

August 18, 2023

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Jeffrey called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on August 18, 2023, at 1:00 pm. The meeting was held in person at the Miners Colfax Medical Center Acute Conference Room at 203 Hospital Dr, Raton, NM, with the option of virtually attending via Facebook.

Members: Shawn Jeffrey, Chairman
Loretta Conder, MD, Vice Chairman
Gene Sisneros, Secretary/Treasurer
Jolene "Jo" Greene, Member
Roy Fernandez, Member

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Victor Cruz, MD, Chief Medical Officer
Jayna Saiz, Recorder

Pledge of Allegiance

Shawn Jeffrey, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance. Roy Fernandez, led Board Members in the pledge of the state of New Mexico flag.

Correction/Approval of Agenda

The Board Members reviewed the Agenda of August 18, 2023.

Motion Mr. Fernandez, made a motion to approve the agenda as presented. With a second from, Ms. Greene, the motion carried.

Correction/Approval of Minutes

Minutes from the BOT Meeting on July 21, 2023, were read and approved with a tiny correction, that meetings are held in person and may be viewed on Facebook.

Motion: Mr. Fernandez, made a motion to approve the minutes as corrected, with a second from Ms. Greene, the motion carried.

Recognition of Visitors:

Visitors: Barbara Duran, Rhonda Moniot, Lisa Abeyta, Rita & Paul Trujillo, Richard Cardenas, and Dr. Elisabeth Newman.

Rita & Paul Trujillo, from Clayton, wanted the Board of Trustees to know that Paul received excellent care while being here in Miners Colfax Medical Center. They talked about having to pass up a hospital to get here, but being glad they did. Dr. Victor Cruz, MD, was able to provide a necessary surgery, and while recovering, Mr. Trujillio, spoke of the kind staff that made him comfortable and took care of him. They both spoke of how clean the hospital was, that dietary had delicious food and that all the staff were kind.

Recognition of Cares Champion

Lisa Abeyta, RN Primary Care Clinic, was recognized as the CARES Champion for this month. Lisa is always willing to fill in wherever she is needed. She also is in charge of the Springer ambulance service, which helps her community. Lisa, exemplifies the CARES Behaviors. She thanked the Board and staff for her recognition.

Executive Session

Shawn Jeffrey, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. This is a closed session, for matters pertaining to Credentialing.

Motion: At 1:10 pm Mr. Fernandez, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Loretta Conder, MD, the motion carried.

The Board of Trustees returned to regular open session at 1:18 pm.

Medical Staff Privileges and Appointments

Victor Cruz, MD, Chief Medical Officer, informed the Board that seven (7) providers were recommended by the Credentials Committee for new appointment in August: Karen Anthony, MD, Pathology, Ariana Barkley, MD, TeleNeurology Surgery, James Botros, MD, TeleNeurology Surgery, Chad Cole, MD, TeleNeurology Surgery, Elaine Elmer, CST, Certified Surgical Technologist, Michael Kogan, MD, TeleNuerology Surgery, and Christina Ricks, MD, TeleNeurology Surgery. We also have two (2) providers were recommended for re-appointment in August: Loutsios Ierides, MD, Cardiology, and Tarun Girotra, MD, TeleNeurology.

Motion: Loretta Conder, MD, made a motion to accept the Credentials Committee's recommendations to be approved as presented. With a second from Mr. Fernandez, the motion carried.

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Medical Staff Report

Dr. Cruz shared testimony from Mr. Paul Trujillo about the patient care he recently received at MCMC. Dr. Cruz commended nursing and the clinical leadership that has supported growth of staff to become nurses recently. The development of staff has helped dramatically with staffing. Dr. Cruz spoke about efforts to grow the Swing Bed Program the development has resulted in a higher census. MCMC is also working on identifying patients who could benefit from transitional care with their follow up visits in the clinic. The medical staff continues to work on developing its PPEC processes and the associated PPEC Scorecard. The Medical staff continues its journey with CERNER working to fine tune the documentation process. More advanced Women's Health surgical and general surgery procedures have been done recently at MCMC bringing additional volume to the operating room. A Medical Staff Provider Forum is being planned for the next 30 to 60 days.

Mr. Fernandez commented on the CERNER Patient Portal the following process. He would like to make sure the community is aware of the Portal's Capability. Mr. Fernandez also complimented the Laboratory for their technical competence during his recent experience with that area.

Credentials Committee Appointment

The Board of Trustees was presented with a letter from Chief of Staff, Jessica Roberts, DO:

- In accordance with Article VIII, Section 3 of the Board of Trustees Bylaws. She would like to recommend Leonardo Lopez, MD to serve as a member of MCMC's Credentials Committee.

Motion: Mr. Fernandez, made a motion to accept the letter from Dr. Roberts and accept Leo Lopez, MD as a member of the Credentialing Committee. With a second from Ms. Greene, the motion carried.

Policies

The Board of Trustees were presented with The Miners Colfax Medical Center Personal Appearance Policy by Barbara Duran, HR Manager:

- The Policy had been previously gone over, updates and changes were made. The Chairman asked for a motion to approve the policy.

Motion: Mr. Fernandez, made a motion to accept the Miners Colfax Medical Center Personal Appearance Policy recommendations to be approved as presented. With a second from Ms. Greene, the motion carried.

Quality and Patient Safety

The Board of Trustees were presented with The Miners Colfax Medical Center Quality, Patient Safety, and Value Based Payment Reports by Rae Hager, RN, Quality Manager.

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- Ms. Hager explained the **Patient Satisfaction** part of her presentation: She broke down percentiles for Inpatient, Outpatient, Clinic and the Emergency Department. Explaining terms like Top Box, Percentile Rank, and what N=.
- The slides included in her presentation were from the Press Ganey Survey Data collected on our facility, and how we measured up to other Press Ganey facilities.
- **Medicare Interoperability Program:** The program is open to hospitals that receive federal funds from Medicare. A minimum of 60 points is required to satisfy the scoring requirement. The focus is on performance.
- **Measures Include:**
 - a) Electronic Prescribing
 - b) Prescription Drug Monitoring Program
 - c) Health Information Exchange
 - d) Provider to Patient Exchange (Patient Portal)
 - e) Public Health and Clinical Data Exchange
 - f) Protect Patient Health Information
- **Hospital Quality Measures (eCQM's):**
 - a) Preventing blood clots
 - b) Median admit decision time to ED departure time for admitted patients
 - c) Cesarean birth
 - d) Exclusive breast milk feeding
 - e) Safe use of opioid-Concurrent prescribing
 - f) Severe hypoglycemia
 - g) Severe hyperglycemia
 - h) Severe obstetric complications
 - i) Stroke care
- **New Mexico Hospital Based Payment Program (HVBP)**
 - New Mexico has one of the highest population percentages covered by Medicaid in the United States
 - Medicare and Medicaid Service (CMS) dollars must be spent on providing direct services to Medicaid beneficiaries
 - Through New Mexico Centennial Care 2.0/Turquoise Care Managed Care Organization , HSD is expanding payment reform through value-based payment (VBP) arrangements to achieve improved quality and better health outcomes, including incentivizing New Mexico Safety Net Care Pool (SNCP) Hospitals to improve the health of members and quality of services.
 - Goals:
 1. Better value for Medicaid funds spent on care
 2. Create an incentive for hospitals to improve or maintain high quality
 3. Increase quality and access to services for Medicaid beneficiaries

- Hospital Designated By HSD as Frontier- rather than Urban
- Quality measurement is based on two structural measures. Each quarter, hospitals are required to attest to whether they have met structural measure requirements
 1. Screening, Brief Intervention, and Referral to Treatment (SBIRT) Training.
 2. Care Coordination for Mental Health Emergency Department Visit Follow-Up
- The Health Services Department (HSD) collaborated with the New Mexico Hospital Association in the selection of quality measures and the development of the HVBP Program.

SB 7 Rural Health Delivery Fund

- Eligibility
 - Offset Start Up Costs
 - New or Expanded Service
 - Medicaid Provider of Services (Clinic Outpatient, Hospital, Agency, etc.)
- Start-Up Costs- Funding from the RHCDF is intended to defray operating losses, including rural health care provider or rural health care facility start-up costs incurred in providing inpatient, outpatient, primary, specialty or behavioral health services to New Mexico residents.
- New Expanded Service-Funding may also be eligible for a rural healthcare provider of rural healthcare facility that is providing a new or expanded health care service that covers operating losses for the new or expanded healthcare services.
- Medicaid Providers- Eligible applicants must be enrolled Medicaid providers and propose to deliver services which are eligible for Medicaid and Medicare reimbursement.
- What To Expect?
 1. Timeline:
 - Miners Colfax Medical completed survey request for funding (\$100k per year, 3 years for Behavioral Health Specialist and or Social Worker)
 - Grant applications will be submitted in September 2023
 - The State will begin dispersing grant payment January 2024.
 2. Limitations:
 - The fund is limited to providers in NM Counties with fewer than 100,000 people, excluding in effect Bernalillo, Dona Ana, Santa Fe, Sandoval, and San Juan counties.

MCMC 3 Year Capital Plan 2024-2026 (Non Grant Funded)

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- FYE 2024:
 - a. Rooftop Unit 275k
 - b. Chem Analyzer 275k
 - c. LTC Van 100k
 - d. LTC Elevator 100k
 - e. Total \$750K

- FYE 2025:
 - a. Fluoro Unit 700k
 - b. Call System LTC 300k
 - c. Solar II Rehab or 500k
Other Med/ Facility
Equipment
 - d. Total \$1,500,000

- FYE 2026:
 - a. other Med/Facility Equipment \$1 million
 - b. Possibles:
 - Old Hospital Demo
 - Parking Lot Expansion

Miners Colfax Medical Center Board of Trustees Open Meetings Act Resolution 2023

- Notes for 2024 Open Meetings Act Resolution
 - a. Page 1, Number 1, it shall be changed to Acute Care Conference Room instead of Long Term Care Conference Room. The address should also be changed to reflect the hospital and not the Long Term Care Facility.
 - b. Page 3, C. Needs to be specified "Who".
 - c. Page 3, D. Date needs to be changed to reflect a date in 2024.

Financial Health Report

The Board of Trustees was presented with an update from Lonny Medina, CFO of Financial Health. The following updates were given as follows:

- CERNER/ Revenue Cycle Optimization
- Multiview Implementation (Budgeting and Financial Reporting Module)
- Clifton Larson Allen (CLA) Recommendations
- Capital Equipment and Projects
- Revenue Expense Plan
- Key Dates

\$306,370. in cash

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6.2 days of cash on hand

Net patient revenue \$3,198,298. last year \$2,516,378.

Total gross revenue \$6,370,896.

Actual cash received from patient services Y.T.D. \$2,014,816.

Surgical Cases this month Y.T.D. 20

LTC admissions this month Y.T.D. 15

Observations this month Y.T.D. 27

Clinic admissions this month Y.T.D. 942

ER admissions this month Y.T.D. 462

MCMC Land Grant Permanent Fund Balance \$176,456,234

Administrator's Report

Mr. Beames provided the following update to the Board as follows:

❖ **Emergency Preparedness/Covid19 Global Pandemic**

- The MCMC Emergency Preparedness Plan is in the process of being updated to ensure key contact information is up to date.
- The content of the plan will be reviewed at an upcoming Manager's Meeting.

❖ **MCMC Long-Term Care-**

- The current Census at LTC is 17 Miners and 6 Non-Miners for a total census of 23.
- Dr. Barry Singleton, LTC Administrator has given notice to his employer, Aspen Associates that he will relinquish his role with MCMC in the next 30-60 days.

❖ **Medical Staff-**

- MCMC has active searches underway for Family Practice (or Internal Medicine) and for Family Practice Nurse Practitioner/ Physician Assistant.
- PPEC continues to meet to conduct case reviews of clinical care by providers in the spirit of providing the best possible care to patients seen within MCMC. The most recent meeting was held with 4 case reviews conducted by the committee.

❖ **Workforce Development/Human Resources-**

- Current RN Agency Staffing stands at 11 RN(3 ER, 3 Med-Surge & 0 ICU, 4 OB, 0 OR, and 1 LTC) which is one less than the month prior. Current Radiology Tech Agency Staffing stands at 3 (-1), Laboratory at 4 (-1) and Respiratory at 1 (-0).

❖ **Quality & Patient Safety-**

- Our CERNER Journey Team (now transitioned to the Revenue Cycle Team) continues to invest time into implementation of the new EMR System since the Go-Live that kicked off on Monday, September 12. The Long Term Care Facility has begun initial preparation and planning for its conversion to Cerner electronic clinical record with anticipated "Go Live" in January 2024.

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- The State Medicaid Program will be transitioning to a VBP (Value Based Purchasing) payment model over the next 5 years for supplemental Medicaid payments. VBP is essentially a “pay- for- performance” model that incentivizes quality versus quantity, gradually, year over year.

❖ **Facilities & Construction-**

- The Plant Facilities Manager resigned his position on March 17, 2023. I am pleased to report that Josh Lucero, who formerly worked at MCMC was selected as the new Plant Facilities Manager and started in his new role as Plant Facility Supervisor on Monday, August 07, 2023. The current Plant Facility staff comprised of Andreas Vargas, Paul Headley, Vernon Edwards, and John Romero have done a superb job in the interim time period and an appreciation breakfast was held to recognize them on the same day that Mr. Lucero started back with MCMC.
- Work by APIC for the replacement of the MCMC Call System continues with estimated completion date of sometime toward the end of August.
- Rooftop Unit #4 (which serves the nursing units, and the pharmacy) has undergone temporary repair and is operating normally. Estimated cost for unit replacement is greater than \$250k.

❖ **Outreach & Community**

- July 25-27, The Mobile Outreach Unit traveled to Kirkland Farmington/ Grants.
- August 22-24, The Outreach Unit will be traveling to Grants, Nm.
- On Tuesday, August 8, 2023, I gave an update to the Colfax County Commission on MCMC, its current/future challenges and its Strategic Planning approach for 2023/202. Trustee Fernandez and Administrative Assistant Jayna Saiz also attended the meeting on behalf of MCMC.

❖ **Key Dates**

- August 23-25, New Mexico Healthcare Association Meeting will be held at Isleta Casino and Resort in Isleta, New Mexico with MCMC LTC Representatives attending.
- August 23-25 Dr. Barry Singleton will be presenting at the New Mexico Mining Association Meeting being held at Sandia Casino and Resort in Albuquerque.
- September 27-29, MCMC will be sending a host of representatives (7 in total) to the National Black Lung Coalition Meeting which will be held in Stone Mountain, Tennessee.
- MCMC Board Meeting is Friday, September 15, 2023

Executive Session

Shawn Jeffrey, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings

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Act. This is a closed session, for matters pertaining to a Compliance Update, Strategic Planning CY 2024, and Strategic Initiative- Financial Health

Motion: At 3:47 pm, Mr. Fernandez, made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Loretta Conder, MD, the motion carried.

The Board of Trustees returned to Open Session at 5:08pm.

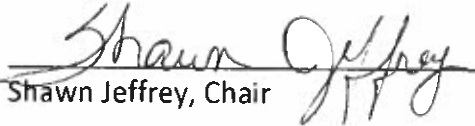
Open Session/Announcements


No announcements were made.

Adjournment

With no further business, and no action taken, a motion was made by Ms. Greene, with a second from Mr. Fernandez, to adjourn the Board of Trustees Regular Meeting. The motion carried and the Board of Trustees Regular Meeting adjourned at 5:09 pm.

Attest:


Shawn Jeffrey, Chair


Date

Gene Sisneros, Secretary/Treasurer

Date

