session/Announcements**

No announcements were made

**Adjournment**

With no further business, and no action taken, a motion was made by Dr. Belknap, with a second from Mr. Sisneros, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Dr. Belknap- Yes

Richard Cardenas- Yes

Gene Sisneros- Yes

Motion carried and the Board of Trustees Regular Meeting was adjourned at 3:45pm.

**Attest:**

\_\_\_\_\_  
William "Cotton" Jarrell, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gene Sisneros, Secretary/Treasurer

\_\_\_\_\_  
Date