

May 19, 2023

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Jarrell called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on May 19, 2023, at 1:00 pm. The meeting was held virtually in the Acute Care Conference Room at 203 Hospital Drive in Raton, NM.

Members: William "Cotton" Jarrell, Chairman
Gene Sisneros, Secretary/Treasurer
Shawn Jeffrey, Member

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Victor Cruz, MD, Chief Medical Officer
Jayna Saiz, Recorder

Visitors: Barbara Duran, Rhonda Moniot, Connie Martinez, and Dr. Elisabeth Newman.

Pledge of Allegiance

William "Cotton" Jarrell, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

The Board Members reviewed the Agenda of May 19, 2023.

Motion Mr. Sisneros, made a motion to approve the agenda as presented. With a second from, Ms. Jeffrey, a roll call vote was taken.

Roll call vote:
William "Cotton" Jarrell- Yes
Shawn Jeffrey- Yes
Gene Sisneros-Yes
Motion carried.

Correction/Approval of Minutes

Minutes from the BOT Meeting on April 21, 2023, were read and approved.

Motion: Mr. Sisneros, made a motion to approve the minutes. With a second from Ms. Jeffrey, a roll call vote was taken.

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Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Recognition of Cares Champion

Connie Martinez, Clinic Tech, was recognized as the CARES Champion for this month. Connie is pursuing a RN degree in the future. She thanked the Board and staff for her recognition and continued to talk about the TEAM spirit.

Executive Session

William "Cotton" Jarrell, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

Motion: At 1:07pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros-Yes

Motion carried.

The Board of Trustees returned to regular session at 1:26 pm.

Medical Staff Privileges and Appointments

Victor Cruz, MD, Chief Medical Officer, informed the Board that one (1) provider was recommended by the Credentials Committee for re-appointment in May: Victor Cruz, MD General Surgery, and two (2) providers were recommended for new appointment in May: Jamie Elifritz, MD, TeleRadiology, and Lee Morris, MD, TeleRadiology.

Motion: Ms. Jeffrey, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Mr. Sisneros, a roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

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Motion carried.

Medical Staff Report

Victor Cruz, MD, provided an update to the Board of Trustees on recent Medical Staff activities. He reported that the Clinic has had a resignation of one of its doctors. They will continue to recruit for the Clinic.

CERNER is getting better every month and has had a few glitches, but everyone is making the proper efforts to work through it and improve the situations.

PPEC Committee, MEC Committee, and Clinical Provider Meetings have all seen improved participation and engagement. PPEC has been very successful in bringing up cases and situations that have improved the quality of the hospital and the understanding and communication with the medical staff.

Dr. Cruz would like to see “swingbed status” marketed more, as a means to grow inpatient census and volume.

Manager’s Report

The Board of Trustees was presented with a CERNER Update by Adrian Esquivel:

- Accomplishments:
- Project Management Training- Completed February 2022
- Learning and Adoption Workshop- Completed February 2022
- Workflow and Integration- Completed March 2022
- Gateway 1: Align- Completed April 2022
- Train the Trainer- Completed April 2022
- Physician Train the Trainer- Completed May 2022
- Integration Testing 1 (Clinical)- Completed June 2022
- Integration Testing 1 (Financial)- Completed June 2022
- Gateway 2: Validate- Completed June 2022
- Integration Testing 2 (Clinical)- Completed July 2022
- Integration Testing 2 (Financial)- Completed August 2022
- Physician End User Training- Completed August 2022
- Gateway 3: Activate- Completed August 2022
- Physician Concierge- Completed August 2022
- Conversion- Completed September 2022
- Health Check- Completed October 2022
- Gateway 4: Measure- Completed November 2022
- Pt. Accounting 90 day check- Completed December 2022
- Pt. Accounting 120 day check- Completed January 2023

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Regular meetings occur with CERNER every other Tuesday

- Interface Completion and LTC Conversion are on the schedule for next month.
- Phase X : Implementation of Updates, such as CareAware Connect, Discrete Micro, Study Cast Interface, and LTC Electronic Record.

Long-Term Care Facility Upcoming CERNER Dates.

- Discovery- 6/19/23
- SRL/Data Collection- 7/31/23
- Testing/Validation- 10/02/23
- Conversion- 12/04/23
- AMS Turnover- 1/01/2024

Qualivis Conference information was presented by Barbara Duran and Rhonda Moniot, RN. Barbara and Rhonda participated in several “roundtable” discussions at the conference held in Atlanta, Georgia. It allowed them to network and hear from their peers in other hospitals as to the workforce challenges that hospitals across the nation are currently facing.

- Barbara Duran, heard directly from Nurses on what matters to them, and what they are looking for in their role and their new prospective employer. She also learned what can be attractive to a new hire and how to retain that new hire long-term. The panel was made up of a Travel Nurse, Core Staff Nurse, a PRN Nurse and a nurse who was a traveler that joined the core staff.
 - o They want to feel supported by Leadership and all management.
 - o They want flexible schedules. This works in Metropolitan areas, but not so much in rural areas.
 - o They want there to be a proper ratio of staff, so they aren’t pressured to take an extra shift.
 - o They want to know they matter to the organization and are valued as an individual who is vital to the team.
 - o Agency Nurses want to be treated like an employee, not with the prejudice or stigma of being Agency.

Compensation is always an issue in every job. They weren’t as concerned about the compensation as they were “Life Balance”.

Becoming A Flexible Organization

After the Pandemic there is no going back to “Normal”. Healthcare has forever been changed. How can employers recruit and retain employees?

- o Making it more like a partnership than a contract with them.
- o When implementing changes or new procedures, do it in baby steps. Being transparent about the changes and communicating clearly.
- o Baby step implementation allows staff the time to catch-up, learn, understand and not feel overwhelmed by changes or new procedures.

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- o They developed a “We Team” that was part of the on-boarding process, they as a team would check on the new candidate for a year.
- o Recognizing old staff, the staff that stayed and didn’t leave to become a traveler.
- o Offering a “Sunshine Cart” treats or pins, stickers, fun stuff, just to increase the morale and brighter an employees day. Everyone in Leadership and Management participating from time to time showing their support for the partnership.

Rhonda Moniot, provided analytics as to how MCMC agency staff had decreased over recent months.

While attending both Rhonda and Barbara had the opportunity to hear Scott Hamilton speak on his career, his childhood, and his multiple bouts with cancer. They both reported how inspirational and tenacious his spirit is, and how it is an important reminder to us all. “It’s alright to fall down a lot! But we must keep moving forward, there is no failure as long as we all keep moving forward in a positive direction.”

Financial Health Report

The Board of Trustees was presented with an update from Lonny Medina, CFO of Financial Health. The following updates were given as follows:

- CERNER/ Revenue Cycle Optimization
- Multiview Implementation (Budgeting and Financial Reporting Module)
- Clifton Larson Allen (CLA) Recommendations
- Capital Equipment and Projects
- Revenue Expense Plan
- Key Dates

\$1,015,757. in cash

25.5 days of cash on hand

Net patient revenue \$22,245,043., last year \$20, 857, 965.

Total gross revenue \$45,648, 582.

Actual cash received from patient services Y.T.D. \$21,286,201

Surgical Cases this month Y.T.D. 471

LTC admissions this month Y.T.D. 11

Observations this month Y.T.D. 255

Clinic admissions this month Y.T.D. 10,964

ER admissions this month Y.T.D. 4,330

MCMC Land Grant Permanent Fund Balance \$174,109,249

Administrator’s Report

Mr. Beames provided the following update to the Board as follows:

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Emergency Preparedness/Covid19 Global Pandemic

The Public Health Emergency for New Mexico has ended, and masks are no longer required for employees or visitors at the MCMC Acute Care Facility or the Long-Term Care Facility.

MCMC Long-Term Care-

The current Census at LTC is 15 Miners and 6 Non-Miners for a total census of 21. LTC had one Miner discharged to a Skilled Facility, but it is anticipated that they will eventually return to MCMC LTC.

Medical Staff-

MCMC has active searches underway for Family Practice (or Internal Medicine) MD/DO and for Family Practice Nurse Practitioner/ Physician Assistant.

Dr. Vinay Saini has submitted his resignation with 90-day notice.

PPEC continues to meet to conduct case reviews of clinical care by providers in the spirit of providing the best possible care to patients seen within MCMC.

Workforce Development/Human Resources-

Current RN Agency Staffing stands at 12 RN(4 ER, 3 Med-Surg & 0 ICU, 4 OB, 0 OR, and 1 LTC) which is the same as the month prior. Current Radiology Tech Agency Staffing stands at 4 (-0), Laboratory at 5 (+1) and Respiratory at 1 (-0).

Annual Required Training (Relias) for MCMC is due by June 1 with the majority of staff compliant with the completion requirements for calendar year 2023.

MCMC Celebrated National Hospital Week and National Nurses Week with a variety of activities occurring throughout the week of May 7-14. Staff engaged in several fun events including a salsa contest, BINGO, coloring activities, numerous food days, and a weeklong cornhole tournament.

Quality & Patient Safety-

Our CERNER Journey Team (now transitioned to the Revenue Cycle Team) continues to invest time into implementation of the new EMR System since the Go-Live that kicked off on Monday, September 12.

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The State Medicaid Program will be transitioning to a VBP (Value Based Purchasing) payment model over the next 5 years. Training on the new software that goes with the program is slated to take place in late May/early June. The model is essentially a “pay-for-performance” model that incentivizes quality versus quantity, gradually, year over year.

Facilities & Construction-

The Plant Facilities Manager resigned his position on March 17, 2023 and the position has been reposted for replacement. It is anticipated that candidate interviews will be scheduled for some time in early June.

Work by APIC for the replacement of the MCMC Call System continues with estimated completion date of sometime toward the end of June.

Outreach & Community

The Mobile Unit will be headed to Grants/Laguna Pueblo from May 23-25.

Key Dates

MCMC Board Meeting, Friday, June 16, 2023.

MCMC will be participating in the Community Health Fair being held April 28 at the Raton Convention Center. Jayna Saiz, Administrative Assistant will be serving as MCMC Project Coordinator for this event.

Executive Session

Motion: At 2:33 pm, Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:
William “Cotton” Jarrell- Yes
Shawn Jeffrey- Yes
Gene Sisneros- Yes

Motion carried.

The Board of Trustees returned to Open Session at 3:12 pm.

Open Session/Announcements

No announcements were made.

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Adjournment

With no further business, and no action taken, a motion was made by Mr. Sisneros, with a second from Ms. Jeffrey, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

Roll call vote:

William "Cotton" Jarrell- Yes

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried and the Board of Trustees Regular Meeting adjourned at 3:13 pm.

Attest:

William "Cotton" Jarrell, Chair

Date

Gene Sisneros, Secretary/Treasurer

Date