

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Sisneros called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on July 21, 2023, at 1:00 pm. The meeting was held virtually in the Long Term Care Conference Room at 900 South 6th Street, Raton, NM.

Members: Gene Sisneros, as Acting Chairman
Shawn Jeffrey, Member
Loretta Conder, MD, Member
Jolene "Jo" Greene, Member
Roy Fernandez, Member

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Victor Cruz, MD, Chief Medical Officer
Jayna Saiz, Recorder

Pledge of Allegiance

Gene Sisneros, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance.

Correction/Approval of Agenda

The Board Members reviewed the Agenda of July 21, 2023.

Motion Loretta Conder, MD, made a motion to approve the agenda as presented. With a second from, Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

Gene Sisneros- Yes
Shawn Jeffrey- Yes
Loretta Conder, MD-Yes
Jolene Greene-Yes
Roy Fernandez-Yes
Motion carried.

Correction/Approval of Minutes

Minutes from the BOT Meeting on May 19, 2023, were read and approved.

Motion: Mr. Sisneros, made a motion to approve the minutes. With a second from Ms. Jeffrey, a roll call vote was taken.

Roll call vote:

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Motion carried.

Election of Board of Trustees Officers

Chairman of the Board of Trustees- Roy Fernandez nominated Jolene Greene. Loretta Conder, MD nominated Shawn Jeffrey. There were only those two candidates nominated. Roy Fernandez and Jolene Greene voted for Jolene Greene. Gene Sisneros, Shawn Jeffrey, and Loretta Conder, MD voted for Shawn Jeffrey. Shawn Jeffrey was elected Chairman of the Board of Trustees.

Vice Chairman of the Board of Trustees- Roy Fernandez nominated Jolene Greene. Shawn Jeffrey nominated Dr. Loretta Conder. There were only those two nominees. Jolene Greene and Roy Fernandez voted for Jolene Greene. Shawn Jeffrey, Gene Sisneros, and Loretta Conder, MD voted for Loretta Conder, MD as Vice Chairman. Loretta Conder, MD was elected the Vice Chairman of the Board of Trustees.

Secretary/ Treasurer of the Board of Trustees- Roy Fernandez nominated Jolene Greene. Dr. Conder nominated Roy Fernandez. Roy Fernandez declined the nomination. Loretta Conder, MD then nominated Gene Sisneros. There were only two candidates to vote on for this position Jolene Greene and Gene Sisneros. Roy Fernandez and Jolene Greene voted for Jolene Greene. Shawn Jeffrey, Loretta Conder, MD, and Gene Sisneros voted for Gene Sisneros. Gene Sisneros was elected Secretary/ Treasurer of the Board of Trustees.

Gene Sisneros, Secretary/ Treasurer and acting Chair of the meeting passed the duties of chairing the meeting to the new MCMC Board Chair, Shawn Jeffrey.

Recognition of Cares Champion

Jennifer Geist, LPN Supervisor, was recognized as the CARES Champion for this month. Jennifer started with us as an agency nurse and travels from Pueblo to work here. She has been an employee for 5 years and exemplifies the CARES Behaviors. She thanked the Board and staff for her recognition.

Recognition of Outgoing Chairman of the Board of Trustees: William "Cotton" Jarrell, is the outgoing Chairman of the Board of Trustees. Mr. Beames had a going away card for him signed by staff and Board members. He also gave Cotton a beautiful Pendleton blanket named "White Sands", and had it engraved in Navajo, meaning "Gratitude". Cotton gave a speech of thanks and reminded the Board of his mining career and that he is an interested party in the future of MCMC and that he is always available if needed.

Recognition of Visitors:

Visitors: Barbara Duran, Rhonda Moniot, Jennifer Geist, Laura Brewer, William “Cotton” Jarrell, Audrey Baca, Yolanda Gamboa, Joseph Garcia, Si Trujillo, Terri Mayfield, Richard Cardenas, LeRoy Tipton, Linda Hogg, Felix Petterline, Pat Petterline, Will Weir, Bobbi Gore, Kim Chavez, Lee Ann Dominguez, Rudy Dominguez, Dr. Barry Singleton, Brent and Linda Clibon, Danny Fetterali, and Dr. Elisabeth Newman.

Laura Brewer, from “The Ratonian” spoke about “The Ratonian” a new online news platform for Raton. She had a concern about the clinics phone service, calls being returned to clients. Our BOT Meetings will now be listed in her publication as well as still on the radio and Facebook.

Si Trujillo, son of resident at LTC and Colfax County Commissioner District 1, spoke and thanked the Board and new Board members, he also thanked the staff at LTC for the excellent care his father was receiving and how important it is for miners. He also raised his concerns about the ER and the fact the hospital no longer has an ICU facility. He was unaware that the ER has gotten new clinical management and several new ER doctors. Linda Hogg, RN is from Christus St. Vincent but was born and raised in Raton. She is the ER Manager, and Trauma Coordinator. Tony Salazar, MD was also raised here and is the ER Medical Director. These two both strive to make our ER everything it should be for our patients, regardless of the fact we are a small town.

Dr. Elisabeth Newman, from the MCMC ER thanked the Board for their service and let them know that Dr. Jessica Roberts, Chief of Staff at MCMC was sorry she could not make the meeting as she was seeing patients.

Executive Session

Shawn Jeffrey, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

July 21, 2023

Motion: At 1:27pm Mr. Sisneros, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Loretta Conder, MD, a roll call vote was taken.

Roll call vote:

Shawn Jeffrey- Yes

Loretta Conder, MD- Yes

Gene Sisneros-Yes

Jolene Greene-Yes

Roy Fernandez- Yes

Motion carried.

The Board of Trustees returned to regular session at 1:47 pm.

Medical Staff Privileges and Appointments

Victor Cruz, MD, Chief Medical Officer, informed the Board that eight (8) providers were recommended by the Credentials Committee for re-appointment in July: Dishant Shah, MD TeleRadiology, and Qazi Uddin, MD TeleRadiology, Syed Akbar, MD, TeleRadiology, Dennis Burton, MD, TeleRadiology, Francis Cloran, MD, TeleRadiology, Lisa Hughs, MD, TeleRadiology, Sara Lark, NP, Nurse Practitioner, and Avez Rizvi, MD, TeleRadiology. We also have four (4) providers were recommended for new appointment in July: Sandeep Amesur, MD, TeleRadiology, Kellie Logue, CRNA, Nurse Anesthetist, Mohammed Ismail, MD, TeleNeurology, and Randy Niblett, MD, TeleRadiology.

Motion: Mr. Fernandez, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Ms. Greene, a roll call vote was taken.

Roll call vote:

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Loretta Conder, MD- Yes

Jolene Greene-Yes

Roy Fernandez- Yes

Motion carried.

Medical Staff Report

Victor Cruz, MD, provided an update to the Board of Trustees on recent Medical Staff activities. He reported that the Clinic has had a resignation of one of its doctors. They will continue to recruit for the Clinic.

Providers, getting Providers in the State of New Mexico has been a challenge across the State. Malpractice Laws have become worse in the State of New Mexico. Colorado and Texas both offer better rates. Another challenging prospect is Student Loan Forgiveness for Medical Candidates, private and non-profit hospitals have a lot more chances of offering such a program. Being State owned we don't have a program for our hospital. Currently we are looking into a State program that might be able to offer something in the way of reimbursement.

Utilization, Insurance companies have become harder to traverse every year. They are quicker to deny a bill than accept one. The physician has to code for the insurance rather than for the patient, and that is all about interpretation and language, not about care.

Manager's Report

The Board of Trustees was presented with a Black Lung Presentation & Update by Bobbi Gore:

- Introduction: Black Lung and Outreach Program providing quality care to miners suffering from occupational illness and miner related injuries.
- History- In 1987, the Miners' Outreach Program was created to provide service to hard to serve rural miners throughout our service area.
- Black Lung Grant Goals- Data Collection, Patient Education, Mobile Outreach Screening Clinic, Compensation Counseling, Medical Case Management, Lung Function Testing, and more.
- Outreach Process- Free screenings may include: Blood Pressure, Body Mass Index, Chest X-Ray, Exercise Test, Health Education, Benefit Counseling, and much more.
- Department of Labor Application: The Black Lung Program helps the Miners fill these out and follows the case.
- Benefits- The Black Lung Benefits Act provides monthly benefits to coal miners who are totally disabled by black lung disease caused by working in the coal mining industry.
- The Miner Needs To Know- It's a process. It takes time. It's not simple. In 2014, out of 5,217 claims filed only 12% were approved.
- Our Black Lung & Outreach program has Dr. Akshay Sood: known for his expertise in Pulmonary, Critical Care, Occupational, and Environmental Medicine. He is an expert in Black Lung Disease. He is able to give a B-Read of the chest radiograph report. He also does depositions and gives testimony on the Miners behalf.

The Board of Trustees were presented with The Miners Colfax Medical Center Trauma Program by Linda Hogg, RN, ER Manager and Trauma Coordinator:

- MCMC Level IV Trauma Program- is available to stabilized all major and severe trauma patients 24 hours per day, 7 days per week.
- Level IV Trauma Centers: Have an Emergency Department with trauma team activation and can rapidly facilitate transport to a higher level of care if necessary. There are 6 centers in New Mexico.

- Trauma Activation- To establish criteria for a team to rapidly assemble in the Emergency Dept. to provide initial evaluation of major trauma patients in an organized manner and to provide consistent care for patients involved in traumatic events.
- Trauma Stat Activation Policy Process:
 - A. ED physician receives communication of patient specific criteria meeting Trauma Stat Activation from EMS or triage RN.
 - B. "Trauma Stat" notification will then be given to the trauma team by the primary RN or staff member designated by the primary RN.
 - C. The activation of Trauma Stat will be based on specific anatomical and/or physiological criteria as referenced in Appendix A.
 - D. The ED physician, Primary RN, Nurse Aide (if on duty), Respiratory staff(if on duty), and Radiology staff will be in the room with the patient on their arrival. Other trauma team members will be expected to be in the patient room within 30 minutes of Trauma Stat Activation.
 - E. CT, Lab, and X-ray shall be started within the first 15 minutes of patient arrival.
 - F. All Trauma Stat documentation will be on the "Emergency Department Trauma Record" paper form. The arrived time and name of every Trauma team member will be included in the Primary RN documentation.
 - G. The Emergency Department Physician and Primary RN will document on initial and discharge GCS for every trauma patient in their respective documentation.
 - H. The Emergency Department Physician may downgrade the activation after the initial evaluation.
- **Trauma Stat Activation Appendix A (Primary & Secondary Survey)**
 - A. Primary Survey: Deals with the Airway, Breathing, Circulation, and Deficit.
 - B. Secondary Survey: Deals with the severity of injuries and the location.
- **Level II Trauma Activation Appendix B (Mechanism & Anatomic)**
 - A. Mechanism: Deals with Adult falls, Significant Burns, High Risk Auto Crashes, Motorcycle Crashes, High Deceleration incidents, Ejection incidents, Thrown from an animal, and Blast Injury or Explosion.
 - B. Anatomic: Obvious Deformity of an Extremity, Pulse or Nerve Deficit, Need to Control Bleeding.

Policies:

- **Miners Colfax Medical Center Trauma Program Policy**

A copy of the policy was provided to each Board Member prior to the meeting for review. The policy was presented by Linda Hogg

Motion: Mr. Fernandez, made a motion to accept the Miners Colfax Medical Center Trauma Program Policy recommendations to be approved as presented. With a second from Ms. Greene, a roll call vote was taken.

Roll call vote:

- Shawn Jeffrey- Yes
- Gene Sisneros- Yes
- Loretta Conder, MD- Yes
- Jolene Greene-Yes
- Roy Fernandez- Yes

Motion carried.

- **Trauma Activation Policy**

A copy of the policy was provided to each Board Member prior to the meeting for review. The policy was presented by Linda Hogg

Motion: Mr. Fernandez, made a motion to accept the Miners Colfax Medical Center Trauma Program Policy recommendations to be approved as presented. With a second from Ms. Greene, a roll call vote was taken.

Roll call vote:

- Shawn Jeffrey- Yes
- Gene Sisneros- Yes
- Loretta Conder, MD- Yes
- Jolene Greene-Yes
- Roy Fernandez- Yes

Motion carried.

- **Self Pay and Prompt Pay Discount Policy**

A copy of the policy was provided to each Board Member prior to the meeting for review. The policy was presented by Lonny Medina

Motion: Mr. Fernandez, made a motion to accept the Miners Colfax Medical Center Trauma Program Policy recommendations to be approved as presented. With a second from Ms. Greene, a roll call vote was taken.

Roll call vote:

- Shawn Jeffrey- Yes
- Gene Sisneros- Yes
- Loretta Conder, MD- Yes
- Jolene Greene-Yes
- Roy Fernandez- Yes

Motion carried.

- **Personal Appearance Policy**

A copy of the policy was provided to each Board Member prior to the meeting for review. The policy was presented by Barbara Duran

This policy was discussed and tabled for a future meeting, pending a revision of wording.

Financial Health Report

The Board of Trustees was presented with an update from Lonny Medina, CFO of Financial Health. The following updates were given as follows:

- CERNER/ Revenue Cycle Optimization
- Multiview Implementation (Budgeting and Financial Reporting Module)
- Clifton Larson Allen (CLA) Recommendations
- Capital Equipment and Projects
- Revenue Expense Plan
- Key Dates

\$394,959. in cash

7.4 days of cash on hand

Net patient revenue \$25,882,145., last year \$25, 021, 111.

Total gross revenue \$55,869, 517.

Actual cash received from patient services Y.T.D. \$26,029,109

Surgical Cases this month Y.T.D. 552

LTC admissions this month Y.T.D. 15

Observations this month Y.T.D. 314

Clinic admissions this month Y.T.D. 13,078

ER admissions this month Y.T.D. 4,985

MCMC Land Grant Permanent Fund Balance \$173,038,276

Administrator's Report

Mr. Beames provided the following update to the Board as follows:

Emergency Preparedness/Covid19 Global Pandemic

- The MCMC Emergency Preparedness Plan is in the process of being updated to ensure key contact information is up to date.
- The content of the plan will be reviewed at an upcoming Manager's Meeting.
- An active shooter exercise/drill is being planned for Q1 of 2024

MCMC Long-Term Care-

- The current Census at LTC is 17 Miners and 6 Non-Miners for a total census of 23.
- Yolanda Gamboa, LTC Activities Director gave an update on LTC admissions and activities to the UMWA Local 7949 on Saturday, July 15.

Medical Staff-

- MCMC has active searches underway for Family Practice (or Internal Medicine) and for Family Practice Nurse Practitioner/ Physician Assistant.
- PPEC continues to meet to conduct case reviews of clinical care by providers in the spirit of providing the best possible care to patients seen within MCMC.

Workforce Development/Human Resources-

- Current RN Agency Staffing stands at 11 RN(3 ER, 3 Med-Surg & 0 ICU, 4 OB, 0 OR, and 1 LTC) which is the same as the month prior. Current Radiology Tech Agency Staffing stands at 3 (-1), Laboratory at 4 (-1) and Respiratory at 1 (-0).
- Annual Required Training (Relias) for MCMC is due by June 1 with all MCMC staff compliant with the completion requirements for this calendar year.
- NMHA held its Annual Strategic Planning Event for Hospital CEO's on June 22-23. Survey data from a member on "The Most Important Issues Facing Members" ranked Workforce and Staffing as top priority, followed by Financial Reimbursement Challenges, and then Medicaid Financing (see attached NMHA slides)

Quality & Patient Safety-

- Our CERNER Journey Team (now transitioned to the Revenue Cycle Team) continues to invest time into implementation of the new EMR System since the Go-Live that kicked off on Monday, September 12. The Long Term Care Facility has begun initial preparation and planning for its conversion to Cerner electronic clinical record with anticipated "Go Live" in January 2024.
- The State Medicaid Program will be transitioning to a VBP (Value Based Purchasing) payment model over the next 5 years for supplemental Medicaid payments. Training on the new software that goes with the program is slated to take place is still pending Human Services department roll-out. The model is essentially a "pay-for-performance" model that incentivizes quality versus quantity, gradually, year over year. More detailed information on the VBP methodology and requirements is planned for presentation as part of the August Board meeting.

Facilities & Construction-

- The Plant Facilities Manager resigned his position on March 17, 2023 and the position has been has been vacant since then. Interviews of candidates who applied for the position have been conducted and an offer to fill the position has been extended.
- Work by APIC for the replacement of the MCMC Call System continues with estimated completion date of sometime toward the end of July.

Outreach & Community

- July 25-27, The Mobile Outreach Unit traveled to Kirkland Farmington/ Grants.
- August 22-24, The Outreach Unit will be traveling to Grants, NM

Key Dates

MCMC Board Meeting, Friday, August 18, 2023.

August 08, 9am—MCMC Update to County Commission

Executive Session

Motion: At 4:49 pm, Mr. Fernandez, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Dr. Conder, a roll call vote was taken.

Roll call vote:

Shawn Jeffrey- Yes

Gene Sisneros- Yes

Jolene Greene-Yes

Loretta Conder, MD- Yes

Roy Fernandez- Yes

Motion carried.

The Board of Trustees returned to Open Session at 5:45 pm.

Open Session/Announcements

No announcements were made.

Adjournment

With no further business, and no action taken, a motion was made by Loretta Conder, MD, with a second from Mr. Sisneros, to adjourn the Board of Trustees Regular Meeting. A roll call vote was taken.

Roll call vote:

Shawn Jeffrey- Yes

Gene Sisneros- Yes

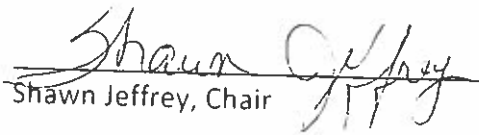
Loretta Conder, MD- Yes

Jolene Greene-Yes

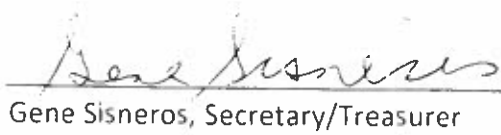
Roy Fernandez-Yes

Motion carried and the Board of Trustees Regular Meeting adjourned at 5:46 pm.

Attest:


Shawn Jeffrey, Chair

7-21-23
Date


Gene Sisneros, Secretary/Treasurer

7-21-23
Date

