

January 19, 2024

**MINERS' COLFAX MEDICAL CENTER
MEETING OF THE BOARD OF TRUSTEES**

Call to Order

Chairman Shawn Jeffrey called the meeting of the Miners' Colfax Medical Center Board of Trustees to order on January 19, 2024, at 1:00 p.m. The meeting was held in person at the Miners' Colfax Medical Center Acute Care Conference Room at 203 Hospital Dr., Raton, NM, with the option of virtually attending via Facebook.

Members: Shawn Jeffrey, Chairman
Loretta Conder, MD, Vice Chairman
Roy Fernandez, Secretary/Treasurer
Jolene "Jo" Greene, Member

A roll call vote was taken to acknowledge all Board Members present.

Staff: Bo Beames, CEO
Lonny Medina, CFO
Jessica Roberts, DO, COS
Jayna Saiz, Recorder

Pledge of Allegiance & State Flag Pledge

Chairman Shawn Jeffrey led Board Members, staff, and visitors present in reciting the Pledge of Allegiance and the State of New Mexico Pledge.

Correction/Approval of Agenda

The Board Members reviewed the Agenda of January 19, 2024.

Motion: Roy Fernandez, made a motion to approve the agenda as presented with a second from, Jo Greene. A roll call was taken, and the motion carried.

Correction/Approval of Minutes

Minutes from the BOT Meeting on November 17, 2023, were read and approved.

Motion: Loretta Conder, MD made a motion to approve the minutes, with a second from Jo Greene. A roll call was taken, and the motion carried.

Recognition of Visitors:

Visitors: Barbara Duran, Rhonda Moniot, CNO, Elisabeth Medina, Rudy Dominguez, and LeeAnn Dominguez.

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Recognition of Cares Champion

Rudy Dominguez has worked for MCMC for the past 6 1/2 years as a Nurse Tech in our RHC.

Rudy is married to LeeAnn Dominguez, an RN in our RHC. Together they have 6 kids and with that comes the grandkids. Rudy was excited to share that they will be adding a new grandbaby in February.

Rudy is a cake and cookie magnet, many of his patients enjoy bringing him treats. Rudy is a joy to work with and has a great sense of humor.

MCMC CEO Bo Beames presented the "C.A.R.E.S. Champion" certificate to Rudy Dominguez during the MCMC monthly Board of Trustees meeting on Friday, January 19, 2024, after an introduction by Rhonda Moniot, CNO. He will also receive a \$100.00 gift card from the MCMC Auxiliary.

Executive Session

Chairman Shawn Jeffrey, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. This is a closed session for matters pertaining to Credentialing.

Motion: At 1:16 pm Mr. Roy Fernandez made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act. With a second from Jo Greene, a roll call was taken, and the motion carried.

The Board of Trustees returned to regular open session at 1:26 pm.

Medical Staff Privileges and Appointments

Jessica Roberts, DO, Chief Of Staff, informed the Board that two (2) providers were recommended by the Credentials Committee for re-appointment in January: Justin Baca, MD, Emergency Medicine, and Tony Salazar, MD, Emergency Medicine.

Jessica Roberts, DO, Chief Of Staff, informed the Board that five (5) providers were recommended by the Credentials Committee for appointment in January: Chad Cox, MD, TeleRadiology, Jacqueline Kraus, MD, TeleNeurology, Akshita Mehta, MD, TeleRadiology, Bosten Miller, MD, TeleRadiology and Jeffrey Stevens, MD, TeleRadiology.

Motion: Loretta Conder, MD made a motion to accept the Credentials Committee's recommendations as presented. With a second from Roy Fernandez, a roll call was taken and the motion carried.

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***Medical Staff Report**

Dr. Roberts shared that the medical staff has increased. Dr. David Fairbanks is a Family Practitioner who is working a hybrid schedule. He splits his time working in the clinic and in the ER and treating patients.

MEC is being held January 31, 2024.

Telehealth through ROAMS is on-going with approximately 60 pregnant patients in the Clayton area and throughout Colfax County, and with a few coming from Colorado. Miners Colfax Medical Center is the only hospital with an OB unit in this area. Without the hospital women would have to go to Pueblo, Colorado or Santa Fe, New Mexico.

Dr. Morgan Shier from Trinidad, is a Family Practice doctor that would like to be proctored in the OB program. She is a good candidate for proctoring and Dr. Roberts and her peers are working to establish proctoring certification that would need to be met for Dr. Shier to obtain her OB privileges.

Policies

The edits to the MCMC Open Meetings Act Resolution 2024 were made and then brought back to the Board for approval at the Board meeting. The Board reviewed the changes they had suggested. One change was requested in Item D. The date should be changed from January 20, 2024 to January 19, 2024 to reflect the current date.

Motion: Roy Fernandez made a motion to accept the MCMC Open Meetings Act Resolution 2024 with the date correction, with a second from Jo Greene. A roll call was taken, and the motion carried.

The edits to the Complaint & Grievance Patient Policy were made and then brought back to the Board for approval at the Board meeting. The Board reviewed the changes they had suggested.

Motion: Roy Fernandez made a motion to accept the Complaint & Grievance Patient Policy, with a second from Jo Greene. A roll call was taken, and the motion carried.

Presentations:

Financial Audit Review

Lonny Medina, the CFO, presented a zoom meeting with Tom Dingus from Dingus, Zarecor & Associates, and the firm that performed the most recent audit. The presentation reviewed the following items as part of the FYE 2023 audit process.

The Presentation Included the Following:

- *Qualitative Aspects of Accounting Practices*
- *Difficulties Encountered in Performing the Audit*
- *Corrected and Uncorrected Misstatements*
- *Disagreements with Management*
- *Management Representations*
- **We have requested certain representations from management that are included in the management representation letter dated December 12, 2023.**
- *Management Consultations with Other Independent Accountants*
- *Other Audit Findings or Issues*
- **The MCMC audit had one finding for FYE 2023. This finding was for late submission of audit report.**

Legislative Update-

CEO Beames provided an update on the recent Legislative activity related to healthcare. On January 9, 2024, the House Appropriations and Finance Committee convened with, Mr. Bo Beames, CEO of Miners' Colfax Medical Center in attendance.

Lonny Medina, CFO joined Mr. Beames, CEO, in presenting the MCMC Budget recommendations for FYE 2025.

Funds were allocated strategically, with a particular focus on 550 OB-IGT (a program for pregnant women), offering supplemental funding for the current fiscal year. Notably, there was a decision to forgo recurring General Fund commitments, leaving room for a potential supplemental request in the following year, contingent on the evolving financial landscape.

Mr. Beames also gave an update on legislation related to Medicaid Supplemental payments (State directed payments) and one year emergency funding for New Mexico's smallest hospitals.

Financial Health Report

The Board of Trustees was presented with an update from Lonny Medina, CFO of Financial Health. The following updates were given as follows:

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- CERNER/ Revenue Cycle Optimization
- Multi-view Implementation (Budgeting and Financial Reporting Module)
- Clifton Larson Allen (CLA) Recommendations
- Capital Equipment and Projects
- Revenue Expense Plan
- Key Dates

\$(1,253,124.) in cash

-12.2 days of cash on hand

Net patient revenue \$14,950,825. previous year \$13,443.

Total gross revenue \$30,321,410.

Actual cash received from patient services Y.T.D. \$13,294,160.

Surgical Cases this month Y.T.D. 146

LTC admissions this month Y.T.D. 5

Observations this month Y.T.D. 142

Clinic admissions this month Y.T.D. 6,051

ER admissions this month Y.T.D. 2,684

MCMC Land Grant Permanent Fund Balance \$173,183,181

Administrator's Report

Mr. Beames, CEO provided the following update to the Board as follows:

Governance

- The annual meeting resolution of the MCMC Board of Trustees has been revised, reviewed by legal counsel, and is pending Board Approval for the 2024 calendar year.
- CFO Medina and I presented the 2025 Budget to the House Appropriations and Finance Committee on Tuesday, January 9 in Santa Fe. After presentations by the Executive Office Analyst and the Legislative Finance Committee Analyst, the Committee voted to accept the LFC recommendation with the contingency that a workgroup would be established to remedy differences between the two branches. On January 10, an updated request was submitted by MCMC with support from both analysts that would provide for \$550k support for OB-IGT with federal 3/1 matching, \$3.5 million FYE 2024 "supplemental" appropriation, and a \$3.6 million FYE 2025 "special" appropriation.

Medical Staff

- MCMC has active searches underway for Family Practice (or Internal Medicine) and for Family Practice Nurse Practitioner/Physician Assistant. MCMC has a recruitment agreement in place with Delta Recruiting based in Dallas, TX.
- Dr. David Fairbanks has joined MCMC on full time basis. Dr. Fairbanks works every other week in the clinic and will also staff the ER 2-3 shifts per month.

- An updated and amended service agreement has been executed with Karen Anthony, MD of Colorado Springs Pathology Associates to serve as the MCMC Clinical Laboratory Medical Director.

Workforce Development / Human Resources

- Current RN Agency Staffing stands at 12RN (4 ER, 2 Med-Surge & 4 OB, 0 OR and 2 LTC which is the same as the month prior. Current Radiology Tech Agency Staffing stands at 4(+1), Laboratory at 2(-1) and Respiratory at 1 (NC).
- The Annual Employee Holiday Party was held December 9, 2023, with over 150 participants comprised of employees, Auxilians and their guests in attendance.
- The Annual Required (Relias) Training for all MCMC Staff has been reset effective January 1 with all staff expected to complete training by no later than June 1, 2024

Quality & Patient Safety

- The Long-Term Care Facility has discontinued preparation and planning for its conversion to Cerner electronic clinical record with anticipated "Go-Live" in January 2024. With additional time invested in the preparation for implementation, it became readily apparent that significant risks existed in moving from the Point-Click System to CERNER LTC. The system has essentially no market share for LTC in the Southwest and the system does not adequately demonstrate facility ability to meet regulatory survey requirements. CERNER has not implemented service billing for the LTC system, and so additional monthly cost for the system should not be realized by MCMC.
- MCMC Quality and Clinical Staff attended the required training sessions for the State Medicaid Program VBP (Value Based Purchasing) payment model which is essentially a "pay-for-performance" model that incentivizes quality versus quantity, gradually, year over year.

Facilities, Equipment & Construction

- Recent storms have challenged MCMC maintenance team with keeping parking lots and hospital entrances clear and safe, but the team has done a superb job of working to keep critical areas clear.

MCMC Long-Term Care

- Current Census at LTC is 20 Miners and 5 Non-Miners for a total census of 25

Outreach & Community

- The Black Lung Mobile Unit traveled to Las Vegas, NM on November 17-18.
- Miners Appreciation Day Event was held on December 2, 2023, in partnership with the Raton Museum. The event was well attended by the mining community and raised over \$2500 on behalf of the museum.

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Emergency Preparedness

- The MCMC Emergency Preparedness Plan is in the process of being updated to ensure key contact information is up to date.
- Emergency Preparedness Drill is being planned for Q2 of 2024.

Key Dates

- MCMC Board Meeting, Friday, February 16, 2024
- NMHA Annual Assembly Meeting and Day at the Legislature February 01,2024
- Last Day of 2024 State of New Mexico Legislative Session February 15,2024

Executive Session

Chairman Shawn Jeffrey, announced that the Board of Trustees will go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act.

Motion: At 3:39 pm Mr. Roy Fernandez made a motion to go into Executive Session for the purpose of limited personnel matters pursuant to Section 10-15-1 (H) of the Open Meetings Act, with a second from Jo Greene. A roll call was taken, and the motion carried.

Open Session/Announcements


The Board of Trustees returned to regular open session at 4:46 pm.


Adjournment

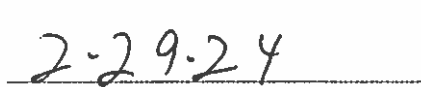
With no further business and no action taken, a motion was made by Loretta Conder, MD, with a second from Roy Fernandez, to adjourn the Board of Trustees Regular Meeting. The motion carried, and the Board of Trustees Regular Meeting adjourned at 4:46 pm.

Attest:


 Shawn Jeffrey, Chair


 Roy Fernandez, Secretary/Treasurer


 Date


 Date