

February 16, 2024

**MINERS' COLFAX MEDICAL CENTER  
MEETING OF THE BOARD OF TRUSTEES**

**Call to Order**

Chairman Shawn Jeffrey called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on February 16, 2024, at 1:00 p.m. The meeting was held in person at the Miners Colfax Medical Center Acute Conference Room at 203 Hospital Dr., Raton, NM, with the option of virtually attending via Facebook.

**Members:** Shawn Jeffrey, Chairman  
Loretta Conder, MD, Vice Chairman  
Roy Fernandez, Secretary/Treasurer  
Jolene "Jo" Greene, Member (Absent)

A roll call vote was taken to acknowledge all Board Members present. A quorum of three members present members was declared.

**Staff:** Bo Beames, CEO  
Lonny Medina, CFO  
Jessica Roberts, DO, COS  
Jayna Saiz, Recorder

**Pledge of Allegiance & State Flag Pledge**

Chairman Shawn Jeffrey, led Board Members, staff, and visitors present in reciting the Pledge of Allegiance and the State of New Mexico Pledge.

**Correction/Approval of Agenda**

The Board Members reviewed the Agenda for February 16, 2024.

*Motion:* Roy Fernandez, made a motion to approve the agenda as presented. With a second from, Loretta Conder, MD, a roll call was taken, and the motion carried.

**Correction/Approval of Minutes**

Minutes from the BOT Meeting on January 19, 2024, were read and approved with the correction related to Dr. Fairbanks in the "Medical Staff Report".

*Motion:* Roy Fernandez, made a motion to approve the minutes, with a second from Loretta Conder, MD a roll call was taken, and the motion carried.

**Recognition of Visitors:**

**Visitors:** Barbara Duran, HR Manager, Rhonda Moniot, CNO, Elizabeth Newman, MD, Rae Hager, Quality Manager, Steve Kelley, LTC Administrator, Heather Hall, Patient Accounting, Tammi Olguin,

**\*Medical Staff Report**

Dr. Roberts shared that the medical staff needs one more Family Practice doctor. Dr. David Fairbanks has accepted the General Medicine Committee Chair. Dr. Fairbanks works in the clinic, the ER and covers the inpatient Med/Surge while as Hospitalist on occasion.

Sara Lark, NP, in the clinic, has received for the second year in a row, (*Best Physician in Colfax County.*)

Baby delivery stats: In December of 2023, 10 babies were delivered, 6 were delivered in January of 2024, and so far February has brought 6 deliveries, she anticipates that to increase. Prenatal visits for December 2023 were 80 visits, and in January 2024 were 94 prenatal visits.

The OB department has a goal this year of increasing its prenatal visits by 20%. That goal will help with CMS and the approval of OB-IGT program.

**Policies**

*Roles and Responsibilities of the Board of Trustees* was presented as a draft for the Board of Trustees to review the document will be edited to include Trustees feedback, and sent out before the next meeting for further review.

**Presentations:**

**MCMC Quality**

Rae Hager, Quality Manager, presented on Patient Satisfaction, Board of Trustees Quality Scorecard and Value Based Payment.

- **Patient Satisfaction:** Patient satisfaction is gathered from patient surveys that are put into the Press Ganey system that rank MCMC among the other Press Ganey hospitals. This is a reporting of 2023. Highlights include Inpatient results Discharge Information included a 81.84% top box score, with Staff Responsiveness putting MCMC at the 85<sup>th</sup> percentile against other hospitals in the Press Ganey Database. Clinic results were the Overall Rating of Care 82.69% top box score, MD Overall 87.47% top box score, and Office Staff Quality 84.86% top box score.
- **Board of Trustees Quality Scorecard:** Board of Trustees Quality Scorecard is comprised of data collected from the Action Cue system as well as Press Ganey information. Highlights include Use of Safe Surgical Checklist 100%, Hand Hygiene Compliance 99%, Sepsis Campaign surpassed its goal at 79%.

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Total gross revenue \$34,862,551.

Actual cash received from patient services Y.T.D. \$15,718,852.

Surgical Cases this month Y.T.D. 163

LTC admissions this month Y.T.D. 5

Observations this month Y.T.D. 163

Clinic admissions this month Y.T.D. 7,092

ER admissions this month Y.T.D. 3,084

MCMC Land Grant Permanent Fund Balance \$180,766,553

### **Administrator's Report**

Mr. Beames, CEO provided the following update to the Board as follows:

#### **Governance**

- The NMHA Annual Assembly Meeting and Day at the Legislature was held on January 31 to February 2. Most of the activity and dialogue focused on hospital funding bills which included SB 161 (Rural Emergency Bridge Funding for Small Hospitals) SB 17 (Medicaid Supplemental Payments—CMS State Directed Payments, and HB 2 (the SNM Appropriations Bill)
- The regular session of the Legislature is set to end at noon on Thursday, February 15

#### **Medical Staff**

- MCMC has active searches underway for Family Practice (or Internal Medicine) and for Family Practice Nurse Practitioner/Physician Assistant. MCMC has a recruitment agreement in place with Delta Recruiting based in Dallas, TX. No new candidates were presented to MCMC in the past month by the recruitment firm.
- Dr. Fairbanks was selected by the Medicine Committee as the Chair. Dr. Fairbanks covers in Clinic, ER and as Hospitalist so it anticipated that he will fit well into the role as Clinical Service Committee Chair for Medicine.

#### **Workforce Development /Human Resources**

- Current RN Agency Staffing stands at 12RN (4 ER, 2 Med-Surg & 4 OB, 0 OR and 2 LTC which is the same as the month prior. Current Radiology Tech Agency Staffing stands at 4(same), Laboratory at 3(+1) and Respiratory at 1 (same)
- Pharmacist Cindy Johnson has submitted her resignation as Director of Pharmacy effective March 1, 2024. Agency contract coverage is in the process of being identified and a firm that provides weekend & after-hours coverage remotely is being evaluated as an adjunct to in-house coverage. Ms. Johnson has served as Pharmacist with MCMC for the past 12 years and her professionalism and expertise will be greatly missed by clinicians and staff.

• **Executive Session**

Chairman Shawn Jeffrey, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) (2) of the Open Meetings Act. Section 10-15-1 (H) (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant;- So the Board can be informed of any pending litigation Section 10-15-1 (H) (9) those portions of meetings of committees or boards of public hospitals where strategic and long-range business plans or trade secrets are discussed; and- For any strategic planning items we need to discuss. Section 10-15-1 (H) of the Open Meetings Act. This is a closed session for matters pertaining to a Risk Management, Personnel, and Strategic Planning.

*Motion:* At 3:39 pm Mr. Roy Fernandez made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. Section 10-15-1 (H) (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant;- So the Board can be informed of any pending litigation. Section 10-15-1 (H) (9) those portions of meetings of committees or boards of public hospitals where strategic and long-range business plans or trade secrets are discussed; and- For any strategic planning items we need to discuss. Section 10-15-1 (H) of the Open Meetings Act. This is a closed session for matters pertaining to a Risk Management, Personnel, and Strategic Planning.

With a second from Loretta Conder, MD, a roll call was taken, and the motion carried.

**Open Session/Announcements**

Chairman Shawn Jeffrey, announced that the Board of Trustees will come out of Executive Session for the purpose of coming back to open session pursuant to Section 10-15-1 (I) of the Open Meetings Act. This was a closed session for matters pertaining to the sections mentioned in the previous motion to enter a closed session.

*Motion:* At 5:14 pm Mr. Roy Fernandez made a motion to come out of the Executive Session for the purpose of coming back to open session pursuant to Section 10-15-1 (I) of the Open Meetings Act; With a second from Loretta Conder, MD, a roll call was taken, and the motion carried.

It is affirmed that the matters discussed in the closed session were limited to those matters stated in the previous motion. (10-15-1(J)).

*The Board of Trustees returned to regular open session at 5:15 pm.*

**Adjournment**

With no further business and no action taken, a motion was made by Roy Fernandez, with a second from Loretta Conder, MD, to adjourn the Board of Trustees Regular Meeting.

The motion carried, and the Board of Trustees Regular Meeting adjourned at 5:20 pm.